

**GRAHAM CITY COUNCIL  
REGULAR SESSION  
OCTOBER 12, 2023**

**COUNCIL MEMBERS PRESENT**

Mayor: Alex Heartfield  
Mayor Pro-Tem/Place 1: Shana Weatherbee-Wolfe  
Councilmember Place 2: Jeff Dickinson  
Councilmember Place 3: Jack Little  
Councilmember Place 4: Brant Lundgren

**COUNCIL MEMBERS ABSENT**

None

**STAFF PRESENT**

Eric Garretty, City Manager  
Grant Ingram, Assistant City Manager  
B.J. Cook, Code Enforcement Officer  
Brent Bullock, Chief of Police  
Carla Ritchie, Municipal Court Clerk  
Cassie Kieschnick, Executive Assistant  
Chris Denney, IT Director  
Deanna Bullock, Interim Library Director  
Jim Reeves, Municipal Judge  
Jon Delamarter, Airport Manager  
Justin Howard, Sewer Plant Supervisor  
Kyle Ford, Police Lieutenant  
Randall Dawson, Director of Public Works/Building Official

**1. CALL TO ORDER**

Mayor Alex Heartfield called the meeting to order at 8:30 a.m.

**2. NOTICE OF POSTING: NOTICE OF THIS REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF GRAHAM TEXAS WAS DULY POSTED AT A PLACE READILY ACCESSIBLE TO THE PUBLIC AT LEAST 72 HOURS PRIOR TO THE DATE AND TIME OF THIS MEETING, IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT.**

**3. ROLL CALL OF MEMBERS PRESENT**

Mayor: Alex Heartfield  
Mayor Pro-Tem: Shana Weatherbee-Wolfe  
Councilmember Place 2: Jeff Dickinson  
Councilmember Place 3: Jack Little  
Councilmember Place 4: Brant Lundgren

**4. OPENING PRAYER**

Gary Elrod led the invocation.

**5. PUBLIC FORUM**

None

**6. REPORTS**

Individual Department Heads provided overviews for Council on ongoing updates of their respective departments which included: Code Enforcement, Police Department, Airport, Public Works, GEIC, Parks, Arena, Library and Chamber/Visit Graham. City Manager Eric Garretty provided reports on the City Manager Report, Lake Graham Water Level, Key Dates and Upcoming Events, Boards Update, along with the Project Status Report.

**7. CONSIDER AND ACT TO APPROVE THE MINUTES OF THE REGULAR CALLED MEETING HELD ON SEPTEMBER 28, 2023.**

Motion made by Shana Weatherbee-Wolfe and seconded by Brant Lundgren to approve the Minutes of the Regular Called meeting held on September 28, 2023. Motion passed unanimously 5 – 0.

**8. CONSIDER AN ACT TO APPROVE RESOLUTION NO. 164 DESIGNATING NOVEMBER 6-10 AS MUNICIPAL COURT WEEK.**

Motion made by Jack Little and seconded by Brant Lundgren to approve **Resolution No. 164** designating November 6-10 as Municipal Court Week. Motion passed unanimously 5 – 0.

**9. PRESENTATION BY PLUG POWER ON THE STATUS OF THE HYDROGEN PRODUCTION PLANT.**

Andrew Temple and Ted McDavitt with Plug Power updated Council on the status of the hydrogen production plant.

**10. CONSIDER AND ACT TO APPROVE RESOLUTION NO. 161 WHICH AUTHORIZES MAYOR R. ALEX HEARTFIELD TO EXECUTE AN AGREEMENT FOR THE PURCHASE AND SALE OF RECLAIMED WATER WITH PLUG POWER LIMESTONE (LATHAM, NEW YORK), A LIMITED LIABILITY COMPANY.**

Motion made by Jack Little and seconded by Jeff Dickinson to approve **Resolution No. 161** which authorizes Mayor R. Alex Heartfield to execute an Agreement for the purchase and sale of reclaimed water with Plug Power Limestone (Latham, New York), a Limited Liability Company as amended to include payment by automatic clearing house (ACH) for monthly bills and email notifications to the City. Motion passed unanimously 5 – 0.

**11. CONSIDER AND ACT TO APPROVE, ON THIRD AND FINAL READING, ORDINANCE NO. 1155, AMENDING SECTION 3-19 "USE OF AIRPORT RESTRICTED", OF CHAPTER 3 "AIRPORT", OF THE CODE OF ORDINANCES (AS AMENDED), TO PROVIDE FOR THE TRANSFER, TO THE AIRPORT BOARD OF DIRECTORS, THE FULL APPROVAL AUTHORITY TO APPROVE COMMERCIAL ACTIVITY AT THE GRAHAM MUNICIPAL AIRPORT.**

Motion made by Jeff Dickinson and seconded by Brant Lundgren to approve, on **THIRD AND FINAL READING**, Ordinance No. 1155, amending Section 3-19 "Use of airport restricted", of Chapter 3 "Airport", of the Code of Ordinances (as amended), to provide for the transfer, to the Airport Board of Directors, the full approval authority to approve commercial activity at the Graham Municipal Airport. Motion passed unanimously 5 – 0.

**12. CONSIDER AND ACT TO APPROVE ORDINANCE NO. 1159 AMENDING THE FISCAL YEAR 2022-2023 ANNUAL BUDGET.**

Motion made by Jack Little and seconded by Jeff Dickinson to approve **Ordinance No. 1159** amending the Fiscal Year 2022-2023 Annual Budget. Motion passed unanimously 5 – 0.

**13. CONSIDER AND ACT TO FORM THE CITY OF GRAHAM 'CHARTER REVIEW WORKING GROUP' AND NOMINATE A SLATE OF CANDIDATES TO SERVE ON SAME.**

Motion to form the City of Graham 'Charter Review Working Group' and nominate a slate of candidates to serve on same. Jeff Dickinson voted against. Motion passed 4 – 1.

Jack Graham  
Cam Bennett  
Muriel Stephens  
Neal Blanton  
Larry Fields

**14. CONSIDER AND ACT TO APPOINT CERTAIN PERSONS TO THE CITY OF GRAHAM CHARTER REVIEW WORKING GROUP, FOR TWO-YEAR TERMS, EFFECTIVE OCTOBER 13, 2023.**

Motion made by Jeff Dickinson and seconded by Jack Little to appoint Jack Graham, Cam Bennett, Muriel Stephens, Neal Blanton and Larry Fields to the City of Graham Charter Review Working Group, for one (1) two-year term, effective October 13, 2023 as amended. Motion passed unanimously 5 – 0.

**15. DISCUSSION REGARDING PROPOSED FUTURE AGENDA ITEMS.**

Future agenda items included a proposal for a consent agenda for City Council Meetings.

16. **RECESS INTO EXECUTIVE SESSION UNDER THE FOLLOWING PROVISION OF THE TEXAS LOCAL GOVERNMENT CODE:** Mayor Alex Heartfield convened the Council into Executive Session at 10:05 a.m.

**Sec. 551.074 –Personnel**

- Deliberations regarding a proposed Employment Agreement for airport management between the City of Graham and Mr. Jon Delamarter
- Deliberations regarding an offer to purchase Lake Lot No. 535

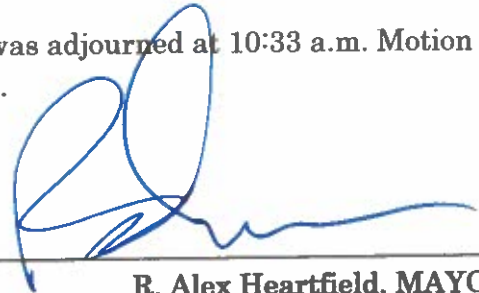
17. **RECONVENE FROM EXECUTIVE SESSION AND TAKE ACTION, AS REQUIRED.** Mayor Alex Heartfield reconvened from Executive Session at 10:32 a.m.

Motion made by Brant Lundgren and seconded by Jack Little to authorize the Mayor to approve an Employment Agreement for Airport Manager Services with Mr. Jon Delamarter. Motion passed unanimously 5 – 0.

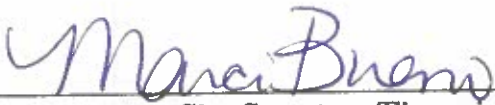
Motion made by Brant Lundgren and seconded by Jeff Dickinson to approve the offer from Eddie and Priscilla Dalton to purchase Lake Lot No. 535, for \$30,000, the appraised value. Motion passed unanimously 5 – 0.

18. **ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:33 a.m. Motion made by Jack Little and seconded by Alex Heartfield.



**R. Alex Heartfield, MAYOR**



**Marci Bueno, City Secretary/Financial Official**