Library of Graham Board of Directors | *Meeting Minutes*
September 18, 2024

A regular meeting of the Library of Graham Board of Directors was held September 18, 2024, beginning at 5:30 p.m. in the conference room of the Library of Graham.

BOARD MEMBERS PRESENT: Board President Stefani Schutz, Board Secretary Christie Andrews, Bryan Bivens, Erin Collins, Mike Thompson

BOARD MEMBERS ABSENT: Board Vice President Carol Phaling

NON VOTING MEMBERS: Debbie Burkett (absent), Weta Phillips

STAFF: Library Director DeAnna Bullock

GUESTS: Amanda Hernandez and Caryn Blackmon, citizens

WELCOME
The meeting was called to order at 5:30 PM by Ms. Schutz.

APPROVAL OF THE AGENDA

1. Call to Order
2. Notice of Posting
3. Roll Call
4. Public Forum
5. Consider and act to approve August 2024 minutes
6. Reports: Friends, CLSC, Director's
7. Discussion and subcommittee reports.
8. Discussion re: open Board seats
9. Discussion re: action items and proposed future agenda items
10. Adjournment

PUBLIC FORUM
There were no addresses from members of the public.

CONSIDER AND ACT TO APPROVE THE MINUTES OF THE MAY AND JUNE 2024 MEETING MINUTES
Mr. Thompson made a motion to approve the July minutes; Ms. Collins seconded the motion. All eligible members voted in favor.

REPORTS
There was no new news to report from CLSC. Ms. Phillips reported that Friends has around $10k to spend and is in discussion with Ms. Bullock about the Library's current needs. The

Board discussed with Ms. Philips the possibility of having a booth presence (at Club, a tour home, or Sparrow Creek) during the Tour of Homes in December. The Board is interested in having a QR code to share library information at the booth.

Ms. Bullock reviewed the Directors report. Notable items included a timeline for revamped website and logo design, a new student volunteer, and an intended donation from the DAR of up to $500 for collection development focusing on women's role in the American Revolution.

DISCUSSION AND SUBCOMMITTEE REPORTS
There was no news to report from the External Fundraising committee.

For the Internal committee, Ms. Bullock provided with Board with a draft of the info-gathering survey. The Board will provide feedback before the survey is pushed out to the public.

DISCUSSION RE: OPEN BOARD SEATS
Ms. Bullock and Ms. Schutz made the Board aware that previous applicants for vacant positions are currently unable to serve.

DISCUSSION RE: ACTION ITEMS AND PROPOSED FUTURE AGENDA ITEMS
The Board will review, discuss, and act on any applications for the currently open Board position.

(CONSIDER AND ACT TO SET THE DATE AND TIME FOR THE NEXT MEETING OF THE BOARD)
The next regular meeting of the board will be held October 24, 2024 at 5:30 PM in the conference room of the Library of Graham.

ADJOURN
The meeting adjourned at 6:33 PM.

Attest:

Stefani Schutz, Board President

DeAnna Bullock, Library Director