NOTICE OF PUBLIC MEETING
REGULAR CALLED MEETING
GRAHAM MUNICIPAL AIRPORT BOARD
January 12, 2026 - 12:00 P.M.

PURSUANT TO THE TEXAS OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT A CALLED MEETING OF THE **CITY OF GRAHAM MUNICIPAL AIRPORT BOARD** WILL BE HELD ON **JANUARY 12, 2026, AT 12:00 P.M.** AT THE **GRAHAM MUNICIPAL AIRPORT, 1810 FOURTH STREET, GRAHAM,** TEXAS, AT WHICH MEETING, THE FOLLOWING AGENDA ITEMS WILL BE CONSIDERED. ITEMS ON THE AGENDA ARE SUBJECT TO ACTION. THE GRAHAM MUNICIPAL AIRPORT BOARD RESERVES THE RIGHT TO MEET IN CLOSED/EXECUTIVE SESSION ON AN AGENDA ITEM SHOULD THE NEED ARISE, AND IF APPLICABLE, PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551 OF THE TEXAS LOCAL GOVERNMENT CODE.

AGENDA:

1. **Call to Order Time:** _____

2. **Notice of Posting:** Notice of this Regular Called Meeting of the Graham Municipal Airport Board was duly posted at a place readily accessible to the public at least 3 business days prior to the date and time of this meeting, in accordance with the Texas Open Meetings Act.

3. **Roll Call of Board Members Present**

4. **Public Forum:** This forum is for citizens to comment on any Graham Municipal Airport subject. No discussion can be had by the Board; however, items discussed may be placed on a future agenda for discussion and action.

5. Consider and act to approve the minutes of the Regular Called Meeting held on **November 18, 2025.**

6. Presentation by Parkhill Engineering and their subcontractors regarding current status of the Airport Layout Plan (ALP) project; and further, recommending options for changes to same.

7. Airport Manager's report.

8. Discussion regarding a proposal to amend the Airport Minimum Standards to define the exclusive services which may only be provided by a Fixed Based Operator.

9. Discussion regarding a proposal to paint temporary hold short bars.

10. Consider and act to direct Airport Manager to emplace temporary hold short bars.

11. Presentation by Airport Manager related to a tenant request letter regarding the collection of data for ongoing BASED aircraft reporting compliance.

12. Consider and act to direct the Airport Manager to issue a tenant request letter pertaining to BASED aircraft data collection.

13. Discussion regarding monthly aircraft tiedown fees.

14. Consider and act to establish monthly aircraft tiedown fees and to request that the City Manager draft an ordinance amendment pertaining to same; and further, request that the City Manager present the draft ordinance amendment at a future meeting of the Board..

15. Presentation by Airport Manager of a draft agenda for a proposed airport town hall meeting pertaining to the adoption and implementation of new airport ordinances and minimum standards.

16. Consider and act to adopt an agenda for a proposed airport town hall meeting pertaining to the adoption and implementation of new airport ordinances and minimum standards.

17. Discussion regarding the date, time, and location of a proposed airport town hall meeting pertaining to the adoption and implementation of new airport ordinances and minimum standards.

18. Consider and act to establish a date, time, and location for an airport town hall meeting pertaining to the adoption and implementation of new airport ordinances and minimum standards.

19. Consider and act to accept the resignation of airport board member Darrell Morgan.

20. Consider and act to nominate a person to fill a current vacancy on the Airport Board of Directors and forward same to the City Council for consideration.

21. Consider and act to set the time, place, and location for the next meeting of the Board.

22. Discussion regarding future agenda items.

23. Adjourn. **Time:** _____

Eric Garretty, City Manager

Notice of meeting/agenda posted at Graham City Hall, 612 Elm Street, Graham, Texas at 1:30 a.m./p.m. on the 16th day of January, 2026.

Notice of meeting/agenda posted at Graham Municipal Airport , 1810 Fourth Street, Graham, Texas at 1:30 a.m./p.m. on the 16th day of January, 2026.

NOTICE

The Graham Municipal Airport Board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed above, as authorized by Texas Government Code Sections 551.071(Consultation with Attorney), 551.072 (Deliberations Regarding Real Property), 551.073 (Deliberations Regarding Prospective Gift), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices). Before any closed session is convened, The Presiding Officer will identify the section or sections of the act authorizing the closed session. All final votes, actions or decisions will be taken in open session.

ACCESSIBILITY NOTICE

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation and interpretive services must be made 48 hours prior to the meeting. Contact Graham City Hall at (940) 549-3324.

I, the Undersigned Authority, do hereby certify that the above notice of Meeting of the Graham Municipal Airport Board of Directors is a true and correct copy of said notice posted at the City of Graham, Texas, and the Graham Municipal Airport in locations convenient and readily accessible to the general public at all times.

Witness my hand and seal of the city this 16th day of January, 2026 at 1:30 a.m./p.m. and remained so posted continuously for a least 3 business days preceding the scheduled time of meeting.

CITY OF GRAHAM, TEXAS

For the Graham Municipal Airport Board of Directors

By: Marci Bueno

Marci Bueno, City Secretary

I hereby certify that the above shown notice was removed from the posting location at the Graham City Hall, 612 Elm Street, Graham, Texas 76450, at _____ a.m./p.m. on the _____ day of _____ 2026 and satisfies the three business days posting requirement.

I hereby certify that the above shown notice was removed from the posting location at the Graham Municipal Airport, 1810 Fourth Street, Graham, Texas 76450, at _____ a.m./p.m. on the _____ day of _____ 2026 and satisfies the three business days posting requirement.