

**GRAHAM CITY COUNCIL
PUBLIC HEARING NO. 1
PROPOSED FISCAL YEAR 2023-2024 ANNUAL BUDGET
AUGUST 17, 2023**

COUNCIL MEMBERS PRESENT

Mayor: Alex Heartfield
Councilmember Place 2: Jeff Dickinson
Councilmember Place 3: Jack Little
Councilmember Place 4: Brant Lundgren

COUNCIL MEMBERS ABSENT

Mayor Pro-Tem/Place 1: Shana Weatherbee-Wolfe

STAFF PRESENT

Eric Garretty, City Manager
Marc Bueno, City Secretary/Financial Official
Grant Ingram, Assistant City Manager
Randall Dawson, Director of Public Works/Building Official
Brent Bullock, Chief of Police
B.J. Cook, Code Enforcement Officer
Jim Reeves, Municipal Court Judge
Carla Ritchie, Municipal Court Clerk
Chris Denney, IT Director
Kelly LaFarge, Library Director
Deanna Bullock, Interim Library Director
Dennis Fellows, Water Plant Supervisor

1. **CALL TO PUBLIC HEARING NO. 1 TO ORDER**
Mayor Alex Heartfield called the public hearing to order at 8:30 a.m.
2. **OPENING PRAYER**
Pastor Gary Elrod led the invocation.
3. **PURPOSE OF HEARING**
THE PURPOSE OF THIS PUBLIC HEARING IS TO RECEIVE PUBLIC COMMENTS REGARDING THE PROPOSED FISCAL YEAR 2023-2024 ANNUAL BUDGET.
4. **NOTICE POSTED**
NOTICE OF THIS PUBLIC HEARING WAS DULY ADVERTISED IN A NEWSPAPER OF LOCAL CIRCULATION AND ALSO POSTED ON THE CITY WEBSITE.
5. **PRESENTATION BY THE CITY MANAGER ON THE PROPOSED FISCAL YEAR 2023-2024 ANNUAL BUDGET.**
City Manager Eric Garretty presented the proposed Fiscal Year 2023-2024 Annual Budget.
6. **PUBLIC COMMENTS ON THE PROPOSED FISCAL YEAR 2023-2024 ANNUAL BUDGET**
No Public Comments were made.
7. **MAYOR AND COUNCIL COMMENTS ON THE PROPOSED FISCAL YEAR 2023-2024 ANNUAL BUDGET.**
Councilmember Jack Little asked about what the current debt is from. City Manager Eric Garretty replied the current debt is from the Water Plant.
8. **CONSIDER AND ACT TO DELAY ADOPTION OF THE PROPOSED FISCAL YEAR 2023-2024 ANNUAL BUDGET UNTIL ON OR AFTER AUGUST 31, 2023.**
Motion made by Jack Little and seconded by Brant Lundgren to delay adoption of the proposed Fiscal Year 2023-2024 Annual Budget until on or after August 31, 2023.
Motion passed unanimously 4 – 0.
9. **ADJOURN PUBLIC HEARING NO. 1.**
The public hearing was adjourned at 8:46 a.m.

**GRAHAM CITY COUNCIL
PUBLIC HEARING NO. 2
TAX YEAR 2023 PROPOSED PROPERTY TAX RATE
AUGUST 17, 2023**

COUNCIL MEMBERS PRESENT

Mayor: Alex Heartfield
Councilmember Place 2: Jeff Dickinson
Councilmember Place 3: Jack Little
Councilmember Place 4: Brant Lundgren

COUNCIL MEMBERS ABSENT

Mayor Pro-Tem/Place 1: Shana Weatherbee-Wolfe

STAFF PRESENT

Eric Garretty, City Manager
Marci Bueno, City Secretary/Financial Official
Grant Ingram, Assistant City Manager
Randall Dawson, Director of Public Works/Building Official
Brent Bullock, Chief of Police
B.J. Cook, Code Enforcement Officer
Jim Reeves, Municipal Court Judge
Carla Ritchie, Municipal Court Clerk
Chris Denney, IT Director
Kelly LaFarge, Library Director
Deanna Bullock, Interim Library Director
Dennis Fellows, Water Plant Supervisor

1. **CALL TO PUBLIC HEARING NO. 2 TO ORDER**
Mayor Alex Heartfield called the public hearing to order at 8:46 a.m.
2. **PURPOSE OF HEARING**
THE PURPOSE OF THIS PUBLIC HEARING IS TO RECEIVE PUBLIC COMMENTS REGARDING THE PROPOSED TAX YEAR 2023 PROPERTY TAX RATE.
3. **NOTICE POSTED**
NOTICE OF THIS PUBLIC HEARING WAS DULY ADVERTISED IN A NEWSPAPER OF LOCAL CIRCULATION AND ALSO POSTED ON THE CITY WEBSITE.
4. **PRESENTATION BY CITY MANAGER ON THE PROPOSED TAX YEAR 2023 PROPERTY TAX RATE.**
City Manager Eric Garretty presented the proposed Tax Year 2023 Property Tax Rate.
5. **PUBLIC COMMENTS ON THE PROPOSED TAX YEAR 2023 PROPERTY TAX RATE**
No Public Comments were made.
6. **MAYOR AND COUNCIL COMMENTS ON THE PROPOSED TAX YEAR 2023 PROPERTY TAX RATE.**
Councilmember Jack Little asked about the impact of legislative changes to the percent of property tax distribution does not add up to 100% on the spreadsheet handout. City Manager Eric Garretty answered he would fix the percentages on the spreadsheet handout.
Councilmember Jeff Dickinson thanked City Manager Eric Garretty for all his efforts on the presentation.
7. **CONSIDER AND ACT TO DELAY ADOPTION OF THE PROPOSED TAX YEAR 2023 PROPERTY TAX RATE UNTIL ON OR AFTER AUGUST 31, 2023.**
Motion made by Brant Lundgren and seconded by Jack Little to delay adoption of the proposed Tax Year 2023 Property Tax Rate until on or after August 31, 2023. Motion passed unanimously 4 – 0.
8. **ADJOURN PUBLIC HEARING NO. 2**
The public hearing was adjourned at 9:00 a.m.

**GRAHAM CITY COUNCIL
REGULAR SESSION
AUGUST 17, 2023**

COUNCIL MEMBERS PRESENT

Mayor: Alex Heartfield
 Councilmember Place 2: Jeff Dickinson
 Councilmember Place 3: Jack Little
 Councilmember Place 4: Brant Lundgren

COUNCIL MEMBERS ABSENT

Mayor Pro-Tem/Place 1: Shana Weatherbee-Wolfe

STAFF PRESENT

Eric Garretty, City Manager
 Marci Bueno, City Secretary/Financial Official
 Grant Ingram, Assistant City Manager
 Randall Dawson, Director of Public Works/Building Official
 Brent Bullock, Chief of Police
 B.J. Cook, Code Enforcement Officer
 Jim Reeves, Municipal Court Judge
 Carla Ritchie, Municipal Court Clerk
 Chris Denney, IT Director
 Kelly LaFarge, Library Director
 Deanna Bullock, Interim Library Director
 Dennis Fellows, Water Plant Supervisor

1. CALL TO ORDER

Mayor Alex Heartfield called the meeting to order at 9:00 a.m.

2. NOTICE OF POSTING: NOTICE OF THIS REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF GRAHAM TEXAS WAS DULY POSTED AT A PLACE READILY ACCESSIBLE TO THE PUBLIC AT LEAST 72 HOURS PRIOR TO THE DATE AND TIME OF THIS MEETING, IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT.

3. ROLL CALL OF MEMBERS PRESENT

Mayor: Alex Heartfield
 Mayor Pro-Tem: Shana Weatherbee-Wolfe (ABSENT)
 Councilmember Place 2: Jeff Dickinson
 Councilmember Place 3: Jack Little
 Councilmember Place 4: Brant Lundgren

4. PUBLIC FORUM:

No comments were made in the Public Forum.

5. REPORTS

Individual Department Heads provided overviews for Council on ongoing updates of their respective departments which included: Municipal Court, Police, Code Enforcement, Library, Chamber of Commerce/Visit Graham, Public Works, GEIC, Arena and TDEM.

City Manager Eric Garretty provided reports on Lake Graham Water Level, Key Dates and Upcoming Events, Board and Committee Meeting Notes, Appointment of Interim Librarian, Hotel Occupancy Tax Report, along with the Project Status Report.

6. CONSIDER AND ACT TO APPROVE THE MINUTES OF THE REGULAR CALLED MEETING HELD ON AUGUST 3, 2023.

Motion made by Jack Little and seconded by Jeff Dickinson to approve the Minutes of the Regular Called meeting held on August 3, 2023. Motion passed unanimously 4 – 0.

7. CONSIDER AN ACT TO APPROVE THE FINANCIAL REPORTS FOR THE PERIOD ENDING JULY 31, 2023.

Motion made by Jeff Dickinson and seconded by Brant Lundgren to approve the Financial Reports for the period ending July 31, 2023. Motion passed unanimously 4 – 0.

8. PRESENTATION OF THE SALES TAX REPORT DETAILING SALES TAX REVENUE COLLECTED DURING JUNE 2023.

City Manager Eric Garretty presented the Sales Tax Report detailing sales tax revenue collected during June 2023.

9. CONSIDER AND ACT TO APPROVE A TRANSFER OF \$200,000 FROM AVAILABLE FUND BALANCE IN THE HOTEL OCCUPANCY TAX FUND TO VISIT GRAHAM.

Motion made by Jack Little and seconded by Brant Lundgren to approve a transfer of \$200,000 from available fund balance in the Hotel Occupancy Tax Fund to Visit Graham. Motion passed unanimously 4 – 0.

10. CONSIDER AND ACT TO APPROVE ORDINANCE NO. 1152 AMENDING THE FISCAL YEAR 2022-2023 ANNUAL BUDGET.

Motion made by Jeff Dickinson and seconded by Brant Lundgren to approve Ordinance No. 1152 amending the Fiscal Year 2022-2023 Annual Budget. Motion passed unanimously 4 – 0.

11. CONSIDER AND ACT TO APPROVE RESOLUTION NO. 156 DECLINING THE GRANT OF A CERTAIN PARCEL OF REAL PROPERTY LEGALLY DESCRIBED AS BEN HILL SURVEY, ABSTRACT NO. 137, COMMERCE PARK, CITY OF GRAHAM, YOUNG COUNTY, TEXAS, AND FURTHER, SPECIFICALLY AUTHORIZING CITY MANAGER ERIC GARRETTY TO ACT AS THE CITY'S DESIGNATED AGENT TO EXECUTE A QUIT CLAIM DEED TO REVERT OWNERSHIP OF THE PARCEL TO THE GRANTOR, THE GRAHAM COMMUNITY FOUNDATION.

Motion made by Jack Little and seconded by Jeff Dickinson to approve Resolution No. 156 declining the grant of a certain parcel of real property legally described as Ben Hill Survey, Abstract No. 137, Commerce Park, City of Graham, Young County, Texas, and further, specifically authorizing City Manager Eric Garretty to act as the City's Designated Agent to execute a Quit Claim Deed to revert ownership of the parcel to the Grantor, the Graham Community Foundation. Motion passed unanimously 4 – 0.

12. **CONSIDER AND ACT TO APPROVE A REQUEST FROM MS. LISA IRBY, ON BEHALF OF THE 'SPIVEY HILL CHALLENGE' BOARD OF DIRECTORS, TO AUTHORIZE THE USE OF FIREMEN'S PARK, AND ROADWAYS WITHIN THE SPIVEY HILL NEIGHBORHOOD, TO SUPPORT THE 9TH ANNUAL 'SPIVEY HILL CHALLENGE 5K' EVENT TO BE HELD ON SATURDAY, NOVEMBER 11, 2023.**
Motion made by Brant Lundgren and seconded by Jack Little to approve a request from Ms. Lisa Irby, on behalf of the 'Spivey Hill Challenge' Board of Directors, to authorize the use of Firemen's Park, and roadways within the Spivey Hill neighborhood, to support the 9th Annual 'Spivey Hill Challenge 5K' event to be held on Saturday, November 11, 2023. Motion passed unanimously 4 – 0.
13. **CONSIDER AND ACT TO APPOINT A PERSON TO THE CITY OF GRAHAM MUNICIPAL AIRPORT BOARD OF DIRECTORS, TO FILL A CURRENT VACANCY, FOR A ONE-YEAR OR TWO-YEAR TERM, AS DIRECTED BY COUNCIL, WITH AN EFFECTIVE APPOINTMENT DATE OF AUGUST 18, 2023.**
Motion made by Brant Lundgren and seconded by Jack Little to nominate Wyatt Pettus to the City of Graham Municipal Airport Board of Directors, to fill a current vacancy. Motion passed unanimously 4 – 0.
Motion made by Jack Little and seconded by Jeff Dickinson to appoint Wyatt Pettus to the City of Graham Municipal Airport Board of Directors, to fill a vacancy, for the remaining term of Chris Blanton, with an effective appointment date of August 18, 2023. Motion passed unanimously 4 – 0.
14. **CONSIDER AND ACT TO APPROVE THE FISCAL YEAR 2023-2024 GRAHAM ECONOMIC IMPROVEMENT CORPORATION (GEIC) ANNUAL BUDGET BASED UPON A FAVORABLE RECOMMENDATION FROM THE GEIC BOARD OF DIRECTORS.**
Motion made by Jack Little and seconded by Jeff Dickinson to approve the Fiscal Year 2023-2024 Graham Economic Improvement Corporation (GEIC) Annual Budget based upon a favorable recommendation from the GEIC Board of Directors. Motion passed unanimously 4 – 0.
15. **CONSIDER AND ACT TO APPROVE RESOLUTION NO. 157, WHICH IMPLEMENTS FINANCIAL MANAGEMENT POLICY STATEMENT NO. 2, A POLICY AUTHORIZING THE CITY MANAGER TO APPROVE CERTAIN PURCHASE ORDERS AND CONTRACTS WITH A TOTAL VALUE OF \$50,000 OR LESS.**
Motion made by Jeff Dickinson and seconded by Brant Lundgren to approve Resolution No. 157, which implements Financial Management Policy Statement No. 2, a policy authorizing the City Manager to approve certain Purchase Orders and contracts with a total value of \$50,000 or less. Motion passed unanimously 4 – 0.
16. **DISCUSSION REGARDING A PROPOSED DRAFT RECLAIMED WATER SUPPLY AGREEMENT FOR POTENTIAL CUSTOMERS OF THE CITY'S PLANNED RECLAIMED WATER SUPPLY LINE.**
City Manager Eric Garretty discussed a proposed draft reclaimed water supply agreement for potential customers of the City's planned reclaimed water supply line.
17. **CONSIDER AND ACT TO APPROVE, UPON FIRST READING, ORDINANCE NO. 1153 AMENDING SECTIONS 20-2 AND 20-21 OF CHAPTER 20 – 'PUBLIC LIBRARY' OF THE CODE OF ORDINANCES (AS AMENDED) TO PROVIDE FOR**

THE RESOLUTION OF CERTAIN CONFLICTS BETWEEN SAID SECTIONS AND THE CITY OF GRAHAM CHARTER.

Motion made by Jack Little and seconded by Jeff Dickinson to approve, upon **FIRST READING**, Ordinance No. 1153 amending Sections 20-2 and 20-21 of Chapter 20 – ‘Public Library’ of the Code of Ordinances (as amended) to provide for the resolution of certain conflicts between said Sections and the City of Graham Charter. Motion passed unanimously 4 – 0.

- 18. CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND CONCLUDE AN AGREEMENT FOR USE OF CITY RIGHTS-OF-WAY BY THE BRAZOS TELEPHONE COOPERATIVE INCORPORATED (BTC, OLNEY, TEXAS) PURSUANT TO THE DESIRE OF BTC TO PROVIDE FIBER BROADBAND SERVICES IN THE CITY OF GRAHAM.**

Motion made by Jeff Dickinson and seconded by Jack Little to authorize the City Manager to negotiate and conclude an agreement for use of city rights-of-way by the Brazos Telephone Cooperative Incorporated (BTC, Olney, Texas) pursuant to the desire of BTC to provide fiber broadband services in the City of Graham. Motion passed unanimously 4 – 0.

- 19. DISCUSSION REGARDING PROPOSED FUTURE AGENDA ITEMS.**

Future agenda items included reclaimed water supply agreement for potential customers of the City’s planned reclaimed water supply line.

- 20. RECESS INTO EXECUTIVE SESSION UNDER THE FOLLOWING PROVISION OF THE TEXAS LOCAL GOVERNMENT CODE:** Mayor Alex Heartfield convened the Council into Executive Session at 10:04 a.m.

Sec. 551.072 – Deliberations About Real Property

- Deliberations regarding a proposed replat of Lake Lots 142R, 143R, and 144R with a legal description of Lake Campsite Lots, Lake Graham Plat 3, and as recorded in Vol. 2, Pg 78 in the deed record.

- 21. RECONVENE FROM EXECUTIVE SESSION AND TAKE ACTION, AS REQUIRED.** Mayor Alex Heartfield reconvened from Executive Session at 10:17 a.m.

Motion made by Jeff Dickinson and seconded by Jack Little to approve the replat of Lake Lots 142R, 143R, and 144R and further move to direct the City Secretary to file the same for public record. Motion passed unanimously 4 – 0.

- 22. ADJOURNMENT.**

There being no further business, the meeting was adjourned at 10:23 a.m. Motion made by Jack Little and seconded by Alex Heartfield.



 Marci Bueno, City Secretary/Financial Officer



 R. Alex Heartfield, MAYOR