NOTICE OF PUBLIC MEETING
REGULAR CALLED MEETING
GRAHAM MUNICIPAL AIRPORT BOARD
March 2, 2026 - 12:00 P.M.

PURSUANT TO THE TEXAS OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT A CALLED MEETING OF THE **CITY OF GRAHAM MUNICIPAL AIRPORT BOARD** WILL BE HELD ON **MARCH 2, 2026, AT 12:00 P.M.** AT THE **GRAHAM MUNICIPAL AIRPORT, 1810 FOURTH STREET, GRAHAM,** TEXAS, AT WHICH MEETING, THE FOLLOWING AGENDA ITEMS WILL BE CONSIDERED. ITEMS ON THE AGENDA ARE SUBJECT TO ACTION. THE GRAHAM MUNICIPAL AIRPORT BOARD RESERVES THE RIGHT TO MEET IN CLOSED/EXECUTIVE SESSION ON AN AGENDA ITEM SHOULD THE NEED ARISE, AND IF APPLICABLE, PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551 OF THE TEXAS LOCAL GOVERNMENT CODE.

AGENDA:

1. **Call to Order Time:** _____

2. **Notice of Posting:** Notice of this Regular Called Meeting of the Graham Municipal Airport Board was duly posted at a place readily accessible to the public at least three business days prior to the date and time of this meeting, in accordance with the Texas Open Meetings Act.

3. **Roll Call of Board Members Present**

4. **Public Forum:** This forum is for citizens to comment on any Graham Municipal Airport subject. No discussion can be had by the Board; however, items discussed may be placed on a future agenda for discussion and action.

5. Consider and act to approve the minutes of the Regular Called Meeting held on **January 12, 2025.**

6. Presentation by Michael Krusing from Parkhill regarding an update on the ALP (Airport Layout Plan) project.

7. Airport Manager's report.

8. Presentation by Jim Budarf of draft verbiage, amending Airport Minimum Standards to further clarify differences between the services offered by an FBO (Fixed Base Operator) and a SASO (Specialized Aviation Service Operation) with discussion of same.

9. Consider and act to approve one or more proposed Airport Minimum Standards amendment(s).

10. Discussion regarding a request from Jack Graham to sublease all or part of hangar #404.

11. Consider and act to authorize Jack Graham to sublease all or part of Hangar Lot No. #404.

12. Discussion regarding a request from Roy Pitcock, Jr. to sublease all or part of Hangar Lot No. #114.

13. Consider and act to authorize Roy Pitcock, Jr. to sublease all or part of Hangar Lot No. #114.

14. Discussion regarding the purchase by Blake Seyler of a certain hangar facility and further consider a request to lease Hangar Lot No. 118 by same (Board member Seyler to abstain from this item).

15. Consider and act to approve request from Blake Seyler to conclude of a five-year lease agreement related of certain real property described as Hangar Lot No. 118; and further recommend same for approval to the City Council (Board member Seyler to abstain from this item).

16. Discussion regarding the sale of two 'FuelMaster' brand kiosks.

17. Consider and act to authorize City Manager to declare two 'FuelMaster' brand kiosks as excess to requirements, recommend sale of same at public auction; and further, direct that the proceeds from any such sale as may occur shall be deposited to the Airport Fund.

18. Discussion regarding proposed stockage of replacement runway edge light fixtures.

19. Consider and act to authorize the stockage of replacement runway edge light fixtures.

20. Consider and act to set the time, place, and location for the next meeting of the Board.

21. Recess into Executive Session under the following provision of the Texas Government Code:

    Sec. 551.074 Personnel Matters

    - Deliberate the renewal of the Airport Manager's Employment Agreement.

    (Enter into Executive Session _____Time)

22. Reconvene from Executive Session and take such action as may be required.

(Exit from Executive Session _____Time)

23. Discussion regarding future agenda items.

24. Adjourn. **Time:** _____

_____
Eric Garretty, City Manager

Notice of meeting/agenda posted at Graham City Hall, 612 Elm Street, Graham, Texas at 2:01 a.m./p.m. on the 23 day of February 2026.

Notice of meeting/agenda posted at Graham Municipal Airport , 1810 Fourth Street, Graham, Texas at _____a.m./p.m. on the____ day of February, 2026.

NOTICE

The Graham Municipal Airport Board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed above, as authorized by Texas Government Code Sections 551.071(Consultation with Attorney), 551.072 (Deliberations Regarding Real Property), 551.073 (Deliberations Regarding Prospective Gift), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices). Before any closed session is convened, The Presiding Officer will identify the section or sections of the act authorizing the closed session. All final votes, actions or decisions will be taken in open session.

ACCESSIBILITY NOTICE

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation and interpretive services must be made 48 hours prior to the meeting. Contact Graham City Hall at (940) 549-3324.

I, the Undersigned Authority, do hereby certify that the above notice of Meeting of the Graham Municipal Airport Board of Directors is a true and correct copy of said notice posted at the City of Graham, Texas, and the Graham Municipal Airport in locations convenient and readily accessible to the general public at all times.

Witness my hand and seal of the city this 23 day of February, 2026 at 2:01 a.m./p.m. and remained so posted continuously for a least three business days preceding the scheduled time of meeting.

For the Graham Municipal Airport Board of Directors

By: Marci Bueno
Marci Bueno, City Secretary

I hereby certify that the above shown notice was removed from the posting location at the Graham City Hall, 612 Elm Street, Graham, Texas 76450, at 2:00 a.m./p.m. on the 23 day of February 2026 and satisfies the three business days posting requirement.

I hereby certify that the above shown notice was removed from the posting location at the Graham Municipal Airport, 1810 Fourth Street, Graham, Texas 76450, at _____ a.m./p.m. on the _____ day of _____ 2026 and satisfies the three business days posting requirement.