NOTICE OF PUBLIC MEETING
CITY OF GRAHAM CITY COUNCIL
OCTOBER 24, 2024 - 8:30 A.M.
COUNCIL CHAMBERS, 608 ELM STREET, GRAHAM, TEXAS

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY A REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF GRAHAM, TEXAS WILL BE HELD ON **OCTOBER 24, 2024, AT 8:30 A.M., IN THE COUNCIL CHAMBERS AT THE GRAHAM CITY HALL, 608 ELM STREET, GRAHAM, TEXAS,** AT WHICH MEETING, THE FOLLOWING AGENDA ITEMS WILL BE CONSIDERED. ITEMS ON THE AGENDA ARE SUBJECT TO ACTION. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN CLOSED/EXECUTIVE SESSION ON AN AGENDA ITEM SHOULD THE NEED ARISE, AND IF APPLICABLE, PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551 OF THE TEXAS LOCAL GOVERNMENT CODE.

REGULAR MEETING AGENDA:

1. **Call to Order Time: _____**

2. **Notice of Posting:** Notice of this Regular Called Meeting of the City Council of the City of Graham Texas was duly posted at a place readily accessible to the public at least 72 hours prior to the date and time of this meeting, in accordance with the Texas Open Meetings Act.

3. **Roll Call of Members Present**

4. **Opening Prayer and Pledges to U.S. and Texas flags**

5. **Mayor's Proclamation:** 50th Anniversary of Buchannan Building Supply

6. **Public Forum:** This forum is for citizens to comment on any City of Graham subject. No discussion can be had by Council; however, items discussed may be placed on a future agenda for discussion and action.

7. **Reports**
   - Department Reports
   - City Manager Report
     - Lake Graham Water Level
     - Key Dates and Upcoming Events
     - Boards Update
     - Hotel Occupancy Tax Report
     - Plug Power Payments Report
     - Update from the Texas Municipal League Annual Conference
     - Project Status Report

8. **Consent Agenda.** All items listed on the Consent Agenda will be enacted on a single motion, second, and vote by the City Council, without additional consideration. Any Councilmember may request that an item be removed from the Consent Agenda for additional consideration. Items removed from the Consent Agenda shall be considered, in the order in which they were removed, immediately after consideration of the remaining items on the Consent Agenda.

   a. Approve the Minutes of the Regular Called Meeting held on **October 10, 2024;** and

   b. Authorize the expenditure of up to $20,000 from the Auditorium Special Fund for the acquisition of a new sound mixing board; and

   c. Approve the appointment of Zach Balch to the Auditorium Advisory Board for a two-year term effective October 25, 2024, based on a favorable recommendation from the Board of Directors; and

   d. Approve the appointment of City Manager Eric Garretty as the City's designated representative to the NORTEX Regional Planning Commission and further, designate Mayor Alex Heartfield, and Mayor Pro-Tem Shana Weatherbee-Wolfe, as alternates.

9. Report from the City Secretary on the tabulation of proposals received pursuant to Request for Qualifications No. 24-02 for City Attorney Services.

10. Consider and act to form an Evaluation Committee for the evaluation of proposals duly received under Request for Qualifications No. 24-02 for City Attorney Services.

11. Consider and act to approve, on **FIRST READING, Resolution No. 198** related to an Incentives Agreement, by and between, the Graham Economic Improvement Corporation (GEIC) and 'Middle Sister', a Limited Liability Company (Graham, Texas), d/b/a 'Olivet and Oak', with such Agreement entered into under the GEIC's Business Expansion Relocation program; and further noting said Agreement contains incentives up to $60,000 for (a) the renovation of a certain structure located at 526 Oak Street, Graham, Texas, (b) the opening of a retail food outlet, and (c) the employment of three full-time employees and two-part time employees. (SP 5.0)

12. Consider and act to approve and adopt **Resolution No. 197** which implements an Economic Incentives and Business Stimulus Policy for the City under the provisions of Texas Local Government Code Chapter 380. (SP 5.0)

13. Consider and act to authorize the City Manager to create the 'Woodlands Pump Station Improvements' capital project.

14. Consider and act to authorize the City Manager to negotiate and conclude an Agreement for Professional Services, in an amount not to exceed $104,250, with Parkhill Incorporated (Arlington, Texas) for engineering consulting services pursuant to the development of plans for the 'Woodlands Pump Station Improvements' capital project, noting that the aforesaid 'not to exceed' amount includes a five percent contingency. (SP 2.0)

15. Consider and act to approve and adopt, on **SECOND AND FINAL READING, Resolution No. 198** related to an Incentives Agreement, by and between, the Graham Economic Improvement Corporation (GEIC) and 'Middle Sister', a Limited Liability Company (Graham, Texas), d/b/a 'Olivet and Oak', with such Agreement entered into under the GEIC's Business Expansion Relocation program; and further noting said Agreement contains incentives up to $60,000 for (a) the renovation of a certain structure located at 526 Oak Street, Graham, Texas, (b) the opening of a retail food outlet, and (c) the employment of three full-time employees and two-part time employees. (SP 5.0)

16. Consider and act to approve and adopt, on **FIRST AND FINAL READING, Ordinance No. 1184,** amending the Fiscal Year 2024-2025 Adopted Budget for municipal purposes, and further, specifically waiving the requirement for three readings of said Ordinance prior to adoption.

17. Consider and act to approve:

    a. The Quarterly Investment Report for the period July 1, 2024, through September 30, 2024; and

    b. The Financial Reports for the period ending September 30, 2024.

18. Presentation of the Sales Tax Report for sales taxes collected during August 2024.

19. Discussion regarding proposed future agenda items.

20. Recess into Executive Session under the following provision of the Texas Local Government Code:

    a. Sec. 551.074 Personnel Matters

    - Deliberations regarding the appointment, compensation, and duties, of the Assistant City Manager; and

    - Deliberations regarding the appointment, compensation, and duties of the City Attorney.

(Enter into Executive Session _____ Time)

21. Reconvene from Executive Session and take such action as may be required.

(Exit from Executive Session _____Time)

22. Adjournment. **Time: _____**

Eric Garretty, City Manager

NOTICE

The City Council of City of Graham, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations Regarding Real Property), 551.073 (Deliberations Regarding Prospective Gift), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 – (Deliberations Regarding Economic Development). Before any closed session is convened, the Presiding Officer will publicly identify the section or sections of the act authorizing the closed session. All final votes, actions, or decisions will be taken in open session.

I, the Undersigned Authority, do hereby certify that the above notice of Meeting of the Governing Body of the City of Graham, Texas is a true and correct copy of said notice posted at the City of Graham, Texas, and a place convenient and readily accessible to the general public at all times.

Witness my hand and seal of the City of Graham this 18th day of October, 2024 at 10:15 am and remained so posted continuously for at least 72 hours proceeding the scheduled time of meeting.

City of Graham

By: Marci Bueno

Marci Bueno, City Secretary

ACCESSIBILITY NOTICE

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation and interpretive services must be made 48 hours prior to the meeting. Contact City Hall at (940) 549-3324.

I hereby certify that the above shown notice was removed from the posting location at the Graham City Hall, 612 Elm Street, Graham, Texas 76450, at _____ a.m./p.m. on the _____ day of _____ 2024 and satisfies the 72-hour posting requirement.

By: _____
Marci Bueno, City Secretary