Library of Graham Board of Directors | *Meeting Minutes*
August 21, 2024

A regular meeting of the Library of Graham Board of Directors was held August 21, 2024, beginning at 5:30 p.m. in the conference room of the Library of Graham.

BOARD MEMBERS PRESENT: Board President Stefani Schutz, Board Vice President Carol Phaling, Board Secretary Christie Andrews, Erin Collins, Mike Thompson

BOARD MEMBERS ABSENT: Bryan Bivens

NON VOTING MEMBERS: Debbie Burkett, Weta Phillips (absent)

STAFF: Library Director DeAnna Bullock

GUESTS: Amanda Hernandez, citizen

WELCOME
The meeting was called to order at 5:32 PM by Ms. Schutz.

APPROVAL OF THE AGENDA
1. Call to Order
2. Notice of Posting
3. Roll Call
4. Public Forum
5. Consider and act to approve July 2024 minutes
6. Reports: Friends, CLSC, Director's
7. Discussion and subcommittee reports.
8. Discussion re: open Board seats
9. Discussion re: action items and proposed future agenda items
10. Consider and act to set date and time for the next meeting of the Board
11. Adjournment

PUBLIC FORUM
There were no addresses from members of the public.

CONSIDER AND ACT TO APPROVE THE MINUTES OF THE MAY AND JUNE 2024 MEETING MINUTES
Mr. Thompson made a motion to approve the July minutes; Ms. Schutz seconded the motion. All members voted in favor.

REPORTS
There was no new news to report from CLSC or Friends.

Ms. Bullock reviewed the Directors report. Notable items included new staff computers on location, end-of-year budget items, and upcoming programming.

DISCUSSION AND SUBCOMMITTEE REPORTS

Ms. Andrews recapped the recent Rebrand Committee meeting. Top priorities include 1) Create and implement a community survey re: library usage 2) Simultaneously have an outside firm work on branding imagery and website interface 3) Develop an informative presentation about library resources.

Mr. Thompson (External Fundraising) informed the Board that the literacy grant opportunities will be cataloged by due date. He has contacted a local business to schedule a meeting to gauge their interest in community involvement opportunities at the Library.

DISCUSSION RE: OPEN BOARD SEATS

Ms. Chappell has tendered her resignation; her seat will backfill for the unexpired term (December 2024). Mr. Bivens' seat will also expire in December 2024.

DISCUSSION RE: ACTION ITEMS AND PROPOSED FUTURE AGENDA ITEMS

The Board will review, discuss, and act on applications for the currently open Board position.

CONSIDER AND ACT TO SET THE DATE AND TIME FOR THE NEXT MEETING OF THE BOARD

The next regular meeting of the board will be held September 18, 2024 at 5:30 PM in the conference room of the Library of Graham.

ADJOURN

The meeting adjourned at 7:14 PM.

Attest:

Stefani Schutz, Board President

DeAnna Bullock, Library Director