NOTICE OF PUBLIC MEETING
REGULAR CALLED MEETING
GRAHAM MUNICIPAL AIRPORT BOARD
January 13, 2025

PURSUANT TO THE TEXAS OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT A CALLED MEETING OF THE **CITY OF GRAHAM MUNICIPAL AIRPORT BOARD,** WILL BE HELD ON **MONDAY, JANUARY 13, 2025** AT **12:00 P.M.** AT THE **GRAHAM MUNICIPAL AIRPORT, 1810 FOURTH STREET, GRAHAM,** TEXAS, AT WHICH MEETING, THE FOLLOWING AGENDA ITEMS WILL BE CONSIDERED. ITEMS ON THE AGENDA ARE SUBJECT TO ACTION. THE GRAHAM MUNICIPAL AIRPORT BOARD RESERVES THE RIGHT TO MEET IN CLOSED/EXECUTIVE SESSION ON AN AGENDA ITEM SHOULD THE NEED ARISE, AND IF APPLICABLE, PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551 OF THE TEXAS LOCAL GOVERNMENT CODE.

AGENDA:

1. **Call to Order Time: _____**
2. Roll Call of Board Members Present
3. Consider and act to approve the minutes submitted from the previous Airport Board meeting held on **December 9, 2024**.
4. Airport Manager Report
    a. Airport Operations Update
    b. Update of the status of threshold displacement on Runway 21
    c. Update on the status of interim drainage projects in and around hangars
    d. Update of the status of the revised fuel monitoring procedure
    e. Update on status of aircraft marking tees and related markings in the vicinity of the FBO
    f. Update on the status of preparing a 'History of the Graham Municipal Airport'
5. Consider and act to recommend to the City Council approval and adoption of **Ordinance No. 1187** which adopts Airport Minimum Standards and extensively revises and updates rules and regulations for the operation of the Airport.
6. Consider and act to authorize the City Manager to contract with Parkhill Engineering, in an amount not to exceed $17,500, for preparation of a report on preliminary repair methods related to the 'Culver Under Runway 21' project.

7. Consider and act to authorize the City Manager to negotiate and conclude an increase of up to $40,000 in budgetary authority for the Airport Layout Plan project pursuant to a need to conduct extensive drainage and obstruction surveys.

8. Discussion regarding amendment of the FY25-FY30 Airport Capital Improvement Plan.

9. Discussion regarding proposed future agenda items.

10. Consider and act to set a date and time for the next meeting of the Airport Board.

11. Adjourn. **Time:** _____

Eric Garretty, City Manager

Notice of meeting/agenda posted at Graham City Hall, 612 Elm Street, Graham, Texas at _____a.m./p.m. on the _____ day of January, 2025.

Notice of meeting/agenda posted at Graham Municipal Airport , 1810 Fourth Street, Graham, Texas at _____a.m./p.m. on the_____ day of January, 2025.

NOTICE

The Graham Municipal Airport Board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed above, as authorized by Texas Government Code Sections 551.071(Consultation with Attorney), 551.072 (Deliberations Regarding Real Property), 551.073 (Deliberations Regarding Prospective Gift), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices). Before any closed session is convened, The Presiding Officer will identify the section or sections of the act authorizing the closed session. All final votes, actions or decisions will be taken in open session.

ACCESSIBILITY NOTICE

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation and interpretive services must be made 48 hours prior to the meeting. Contact Graham City Hall at (940) 549-3324.

I, the Undersigned Authority, do hereby certify that the above notice of Meeting of the Graham Municipal Airport Board of Directors is a true and correct copy of said notice posted at the City of Graham, Texas, and the Graham Municipal Airport in locations convenient and readily accessible to the general public at all times.

Witness my hand and seal of the city this 7th day of January, 2025 at 4:15 a.m./p.m. and remained so posted continuously for a least 72 hours proceeding the scheduled time of meeting.

CITY OF GRAHAM, TEXAS

For the Graham Municipal Airport Board of Directors

By: Marci Bueno
Marci Bueno, City Secretary

I hereby certify that the above shown notice was removed from the posting location at the Graham City Hall, 612 Elm Street, Graham, Texas 76450, at 4:17 a.m./p.m. on the 7th day of January 2025 and satisfies the 72-hour posting requirement.

I hereby certify that the above shown notice was removed from the posting location at the Graham Municipal Airport, 1810 Fourth Street, Graham, Texas 76450, at _____ a.m./p.m. on the _____ day of _____ 2025 and satisfies the 72-hour posting requirement.