GRAHAM CITY COUNCIL
REGULAR SESSION
SEPTEMBER 12, 2024

COUNCIL MEMBERS PRESENT
Mayor: Alex Heartfield
Mayor Pro-Tem/Place 1: Shana Weatherbee-Wolfe
Councilmember Place 2: Jeff Dickinson
Councilmember Place 3: Jack Little
Councilmember Place 4: Brant Lundgren

COUNCIL MEMBERS ABSENT
None.

STAFF PRESENT
Eric Garretty, City Manager
Marci Bueno, City Secretary/Financial Official
B.J. Cook, Code Enforcement Officer
Brent Bullock, Chief of Police
Chris Denney, IT Director
Deanna Bullock, Library Director
Grant Ingram, Assistant City Manager
Kyle Ford, Police Lieutenant
Randall Dawson, Director of Public Works/Building Official

1. **CALL TO ORDER**
   Mayor Alex Heartfield called the meeting to order at 8:30 a.m.

2. **NOTICE OF POSTING:** NOTICE OF THIS REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF GRAHAM TEXAS WAS DULY POSTED AT A PLACE READILY ACCESSIBLE TO THE PUBLIC AT LEAST 72 HOURS PRIOR TO THE DATE AND TIME OF THIS MEETING, IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT.

3. **ROLL CALL OF MEMBERS PRESENT**
   Mayor: Alex Heartfield
   Mayor Pro-Tem/Place 1: Shana Weatherbee-Wolfe
   Councilmember Place 2: Jeff Dickinson
   Councilmember Place 3: Jack Little
   Councilmember Place 4: Brant Lundgren

4. **OPENING PRAYER AND PLEDGES TO U.S. AND TEXAS FLAGS**
   Chief Bullock led the invocation, followed by the U.S. Pledge and Texas Pledge.

5. **PUBLIC FORUM.**
   Sonya Ramos - Announced the events at the Graham Regional Theatre, as well as the Lion's Club Circus that will be held on September 30, 2024.

6. **REPORTS**
   Individual Department Heads provided overviews for Council on ongoing updates of their respective departments which included: Code Enforcement, Police, Library, Public Works, Airport, Arena, GEIC and Auditorium.
   City Manager Eric Garretty provided reports on the Lake Graham Water Level, Key Dates and Upcoming Events, Boards Update, Update on Plug Power payments, and Project Status Report.

7. **APPROVE THE MINUTES OF THE REGULAR CALLED MEETING HELD ON AUGUST 29, 2024.**
   Motion made by Shana Weatherbee-Wolfe and seconded by Jeff Dickinson to approve the Minutes of the Regular Called Meeting held on August 29, 2024. Motion passed unanimously 5 – 0.

8. **CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO REVOKE AN EXTENDED RECREATIONAL VEHICLE STAY WAIVER, IN THE CASE OF MR. JOHNATHAN SCOTT, WITH SUCH REVOCATION PURSUANT TO VIOLATION OF RULES AND CONDITIONS PERTAINING TO USE OF THE LAKE EDDLEMAN RECREATIONAL VEHICLE PARK.**

Motion made by Brant Lundgren and seconded by Jeff Dickinson to authorize the City Manager to revoke an extended Recreational Vehicle stay waiver, in the case of Mr. Johnathan Scott, with such revocation pursuant to violation of rules and conditions pertaining to use of the Lake Eddleman Recreational Vehicle Park. Motion passed unanimously 5 – 0.

9. **CONSIDER AND ACT TO AUTHORIZE THE DISBURSEMENT OF NOT MORE THAN $3,000 FROM THE MEMORIAL AUDITORIUM SPECIAL PURPOSE FUND IN SUPPORT OF THE INSTALLATION OF A PERMANENT LOADING RAMP AT THE GRAHAM MEMORIAL AUDITORIUM, BASED ON A REQUEST FROM THE GRAHAM MEMORIAL AUDITORIUM BOARD OF DIRECTORS; AND FURTHER, DIRECTING THE FINANCE DIRECTOR TO PREPARE A BUDGET AMENDMENT IN SUPPORT OF SAME.**
Motion made by Jack Little and seconded by Brant Lundgren to authorize the disbursement of not more than $3,000 from the Memorial Auditorium Special Purpose Fund in support of the installation of a permanent loading ramp at the Graham Memorial Auditorium, based on a request from the Graham Memorial Auditorium Board of Directors; and further, directing the Finance Director to prepare a budget amendment in support of same. Motion passed unanimously 5 – 0.

10. **CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR CITY ATTORNEY SERVICES.**
Motion made by Jeff Dickinson and seconded by Shana Weatherbee-Wolfe to authorize the City Manager to advertise a Request for Qualifications for City Attorney Services. Motion passed unanimously 5 – 0.

11. **DISCUSSION REGARDING FURTHER DEVELOPMENT OF A REQUEST FOR PROPOSALS FOR SOLID WASTE SERVICES.**
City Manager Eric Garretty discussed further development of a Request for Proposals for Solid Waste Services.
Motion made by Jack Little to move Sub Paragraph No. 29 in the Request for Proposals for Solid Waste Connections. Motion failed 1 – 4.

12. **CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO ADVERTISE A REQUEST FOR PROPOSALS FOR SOLID WASTE SERVICES.**
Motion made by Jeff Dickinson and seconded by Brant Lundgren to authorize the City Manager to advertise a Request for Proposals for Solid Waste Services as amended. Motion passed unanimously 5 – 0.

13. **CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO NOTIFY THE CITY'S SOLID WASTE CONTRACTOR OF THE CITY'S INTENT TO DECLINE RENEWAL OF AN EXISTING CONTRACT WITH SAME.**
Motion made by Jeff Dickinson and seconded by Shana Weatherbee-Wolfe to authorize the City Manager to notify the City's Solid Waste Contractor of the City's intent to decline renewal of an existing contract with same. Motion passed unanimously 5 – 0.

14. **DISCUSSION REGARDING PROPOSED FUTURE AGENDA ITEMS.**
Proposed future agenda items included scheduling a Town Hall Meeting on November 19, 2024, at 6:00 p.m. regarding water plan.

15. **RECESS INTO EXECUTIVE SESSION UNDER THE FOLLOWING PROVISIONS OF THE TEXAS LOCAL GOVERNMENT CODE:** Mayor Alex Heartfield recessed the Council into Executive Session at 9:58 a.m.

a. Sec. 551.074 Personnel Matters

- Deliberations regarding the appointment, compensation, and duties, of the Assistant City Manager; and

b. Sec. 551.072 – Deliberations about Real Property

- Deliberations regarding the resolution of certain encroachments on real property, owned by the City, located on the western shore of Lake Graham; and

- Deliberations regarding the acquisition of certain real property located adjacent to the western and southern municipal boundaries of the City; and

- Deliberations regarding an offer from James D. Bliss to purchase Lake Lot #120R; and

- Deliberations regarding an offer from David McBride to purchase Lake Lot #171R; and

- Deliberations regarding an offer from George Rutledge to purchase Lake Lot #506R;

16. **RECONVENE FROM EXECUTIVE SESSION AND TAKE SUCH ACTION AS MAY BE REQUIRED.** Mayor Alex Heartfield reconvened from Executive Session at 10:43 a.m.

Motion made by Jeff Dickinson and seconded by Jack Little to direct the City Manager to enter into negotiations for the transfer to the City of certain real property located on the western and southern municipal boundaries of the City. Motion passed unanimously 5 – 0.

Motion made by Jeff Dickinson and seconded by Jack Little to approve purchase offers, in the amount of $30,000 from:

a. James D. Bliss for Lake Lot #120R; and
b. David McBride for Lake Lot #171R; and
c. George Rutledge for Lake Lot #506R.

Motion passed unanimously 5 – 0.

17. **ADJOURNMENT.**
There being no further business, the meeting was adjourned at 10:44 a.m. Motion made by Jack Little and seconded by Alex Heartfield.

R. Alex Heartfield, MAYOR

Marci Bueno

Marci Bueno, City Secretary/Financial Officer