## Library of Graham Board of Directors | *Meeting Minutes*
July 17, 2025

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A regular meeting of the Library of Graham Board of Directors was held July 17, 2025, beginning at 5:30 PM in the conference room of the Library of Graham.

**BOARD MEMBERS PRESENT:** Board President Stefani Schutz, Board Vice President Carol Phaling, Board Secretary Christie Andrews, Denny Berend, Erin Collins, Ellen Morris, Mike Thompson

**BOARD MEMBERS ABSENT:** none

**NON VOTING MEMBERS:** Weta Phillips (absent), Debi Burkett (absent)

**STAFF:** Library Director DeAnna Bullock

**GUESTS:** Amanda Hernandez, Assistant City Manager Melinda Brown

**WELCOME**
The meeting was called to order at 5:32 PM by Stefani Schutz.

**APPROVAL OF THE AGENDA**
1. Call to Order
2. Notice of Posting
3. Roll Call
4. Public Forum
5. Consider and act to approve meeting minutes from the previous meeting
6. Reports
7. Discussion about strategic priorities and board subcommittee reports.
8. Consider and act to set future board meetings.
9. Discussion re: action items and proposed future agenda items.
10. Adjournment

**PUBLIC FORUM**
Assistant City Manager Ms. Brown expressed thanks on behalf of the City and Memorial Auditorium for the Library's partnership with the PBS Clifford event. The Library provided free books for every family in attendance.

**CONSIDER AND ACT TO APPROVE THE June 26, 2025 MEETING MINUTES**
Mr. Thompson made a motion to approve the minutes; Ms. Andrews seconded the motion. The motion passed unanimously.

**REPORTS**
There was no news from The Friends or CLSC.

Ms. Bullock made a few verbal edits to the final numbers for Summer Reading, which was a success. A new event is planned for July to celebrate Harry Potter's birthday.

**DISCUSSION RE: STRATEGIC PRIORITIES AND BOARD SUBCOMMITTEE REPORTS**
Mr. Thompson and Mr. Berend gave a brief update on the Men's Book Club programming. While not recruiting new members, they hope to be a resource for others looking to establish their own Book Clubs. Once the LFL have been shipped/arrive, the Board will determine a work day and plan a ribbon cutting with the City. The Community Outreach (Party Planning) subcommittee presented plans for the Booktacular and will meet again before the next regular meeting.

**CONSIDER AND ACT TO SET FUTURE BOARD MEETINGS**
The Board plans to meet at 5:30 PM on August 21 and September 18, 2025.

**DISCUSSION RE: ACTION ITEMS AND PROPOSED FUTURE AGENDA ITEMS**
The Grants subcommittee will update on the Hancher grant, the Board will plan a day for Little Free Library assembly and painting, and the Community Outreach subcommittee will provide updates.

**ADJOURN**
Mr. Thompson made a motion to adjourn at 7:10, Ms. Andrews seconded, and all members voted in favor.

Attest:

Stefani Schutz, Board President

DeAnna Bullock, Library Director