Library of Graham Board of Directors | *Meeting Minutes*
April 22, 2024

A regular meeting of the Library of Graham Board of Directors was held Monday, April 22, 2024, beginning at 5:30 p.m. in the newly updated conference room of the Library of Graham.

BOARD MEMBERS PRESENT: Board President Stefani Schutz, Board Vice President Carol Phaling, Board Secretary Christie Andrews, Christy Chappell, Erin Collins, Mike Thompson

BOARD MEMBERS ABSENT: Bryan Bivens

NON VOTING MEMBERS: Weta Phillips (present), Peggy Sonnenburg (present), Debbie Burkett (present)

STAFF: Library Director DeAnna Bullock

GUESTS: Amanda Hernandez, citizen; Mr. Thompson's father, guest

WELCOME
The meeting was called to order at 5:31 PM by Ms. Schutz.

APPROVAL OF THE AGENDA

1. Call to Order
2. Notice of Posting
3. Roll Call
4. Public Forum
5. Consider and act to approve March 2024 minutes
6. Consider and act regarding community standards and collection policy
7. Library Director's Report
8. Discussion re: FY 2025 Library Budget, funding needs and sources
9. Discuss long-range planning, mission, and priorities; direct Library Director re: action items
10. Discussion re: action items and proposed future agenda items
11. Consider and act to set date and time for the next meeting of the Board
12. Adjournment

PUBLIC FORUM
There were no addresses from members of the public.

CONSIDER AND ACT TO APPROVE THE MINUTES OF THE MARCH 2024 BOARD RETREAT
Mr. Thompson motioned to approve the minutes; Ms. Collins seconded the motion. All present members voted to approve with Ms. Chappell abstaining due to her March absence.

CONSIDER AND ACT REGARDING COMMUNITY STANDARDS AND COLLECTION POLICY

Mr. Thompson motioned to table the consideration until all member were present; Ms. Collins seconded the motion. The motion passed unanimously.

LIBRARY DIRECTOR'S REPORT

Ms. Bullock reviewed items in her March report. Notable information included the working hour shift on Mondays from 10AM-6PM. This new schedule is under an evaluation period from June-September.

DISCUSSION RE: FY 2025 LIBRARY BUDGET, FUNDING NEEDS, AND SOURCES

The Board reviewed the budget prepared for FY 2025. No changes were made.

DISCUSS LONG -RANGE PLANNING, MISSION, AND PRIORITIES; DIRECT LIBRARY DIRECTOR RE: ACTION ITEMS

Ms. Bullock briefed the Board of the shift in working hours. She provided updates on the current plans to replace the entry doors for universal access (ADA compliance).

Standing member Ms. Philips provided an update from the Friends including current fundraising totals from the letter campaign.

DISCUSSION REGARDING ACTION ITEMS AND PROPOSED FUTURE AGENDA ITEMS

At the next meeting, the Board will review community standards and establish subcommittees to begin planning fundraising events and an appeal to the County Commissioner for funding.

CONSIDER AND ACT TO SET THE DATE AND TIME FOR THE NEXT MEETING OF THE BOARD

The next regular meeting of the board will be held May 15, 2024 at 5:30 PM in the conference room of the Library of Graham.

ADJOURN

Mr. Thompson moved to adjourn and Ms. Collins seconded; with no objections, the meeting adjourned at 7:06 PM.

Attest:

Stefani Schutz, Board President

DeAnna Bullock, Library Director