

CITY OF GRAHAM PLANNING & ZONING COMMISSION

March 06, 2025

- 1) **Call Meeting to Order:** Chairperson Terry Bishop called the meeting to order at 8:30 A.M.
- 2) **Notice of Posting:** Notice of this Special Called Meeting of the Planning and Zoning Commission of the City of Graham Texas was duly posted at a place readily accessible to the public at least 72 hours prior to the date and time of this meeting, in accordance with the Texas Open Meetings Act.
- 3) **Roll Call of Members Present:**
 - Board Members: Terry Bishop, Daniel Webb, Jordan Dies, Colby Kramer, Mickey Schoenhals
 - Others:**
 - Eric Garretty- City Manager, Melinda Brown- Assistant City Manager, Randall Dawson- Building Official, Hubble Allen
- 4) **Public Forum:** Introduction of Melinda Brown Assistant City Manager and GEIC/GIA Director
- 5) **Staff Reports:**
 - The Commission was updated on new construction in the city and advised that No Entry Notices were issued for the for remaining unsold homes on Jacqueline St. due to no final inspection and no Certificate of Occupancy being issued.
- 6) **Consider and Act** to approve the minutes of the Regular Called Meeting held on December 12, 2024. Motion made by Colby Kramer and seconded by Jordan Dies. Motion passed unanimously 4-0.
- 7) **Consider and Act** on a request from Sid Palmour to place an accessory building at 812 Elm Street an address located in Planned Development District No. 1. Motion made by Jordan Dies and seconded by Mickey Schoenhals. Motion passed unanimously 4-0.
- 8) **Consider and act** on a replat request from Victor and Blanca Gutierrez, for a certain parcel of real property legally described as Lots 18R and 17 of Block 10, Tanglewood Estates, Dudley Survey, Abstract 1406 in the City of Graham and further described as a physical address of 1511 Northcliff Court, Graham, Texas. Motion made by Daniel Webb and seconded by Colby Kramer. Motion passed unanimously 4-0.
- 9) **Consider and act** to approve Final Development Plat from 4K Real Estate Holdings, a Limited Liability Company (Graham Texas), with such Plat pertaining to a certain parcel of currently undeveloped real property located adjacent to the western edge of Cliff Drive and bearing the Young County Appraisal District Parcel ID No. 10355 and further recommend same to the City Council for approval. Motion by Colby Kramer and seconded by Daniel Webb. Motion passed unanimously 4-0.
- 10) **Consider and act** on certain plans submitted by Rick Parrilla for 612 Oak Street and 614 Oak Street, certain locations within the Downtown Development District No. 1. Motion made by Jordan Dies and seconded by Colby Kramer. Motion passed unanimously 4-0.
- 11) **Adjournment:** Motion by Daniel Webb and seconded by Colby Kramer at 9:00 a.m.