COMPREHENSIVE PLAN ADVISORY COMMITTEE
REGULAR SESSION
DECEMBER 8, 2025

BOARD MEMBERS PRESENT
Chairman: David Proctor
Cathy Partridge
Jack Graham
Jim Don Laurent
Johnny Ford
Jordan Dies *(Entered meeting at 5:53 p.m.)*
Laura Taylor
Randall Dawson

BOARD MEMBERS ABSENT
Alex Heartfield

STAFF PRESENT
Eric Garretty, City Manager
Marci Bueno, City Secretary/Director of Finance
B.J. Cook, Code Enforcement Officer
Melinda Brown, Assistant City Manager, GEIC/GIA Executive Director

GUEST PRESENT
Dalton Aiken
Thomas Wallner

1. **CALL TO ORDER**
   Chairman David Proctor called the meeting to order at 5:40 p.m.

2. **NOTICE OF POSTING:** NOTICE OF THIS PUBLIC MEETING OF THE COMPREHENSIVE PLAN ADVISORY COMMITTEE WAS DULY POSTED AT A PLACE READILY ACCESSIBLE TO THE PUBLIC AT LEAST THREE BUSINESS DAYS PRIOR TO THE DATE AND TIME OF THIS MEETING, IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT.

3. **OPENING PRAYER.**
   Johnny Ford led the Opening Prayer.

4. **ROLL CALL OF MEMBERS PRESENT.**
   Chairman: David Proctor
   Cathy Partridge
   Jack Graham
   Jim Don Laurent
   Johnny Ford
   Jordan Dies *(Entered meeting at 5:53 p.m.)*
   Laura Taylor
   Randall Dawson

5. **PUBLIC FORUM.**
   None.

6. **CONSIDER AND ACT TO APPROVE THE MINUTES FROM THE PREVIOUS MEETINGS OF THE COMPREHENSIVE PLAN ADVISORY COMMITTEE HELD ON OCTOBER 16, 2025.**
Motion made by Randall Dawson and seconded by Cathy Partridge to approve the minutes from the previous meetings of the Comprehensive Plan Advisory Committee held on **October 16, 2025**. Motion passed unanimously 7 – 0.

7. **UPDATE FROM PUBLIC MANAGEMENT STAFF:**
Dalton Aiken provided updates on the following:

   a. Website Development
   b. Key Products and Due Dates

8. **PRESENTATION BY PUBLIC MANAGEMENT STAFF:**
Dalton Aiken presented presentations on the following:

   a. Considerations for Housing Development in a Comprehensive Plan
   b. Federal Civil Rights and Fair Housing Requirements

JORDAN DIES ENTERED THE MEETING AT 5:53 P.M.

9. **PRESENTATION BY CODE ENFORCEMENT OFFICER BJ COOK:**
Code Enforcement Officer B.J. Cook presented presentations on the following:

   a. City's current substandard structures program
   b. Current residential and commercial development projects
   c. Current Code Enforcement challenges

10. **PRESENTATION BY PUBLIC WORKS DIRECTOR RANDALL DAWSON:**
Public Works Director Randall Dawson presented presentations on the following:

   a. Locations of existing water and sewer infrastructure/areas identified for improvement
   b. Street Maintenance Program
   c. Identification of 'Outside the City' Service Areas

11. **DISCUSSION AND POSSIBLE ACT TO IDENTIFY DRAFT GOALS AND OBJECTIVES FOR THE COMPREHENSIVE PLAN AND FURTHER REFER SAME TO CERTAIN SUBCOMMITTEES FOR REVIEW AND REFINEMENT.**
Item was withdrawn pending further review.

12. **CONSIDER AND ACT TO CREATE CERTAIN SUBCOMMITTEES.**
Motion made by David Proctor and seconded by Jack Graham to nominate and appoint Cathy Partridge and Jordan Dies to the Downtown Subcommittee. Motion approved 6 – 0 – 2 with Cathy Partridge and Jordan Dies abstaining.
Motion made by Jack Graham and seconded by Cathy Partridge to nominate and appoint Johnny Ford and Randall Dawson to the Transportation Subcommittee. Motion approved 6 – 0 – 2 with Johnny Ford and Randall Dawson abstaining.
Motion made by David Proctor and seconded by Jack Graham to nominate and appoint Randall Dawson, Jordan Dies, and Jim Don Laurent to the Zoning Subcommittee. Motion approved 5 – 0 – 3 with Randall Dawson, Jordan Dies, and Jim Don Laurent abstaining.

13. DISCUSSION REGARDING PROPOSED FUTURE AGENDA ITEMS:

a. Community Engagement Strategy
b. Economic/Business Development Programs
c. Emergency Management Planning
d. Planning and Zoning Priorities
e. Stormwater Infrastructure

14. COMMENTS AND ANNOUNCEMENTS.
Email Distribution List, and Website for Comprehensive Plan.

15. CONSIDER AND ACT TO SET THE MEETING DATE AND TIME FOR THE NEXT MEETING OF THE COMMITTEE.
Motion made by David Proctor and seconded by Jordan Dies to set the next meeting of the Committee on Monday, February 9, 2026, at 5:30 p.m. Motion passed unanimously 8 – 0.

16. ADJOURNMENT
There being no further business, the meeting was adjourned at 7:36 p.m. Motion made by Johnny Ford and seconded by Randall Dawson.