YOUNG COUNTY ARENA BOARD
REGULAR SESSION
JULY 16, 2025

BOARD MEMBERS PRESENT
Chairman: Jimmy Wiley
Curt Crago
Dancey Creel
Jeff Gough
Melinda Brown
Randy Cantin

BOARD MEMBERS ABSENT
Alan Craig

STAFF PRESENT
Eric Garretty, City Manager
Marci Bueno, City Secretary/Finance Director
Cassie Kieschnick, Executive Assistant
Julie Elrod, Arena Manager

GUEST PRESENT
None.

1. **CALL TO ORDER**
   Chairman Jimmy Wiley called the meeting to order at 3:00 p.m.

2. **NOTICE OF POSTING:** NOTICE OF THIS PUBLIC MEETING OF THE YOUNG COUNTY ARENA (YCA) BOARD OF DIRECTORS WAS DULY POSTED AT A PLACE READILY ACCESSIBLE TO THE PUBLIC AT LEAST 72 HOURS PRIOR TO THE DATE AND TIME OF THIS MEETING, IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT.

3. **ROLL CALL OF MEMBERS PRESENT**
   Chairman: Jimmy Wiley
   Curt Crago
   Dancey Creel
   Jeff Gough
   Melinda Brown
   Randy Cantin

4. **PUBLIC FORUM.**
   None.

5. **CONSIDER AND ACT TO APPROVE MINUTES OF THE BOARD MEETING HELD ON JUNE 11, 2025.**
   Motion made by Dancey Creel and seconded by Melinda Brown to approve minutes of the Board meeting held on June 11, 2025. Motion passed unanimously 6 – 0.

6. **ARENA MANAGER REPORT**
   Arena Manager Julie Elrod provided reports on the following items:

a. Past Events / Upcoming YCA events
b. Sponsorship List
c. City Manager Update

7. **CONSIDER AND ACT TO RETROACTIVELY APPROVE THE PURCHASE OF CERTAIN SHORT LEAD-UP EQUIPMENT FOR THE ARENA.**
Motion made by Dancey Creel and seconded by Randy Cantin to retroactively approve the purchase of certain short lead-up equipment for the Arena. Motion passed unanimously 6 – 0.

8. **CONSIDER AND ACT TO ACCEPT THE DONATION OF A CERTAIN CARGO CONTAINER FROM XCALIBER CONTAINER, A TEXAS LIMITED LIABILITY COMPANY (GRAHAM, TEXAS), AND FURTHER DECLARE SAID CONTAINER AS EXCESS TO REQUIREMENTS, AND FURTHER STILL AUTHORIZE THE CITY MANAGER TO OFFER SAID CONTAINER AT PUBLIC AUCTION, NOTING THAT SAID PUBLIC SALE IS SUBJECT TO THE APPROVAL OF THE YOUNG COUNTY COMMISSIONERS' COURT AND THE CITY OF GRAHAM.**
Motion made by Jeff Gough and seconded by Curt Crago to accept the donation of a certain cargo container from XCaliber Container, a Texas Limited Liability Company (Graham, Texas), and further declare said container as excess to requirements, and further still authorize the City Manager to offer said container at public auction, noting that said public sale is subject to the approval of the Young County Commissioners' Court and the City of Graham. Motion passed unanimously 6 – 0.

9. **CONSIDER AND ACT ON A PROPOSAL TO AMEND THE CURRENT ARENA ALCOHOL POLICY TO READ THAT THE YOUNG COUNTY ARENA WILL PAY FOR THE COST OF SECURITY PERSONELL AT EVENTS WHICH INCLUDE THE SALE AND CONSUMPTION OF ALCOHOL, NOTING SUCH POLICY AMENDMENT IS SUBJECT TO THE APPROVAL OF THE YOUNG COUNTY COMMISSIONERS' COURT AND THE CITY OF GRAHAM.**
Motion made by Melinda Brown and seconded by Randy Cantin to TABLE a proposal to amend the current Arena Alcohol Policy to ready that the Young County Arena will pay for the cost of security personnel at events which include the sale and consumption of alcohol, noting such policy amendment is subject to the approval of the Young County Commissioners' Court and the City of Graham. Motion passed unanimously 6 – 0.

10. **CONSIDER AND ACT TO AUTHORIZE THE GRAHAM CITY MANAGER TO NEGOTIATE AND CONCLUDE A PROFESSIONAL SERVICES AGREEMENT WITH CRANE WEST, LLC (WICHITA FALLS, TEXAS), IN AN AMOUNT NOT TO EXCEED $5,000 FOR THE DESIGN AND IMPLEMENTATION OF A NEW WEBSITE FOR THE ARENA.**
Motion made by Melinda Brown and seconded by Randy Cantin to authorize the Graham City Manager to negotiate and conclude a Professional Services Agreement with Crane West, LLC (Wichita Falls, Texas), in an amount not to exceed $5,000 for the design and implementation of a new website for the Arena. Melinda Brown withdrew her motion. Motion dies.

Motion made by Jeff Gough and seconded by Curt Crago to authorize the Graham City Manager to negotiate and conclude a Professional Services Agreement with Crane West, LLC (Wichita Falls, Texas), in an amount not to exceed $5,000 for the design and

implementation of a new website for the Arena hosted by the City. Motion passed unanimously 6 – 0.

MELINDA BROWN EXITED THE MEETING AT 4:03 P.M.

MELINDA BROWN RETURNED TO THE MEETING AT 4:08 P.M.

11. **DISCUSSION REGARDING A PROPOSAL TO TRADE-IN THE 2023 MODEL 259D3 SKID STEER TRACTOR CURRENTLY IN OPERATION AT THE ARENA FOR A SKID STEER TRACTOR WITH A HIGHER-RATED CAPACITY.**
City Manager Eric Garretty discussed a proposal to trade-in the 2023 Model 259D3 Skid Steer Tractor currently in operation at the Arena for a Skid Steer Tractor with a higher-rated capacity.

12. **CONSIDER AND ACT TO APPROVE A PROPOSED, REVISED ARENA RENTAL CONTRACT.**
ITEM WAS WITHDRAWN.

13. **CONSIDER AND ACT TO APPROVE A PROPOSED, REVISED BARCLAY ROOM RENTAL CONTRACT.**
ITEM WAS WITHDRAWN.

14. **DISCUSSION REGARDING PROPOSED FUTURE AGENDA ITEMS.**
Future agenda items included discussion on XCaliber container donation, arena website hosted on the city website, alcohol policy, and report of lead-ups conditions after being cleaned up.

15. **COMMENTS AND ANNOUNCEMENTS.**
None.

16. **CONSIDER AND ACT TO SET THE MEETING DATE AND TIME FOR THE NEXT MEETING OF THE YCA BOARD OF DIRECTORS.**
Motion made by Dancy Creel and seconded by Jeff Gough for the next meeting of the YCA Board of Directors to be held on August 20, 2025 at 3:00 p.m. Motion passed unanimously 6 – 0.

17. **ADJOURNMENT**
There being no further business, the meeting was adjourned at 4:25 p.m. Motion made by Dancey Creel and seconded by Jeff Gough.