AIRPORT BOARD
REGULAR CALLED MEETING
MAY 11, 2026

**BOARD MEMBERS PRESENT**
Chairman: Steve Pierce
Brant Lundgren (*Entered meeting at 4:32 p.m.)*
Darin Divinia
DJ Meschkat
Jim Budarf
Wyatt Pettus (*Entered meeting at 4:02 p.m.)*

**BOARD MEMBERS ABSENT**
Blake Seyler

**STAFF PRESENT**
Eric Garretty, City Manager
Marci Bueno, City Secretary/Finance Director
Melinda Brown, Assistant City Manager, GEIC/GIA Director
Scott Bell, Airport Manager

**GUEST PRESENT**
Darrell Morgan
Michael Crusing

1. **CALL TO ORDER**
   Chairman Steve Pierce called the meeting to order at 4:00 p.m.

2. **NOTICE OF POSTING.** NOTICE OF THIS REGULAR CALLED MEETING OF THE GRAHAM MUNICIPAL AIRPORT BOARD WAS DULY POSTED AT A PLACE READILY ACCESSIBLE TO THE PUBLIC AT LEAST THREE BUSINESS DAYS PRIOR TO THE DATE AND TIME OF THIS MEETING, IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT.

3. **ROLL CALL OF MEMBERS PRESENT**
   Chairman: Steve Pierce
   Brant Lundgren *(Entered meeting at 4:32 p.m.)*
   Darin Divinia
   DJ Meschkat
   Jim Budarf
   Wyatt Pettus *(Entered meeting at 4:02 p.m.)*

4. **PUBLIC FORUM**
   None.

   WYATT PETTUS ENTERED THE MEETING AT 4:02 P.M.

5. **AIRPORT MANAGER REPORT**
   Airport Manager Scott Bell provided updates on the following:

   a. Update on Barrett Aviation
   b. Update on Airport Fueling Systems – Installation of Ladders

c. Update on AWOS persistence and reliability

6. **CITY MANAGER UPDATE**
City Manager Eric Garretty provided updates on the following:

a. Update on Culvert Under Runway 03-21 project
b. Update on Infrastructure, Investment, and Jobs (IIJA) funding
c. Update on Airport Attendant Hiring Process
d. Update on City Cell Phone Policy

7. **CONSIDER AND ACT TO APPROVE THE MINUTES OF THE REGULAR CALLED MEETING HELD ON MARCH 2, 2026.**
Motion made by Steve Pierce and seconded by DJ Meschkat to approve the minutes of the Regular Called Meeting held on **March 2, 2026**. Motion passed unanimously 5 – 0.

8. **CONSIDER AND ACT TO APPROVE THE MINUTES OF THE SPECIAL CALLED MEETING HELD ON APRIL 6, 2026.**
Motion made by Jim Budarf and seconded by Steve Pierce to approve the minutes of the Special Called Meeting held on **April 6, 2026**. Motion passed unanimously 5 – 0.

9. **CONSIDER AND ACT TO APPROVE THE MINUTES OF THE SPECIAL CALLED MEETING HELD ON APRIL 30, 2026.**
Motion made by Steve Pierce and seconded by DJ Meschkat to approve the minutes of the Special Called Meeting held on **April 30, 2026**. Motion passed unanimously 5 – 0.

10. **CONSIDER AND ACT TO APPROVE SUPPORT REQUIREMENTS FOR THE LONE STAR AEROBATIC CHAMPIONSHIPS.**
Motion made by Steve Pierce and seconded by DJ Meschkat approve support requirements for the Lone Star Aerobatic Championships. Motion passed unanimously 5 – 0.

BRANT LUNDGREN ENTERED THE MEETING AT 4:32 P.M.

11. **CONSIDER AND ACT TO IMPLEMENT A SUGGESTED TRAINING AND CERTIFICATION PROGRAM FOR THE AIRPORT MANAGER.**
Motion made by Steve Pierce and seconded by DJ Meschkat to implement a recurring training for all Airport staff through NATA (National Air Transportation Association). Motion passed unanimously 6 – 0.

12. **DISCUSSION REGARDING THE UPDATED AIRPORT LAYOUT PLAN (ALP) INCLUDING THE ASSOCIATED CAPITAL IMPROVEMENT PLAN, ALP DRAWING SET, AND DRAFT NARRATIVE.**
Michael Crusing discussed the updated Airport Layout Plan (ALP) including the associated Capital Improvement Plan, ALP Drawing Set, and draft Narrative.

13. **DISCUSSION REGARDING ONGOING EFFORTS TO IMPROVE STORMWATER DRAINAGE AT THE AIRPORT.**
City Manager Eric Garretty discussed ongoing efforts to improve stormwater drainage at the Airport.

14. **CONSIDER AND ACT TO DEVELOP AND APPROVE A LIST OF PLANNED PROJECTS FOR THE FISCAL YEAR 26-27 'ROUTINE AIRPORT MAINTENANCE PROGRAM'.**
    No Action was taken.

15. **PRESENTATION BY THE CITY MANAGER ON THE DRAFT FISCAL YEAR 2026-2027 AIRPORT OPERATING BUDGET AND FISCAL YEAR 2026-2032 AIRPORT CAPITAL IMPROVEMENT PLAN.**
    Assistant City Manager Melinda Brown presented the draft Fiscal Year 2026-2027 Airport Operating Budget and Fiscal Year 2026-2032 Airport Capital Improvement Plan.

16. **DISCUSSION REGARDING THE DEVELOPMENT OF A DYNAMIC TASK LIST FOR THE AIRPORT MANAGER.**
    City Manager Eric Garretty discussed the development of a dynamic task list for the Airport Manager.

    CITY MANAGER ERIC GARRETTY EXITED MEETING AT 5:00 P.M.

    CITY SECRETARY MARCI BUENO EXITED MEETING AT 5:00 P.M.

17. **DISCUSSION REGARDING PROPOSED FUTURE AGENDA ITEMS.**
    Future agenda items included discussion of planned projects for the Fiscal Year 26-27 'Routine Airport Maintenance Program'.

18. **CONSIDER AND ACT TO SET THE TIME, PLACE, AND LOCATION FOR THE NEXT MEETING OF THE BOARD.**
    Motion made by Steve Pierce and seconded by Wyatt Pettus to set the next meeting of the Board to June 15, 2026, at 12:00 p.m. Motion passed unanimously 6 – 0.

19. **ADJOURN.**
    There being no further business, the meeting was adjourned at 5:39 p.m. Motion made by Steve Pierce and seconded by DJ Meschkat.