Minutes of the Downtown Development District 1 Board
Held September 3, 2024

Agenda 1: Call to Order. In accordance with the Texas Open Meetings Act, Cathy Partridge, Chair of the Downtown Development District 1 (DDD1) Board, called the meeting to order at 2:04 p.m. on September 3, 2024, by Cathy Partridge.

Agenda 2: Notice of Posting. The meeting was properly posted, and adequate notice was given to the Board and the public.

Agenda 3: Roll Call of Members Present. Members present were Brendan Weatherman, Colby Kramer, Michael Armstrong, Pam Scott, Jack Little, Cathy Partridge, Grant Ingram, and Eric Garretty. Muriel Stephens was absent. A quorum was present.

Agenda 4: Public Forum. No citizens or Board members spoke during the Public Forum.

Agenda 5: Approval of Minutes. The motion was made by Michael Armstrong, seconded by Colby Kramer, to approve Minutes presented from the August 6, 2024, meeting. Motion carried.

Agenda 6. Next Meeting Date. Jack Little made a motion, and Michael Armstrong seconded, to establish the next meeting for the DDD1 Board for October 1, 2024, at 2:00 pm. Motion carried.

Agenda 7: Discussion was held regarding the development and prioritization of projects eligible for funding under the Texas Department of Agriculture's Downtown Revitalization Grant program, with the outcome being that DDD1 would like to recommend to the Graham City Council its support of:

1. Street Pedestrian Lighting, particularly on Oak and Elm
2. Upgrading and expanding public restrooms on the Downtown Square
3. ADA-compliant sidewalk and crosswalk access on the Downtown Square

Agenda 8: Receive updates and discuss the status of two projects that would improve the functionality and aesthetics of the Downtown Square, including refurbishing lamp posts, which would involve (1) painting the light posts and cleaning and/or replacing the glass globes and (2) obtain design options and proposals that would mitigate the brick/concrete area around the trees on the inside of the Square that have been disturbed by the root systems of said trees on the paved/bricked surface. Various bids are being obtained by Jack Little and/or Randall Dawson.

Agenda 9: Consider adopting a lighting project for the Downtown Square, including uplighting and tree wrapping. After discussion, it was agreed that this request might fit into the Texas Department of Agriculture's Downtown Revitalization Grant program and would be added to that agenda item in October.

Agenda 10: Future agenda items to be discussed include:

1. Consider and act to recommend to the Graham City Council that the City of Graham pursue project funding under the Texas Department of Agriculture's Downtown Revitalization Grant program, including funds for sidewalk improvements, Americans with Disabilities Act mobility improvements, and public restrooms on Downtown Square.

Agenda 11. Board members made no comments.

Agenda 12: Jack Little made a motion, seconded by Colby Kramer, to adjourn the meeting. The motion carried. The meeting was adjourned at 3:06 pm.

Cathy Partridge

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Cathy Partridge