AIRPORT BOARD
SPECIAL CALLED MEETING
MAY 1, 2025

BOARD MEMBERS PRESENT
Chairman: Steve Pierce
Brant Lundgren
Darrell Morgan
Jim Budarf

BOARD MEMBERS ABSENT
Blake Seyler
Darin Divinia
Wyatt Pettus

STAFF PRESENT
Eric Garretty, City Manager
Marci Bueno, City Secretary/Financial Official
Cassie Kieschnick, Executive Assistant
Jon Delamarter, Airport Manager

GUEST PRESENT
Garrett Watson
Michael Krusing
Perry Havenar

1. CALL TO ORDER
   Chairman Steve Pierce called the meeting to order at 10:34 a.m.

2. NOTICE OF POSTING. NOTICE OF THIS SPECIAL CALLED MEETING OF THE GRAHAM MUNICIPAL AIRPORT BOARD WAS DULY POSTED AT A PLACE READILY ACCESSIBLE TO THE PUBLIC AT LEAST 72 HOURS PRIOR TO THE DATE AND TIME OF THIS MEETING, IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT.

3. ROLL CALL OF MEMBERS PRESENT
   Chairman: Steve Pierce
   Brant Lundgren
   Darrell Morgan
   Jim Budarf

4. PUBLIC FORUM
   None.

PROJECT KICK-OFF MEETING
AIRPORT LAYOUT PLAN
DRAINAGE STUDY AND AERONAUTICAL SURVEY

5. WELCOME AND INTRODUCTIONS

   a. Steve Pierce – Airport Board Chairman
   b. Jon Delamarter – Airport Manager

c. Eric Garretty – City Manager
d. Michael Krusing, PE - Project Manager – Parkhill Engineering
e. Perry Havener – Planning Manager – Centurion
f. Garrett Watson – Lead Planning – Centurion

6. OVERVIEW OF THE AIRPORT LAYOUT PLAN PROJECT

Perry Havener, Planning Manager with Centurion, gave an overview of the Airport Layout Plan Project.

a. Project Approach – Presented by Perry Havener
    i. Airport Layout Plan
    ii. Airport Action Plan
    iii. Drainage Study
    iv. Aeronautical Survey

b. Project Schedule
c. Project Update Meetings
d. Project Input and Role of the Airport Board and City Staff
e. Airport Issues / Discussions

JIM BUDARF EXITED THE MEETING AT 11:30 A.M.

7. PROJECT EMPHASIS, DIRECTION, AND OPEN DISCUSSION.

City Manager Eric Garretty spoke about drainage issues, airport expansion, and a utility service plan.

END OF PROJECT KICKOFF MEETING

8. DISCUSSION REGARDING THE FORMAT AND CONTENT OF THE PUBLIC WORKSHOP PREVIOUSLY NOTICED FOR MAY 1, 2025, AT 5:30 P.M., AT CITY HALL, 608 ELM STREET, GRAHAM, TEXAS.

City Manager Eric Garretty discussed the format and content of the Public Workshop previously noticed for May 1, 2025, at 5:30 p.m., at City Hall, 608 Elm Street, Graham, Texas.

9. CONSIDER AND ACT TO SET A DATE, TIME, AND PLACE FOR THE NEXT CALLED MEETING OF THE BOARD OF DIRECTORS.

Motion made by Steve Pierce and seconded by Brant Lundgren to **TABLE** setting a date, time, and place for the next Called Meeting of the Board of Directors. Motion passed unanimously 3 – 0.

10. DISCUSSION REGARDING FUTURE AGENDA ITEMS.

Future agenda items included drainage, and adding hangar approaches to hanger leases.

11. ADJOURN.

There being no further business, the meeting was adjourned at 12:01 p.m. Motion made by Steve Pierce and seconded by Brant Lundgren.