Library of Graham Board of Directors | *Meeting Minutes*

June 18, 2026

A regular meeting of the Library of Graham Board of Directors was held June 18, 2026, beginning at 5:30 PM in the conference room of the Library of Graham.

BOARD MEMBERS PRESENT: Board President Stefani Schutz, Board Vice President Mike Thompson, Board Secretary Christie Andrews, Denny Berend, Erin Collins, Mary Ann Copas, Ellen Morris
BOARD MEMBERS ABSENT: none
NON VOTING MEMBERS: Weta Phillips, Terri McMillan (absent)

STAFF: Library Director DeAnna Bullock

GUESTS: none

WELCOME
The meeting was called to order at 5:33 PM by Stefani Schutz.

APPROVAL OF THE AGENDA

1. Call to Order
2. Notice of Posting
3. Roll Call
4. Public Forum
5. Consider and act to approve meeting minutes from the previous meeting
6. Reports
7. Discussion about strategic priorities and board subcommittee reports
8. Consider and act to set future board meetings
9. Discussion re: action items and proposed future agenda items
10. Adjournment

PUBLIC FORUM
There were no comments from the public

CONSIDER AND ACT TO APPROVE THE May 2026 MEETING MINUTES
Mr. Thompson made a motion to approve the May minutes with the change of Ms. Burkett's name to Terri McMillan's. Ms. Collins seconded the motion and all members voted in favor.

REPORTS
Ms. Bullock informed the Board that parts are ordered for the HVAC and installation is forthcoming. There is a proposed Spanish story time beginning in July with music and dance.

Ms. Phillips let the Board know about the new Friends PayPal account, which allows for digital giving. The Friends have collected around $10,100 in 2026 thus far and are currently working on the Tour of Homes.

DISCUSSION ABOUT STRATEGIC PRIORITIES AND BOARD SUBCOMMITTEE REPORTS
Programming: The Library staff has decided to cut the Author's Day from the programming for December 2026 due to high effort and low yield. The Booktacular subcommittee met and updated the Board on plans for this year's event, requesting that each member consider committing $100 to help offset the cost to the Library.

Freedom to Read: Float ideas were discussed and a workday was planned.

Facilities: Materials are ordered for the front step repair, which will include new treads, tile repair, regrouting, resealing, and improvements to the wheelchair ramp. The sign subcommittee reported on estimates received from two companies, which ranged from $63-78k for a full-color digital monument sign. After discussion, the Board requested new estimates for potential options closer in range to the amount provided by the Hancer grant, which is $40k at a maximum.

CONSIDER AND ACT TO SET FUTURE BOARD MEETINGS
The next regular meetings were suggested to be July 14 and August 27 at 5:30. Ms. Collins made a motion to adopt this schedule and Ms. Andrews seconded, with all members voting in favor.

DISCUSSION RE: ACTION ITEMS AND PROPOSED FUTURE AGENDA ITEMS
If there is an update from the Wichita Falls Art Council/ARO, the glass installation will be a discussion item.

ADJOURN
Mr. Thompson made a motion to adjourn at 7:01 PM, Ms. Collins seconded, and all members voted in favor.

Attest:

Stefani Schutz, Board President

DeAnna Bullock, Library Director