Minutes of the Downtown Development District 1 Board
Held November 5, 2024

Agenda 1: Call to Order. In accordance with the Texas Open Meetings Act, Cathy Partridge, Chair of the Downtown Development District 1 (DDD1) Board, called the meeting to order at 2:01 p.m. on November 4, 2024, by Cathy Partridge.

Agenda 2: Notice of Posting. The meeting was properly posted, and adequate notice was given to the Board and the public.

Agenda 3: Roll Call of Members Present. Members present were Pam Scott, Jack Little, Cathy Partridge, Colby Kramer, Muriel Stephens, and Eric Garretty. Brendan Weatherman was absent. A quorum was present.

Agenda 4: Public Forum. No citizens or Board members spoke during the Public Forum.

Agenda 5: Approval of Minutes. The motion was made by Jack Little, seconded by Pam Scott, to approve Minutes presented from the October 1, 2024, meeting. Motion carried.

Agenda 6. Next Meeting Date. Michael Armstrong made a motion, and Colby Kramer seconded, to establish the next meeting for the DDD1 Board for January 7, 2025, at 2:00 pm. Motion carried.

Agenda 7: Discussion was held updating the status of two projects that have been deemed priorities to improve the functionality and aesthetics of the Downtown Square. First, a proposal by an insured and bonded contractor to refurbish the lamp posts for a total of $31,571.50 was presented. Following discussion, this project has been tabled until further notice.

The second project involved mitigating the brick/concrete around selected trees on the Square that has been disturbed by the trees' root system. Randall Dawson will turn in a work order and have Morales Paving remove the disturbed brick and bring mulch in for those spaces.

Additionally, the topic of trimming the trees on the City and County portions of the Square was introduced and discussed. It was agreed that all trees need trimming and cleaning. Randall Dawson will get estimates on that work.

A motion was made by Jack Little and seconded by Colby Kramer to proceed with these projects. All approved.

Agenda 8: Michael Armstrong presented multiple lighting options for the Downtown Square to the committee. After discussion, it was agreed that we would first trim the trees and then look into lighting. Michael Armstrong agreed to talk with Lane McMillan regarding lighting, Jack Little agreed to talk with his contractor, and Cathy Partridge was to talk with Oncor.

Agenda 9: Plaza on the Square activities and plans were discussed. No action taken at this time.

Agenda 10: Future agenda items to be discussed include:

Plaza on the Square activities and plans.

Agenda 11. Board members made no comments.

Agenda 12: Colby Kramer made a motion, seconded by Jack Little, to adjourn the meeting. The motion carried. The meeting was adjourned at 2:45 pm.

Cathy Partridge

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Cathy Partridge