NOTICE OF PUBLIC MEETING
VISIT GRAHAM ADVISORY BOARD
CITY OF GRAHAM
SEPTEMBER 17, 2025, 2:00 P.M.
GRAHAM VISITOR AND BUSINESS CENTER, 608 ELM ST., GRAHAM, TX 76450

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A MEETING OF THE VISIT GRAHAM ADVISORY BOARD WILL BE HELD ON **SEPTEMBER 17, 2025**, AT **2:00 P.M.** IN THE **GRAHAM VISITOR AND BUSINESS CENTER BOARD ROOM, 608 ELM ST., GRAHAM, TEXAS 76450**, AT WHICH MEETING, THE FOLLOWING ITEMS WILL BE CONSIDERED. ITEMS ON THE AGENDA ARE SUBJECT TO ACTION. THE ADVISORY BOARD RESERVES THE RIGHT TO MEET IN CLOSED/EXECUTIVE SESSION ON AN AGENDA ITEM SHOULD THE NEED ARISE, AND IF APPLICABLE, PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551 OF THE TEXAS LOCAL GOVERNMENT CODE.

AGENDA

1. **Call to Order** **Time:** _____

2. **Notice of Posting:** Notice of this Meeting of the Visit Graham Advisory Board was duly posted at a place readily accessible to the public at least **three business days** prior to the date and time of this meeting, in accordance with the Texas Open Meetings Act.

3. **Roll Call of Members Present**

4. **Public Forum:** This is for citizens to comment on any subject related to Visit Graham. The Board can have no discussion; however, items discussed can be placed on a future agenda for discussion and action.

5. Consider and act to approve the Minutes of the **August 20, 2025** Board meeting of the Visit Graham Board.

6. Review of Financial Reports through August 30, 2025.

7. Review and discuss the Hotel/Motel Tax Collection Report.

8. Review and discuss the Sales Tax Collection Comparison report.

9. Consider and act to fill one Visit Graham Advisory Board position. This position will be for an unexpired term expiring in September 2027. Three nominations for board members have been made, including Bharjav D. Jariwala (Salt Creek Inn), Amanda Dulany, and Jim Hammond (Fort Belknap). Board members may make additional nominations.

10. Consider and act to set a budget for the Visit Graham Advisory Board's fiscal year 2025-2026, said budget to be submitted to the City Council of the City of Graham on September 25, 2025.

11. Consider and act to establish an interview committee comprised of Eric Arrell, Brendan Weatherman, Melinda Brown, Tommy Dies, Penny Berend, and Cathy Partridge to fill the position of Executive Director of Visit Graham (CVB).

12. Discussion regarding proposed future agenda items.

13. The next regular Visit Graham Advisory Board Meeting will be on October 15, 2025, at 2:00 PM in the Graham Visitor and Business Center Board Room, 608 Elm St., Graham, TX 76450.

14. **Adjournment** **Time:** _____

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Cathy Partridge, Visit Graham CEO

NOTICE

The Visit Graham Advisory Board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations Regarding Real Property), 551.073 (Deliberations Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Deliberations Regarding Economic Development). Before any closed session is convened, the Presiding Officer will publicly identify the section or sections of the act authorizing the closed session. All final votes, actions, or decisions will be taken in open session.

I, the Undersigned Authority, do hereby certify that the above notice of Meeting of Visit Graham Advisory Board is a true and correct copy of said notice posted at the Graham City Hall, a place

convenient and readily accessible to the general public at all times and remained so posted continuously for at least three business days prior to the scheduled time of the meeting.

Posted at 10:00 am/pm on the 10 day of September 2025

Cathy Partridge

Cathy Partridge, Visit Graham CEO

ACCESSIBILITY NOTICE

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation and interpretive services must be made 48 hours prior to the meeting. Contact City Hall at (940) 549-3324.

I hereby certify that the above shown notice was removed from the posting location at the Graham Visitor and Business Center, 608 Elm St., Graham, TX 76450, at _____ am/pm on the _____ day of _____ and satisfies the 72-hour posting requirement.

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Cathy Partridge, Visit Graham CEO