NOTICE OF REGULAR CALLED MEETING
GRAHAM MUNICIPAL AIRPORT
BOARD OF DIRECTORS
DECEMBER 18, 2023

PURSUANT TO THE TEXAS OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT A CALLED MEETING OF THE **CITY OF GRAHAM MUNICIPAL AIRPORT BOARD OF DIRECTORS,** WILL BE HELD ON **MONDAY DECEMBER 18, 2023** AT **10:00 A.M.** AT THE **GRAHAM MUNICIPAL AIRPORT, 1810 FOURTH STREET, GRAHAM,** TEXAS, AT WHICH MEETING, THE FOLLOWING AGENDA ITEMS WILL BE CONSIDERED. ITEMS ON THE AGENDA ARE SUBJECT TO ACTION. THE GRAHAM MUNICIPAL AIRPORT BOARD OF DIRECTORS RESERVES THE RIGHT TO MEET IN CLOSED/EXECUTIVE SESSION ON AN AGENDA ITEM SHOULD THE NEED ARISE, AND IF APPLICABLE, PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551 OF THE TEXAS LOCAL GOVERNMENT CODE.

AGENDA:

1. **Call to Order** Time: _____
2. **Roll Call of Directors Present**
3. **Public Forum**: This forum is for citizens to comment on any Graham Municipal Airport subject not on an agenda, no discussion can be had by the Board of Directors; however, items discussed can be placed on a future agenda for discussion and action.
4. Consider and act to approve the minutes submitted from the previous Airport Board of Directors meeting held on December 11, 2023.
5. Airport Manager's Report
6. Consider and act to set terms and conditions for vacating the City Maintenance Hangar.
7. Consider and act to approve a contract for land clearing near runway surfaces.
8. Consider and act to approve expenditures for previously approved RAMP Grant projects.
9. Consider and act to approve the transportation of the fuel truck for repair purposes.
10. Consider and act to set a time and date for the next Airport Minimum Standards workshop.
11. Discussion regarding scope of work for the Airport Layout Plan.
12. Discussion regarding the development of a lease template for the City Maintenance Hangar.

13. Discussion regarding the development of a draft Request for Proposals for a maintenance contractor at the Graham Municipal Airport.

14. Comments and announcements.

15. Discuss proposed future agenda items.

16. Consider and act to set a time and date for the next Airport Board of Directors Meeting.

17. Adjournment. Time: _____

Grant Ingram, Assistant City Manager

Notice of meeting/agenda posted at Graham City Hall , 612 Elm Street, Graham, Texas at 5:45 a.m./p.m. on the 13 day of Dec., 2023.

Notice of meeting/agenda posted at Graham Municipal Airport , 1810 Fourth Street, Graham, Texas at _____a.m./p.m. on the ____ day of _____, 2023.

NOTICE

The Graham Municipal Airport Board of Directors reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed above, as authorized by Texas Government Code Sections 551.071(Consultation with Attorney), 551.072 (Deliberations Regarding Real Property), 551.073 (Deliberations Regarding Prospective Gift), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices). Before any closed session is convened, The Presiding Officer will identify the section or sections of the act authorizing the close session. All final votes, actions or decisions will be taken in open session.

ACCESSIBILITY NOTICE

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations and interpretive services must be made 48 hours prior to the meeting. Contact the Graham City Hall at (940) 549-3324.

I, the Undersigned Authority, do hereby certify that the above notice of Meeting of the Graham Municipal Airport Board of Directors is a true and correct copy of said notice posted at the City

of Graham, Texas, and the Graham Municipal Airport in locations convenient and readily accessible to the general public at all times.

Witness my hand this 18th day of December, 2023 at 5:05pm and remained so posted continuously for a least 72 hours proceeding the scheduled time of meeting.

For the Graham Municipal Airport Board of Directors

By: _____
Eric Garretty, City Manager

I hereby certify that the above shown notice was removed from the posting location at the Graham City Hall, 612 Elm Street, Graham, Texas 76450, at _____ a.m./p.m. on the _____ day of _____ 2023 and satisfies the 72-hour posting requirement.

I hereby certify that the above shown notice was removed from the posting location at the Graham Municipal Airport, 1810 Fourth Street, Graham, Texas 76450, at _____ a.m./p.m. on the _____ day of _____ 2023 and satisfies the 72-hour posting requirement.