Library of Graham Board of Directors | *Meeting Minutes*
February 27, 2026

A regular meeting of the Library of Graham Board of Directors was held February 27, 2026, beginning at 9:00 AM in the conference room of the Library of Graham.

BOARD MEMBERS PRESENT: Board President Stefani Schutz, Board Vice President Mike Thompson, Board Secretary Christie Andrews, Denny Berend, Erin Collins
BOARD MEMBERS ABSENT: Ellen Morris
NON VOTING MEMBERS: Weta Phillips, Debi Burkett (absent)

STAFF: Library Director DeAnna Bullock

GUESTS: Mary Ann Copas

WELCOME
The meeting was called to order at 9:04 AM by Stefani Schutz.

APPROVAL OF THE AGENDA

1. Call to Order
2. Notice of Posting
3. Roll Call
4. Public Forum
5. Consider and act to approve meeting minutes from the previous meeting
6. Reports
7. Consider and act re: board leadership roles and potential new board member recommendations
8. Discussion about strategic priorities and board subcommittee reports
9. Consider and act to set future board meetings
10. Discussion re: action items and proposed future agenda items
11. Adjournment

PUBLIC FORUM
Ms. Copas commented that the evolution of the Library, its public events and advertising had impressed her.

CONSIDER AND ACT TO APPROVE THE NOVEMBER 2025 MEETING MINUTES
Mr. Thompson made a motion to approve the amended minutes, and Ms. Collins seconded the motion. It passed, all members voting in favor with Ms. Andrews abstaining due to prior absence.

REPORTS
The annual Friends meeting had two visitors and new mail campaign letters went out. The Friends gave $12k to the Library in 2025 for programming. As of this month, FOL has given $2k in 2026 for books.

The CLSC was able to donate $5k from the 2025 Tour of Homes to the Library. The 2026 Tour of Homes will take place on December 9; the Library will be a stop on the Tour.

Ms. Bullock announced that a local benefactor has committed to purchasing new HVAC units for the Library. She has obtained one local bid and will need a second to present to the City, with hopes that processing and ordering could begin in April.

CONSIDER AND ACT RE: BOARD LEADERHIPS ROLES AND POTENTIAL NEW BOARD MEMBER RECOMMENDATIONS
Mr. Berend nominated Mr. Thompson for Board Vice President; Ms. Collins seconded the motion, which passed unanimously.

Ms. Andrews made a motion to recommend Ms. Copas to the Council for the Board vacancy; Mr. Thompson seconded the motion, which passed unanimously.

DISCUSSION ABOUT STRATEGIC PRIORITIES AND BOARD SUBCOMMITTEE REPORTS
The Board will review during the Retreat.

CONSIDER AND ACT TO SET FUTURE BOARD MEETINGS
The Board will meet March 19 (5:30), April 16 (5:30), May 14 (5:30).

DISCUSSION RE: ACTION ITEMS AND PROPOSED FUTURE AGENDA ITEMS
The Board may need to revisit SMART goals identified during the Retreat. A new Friends liaison may need to be identified.

ADJOURN
Mr. Thompson made a motion to adjourn at 10:36 AM, Ms. Andrews seconded, and all members voted in favor.

Attest:

Stefani Schutz, Board President

DeAnna Bullock, Library Director

Library of Graham Board of Directors Minutes submitted by Christie Andrews