**Library of Graham Board of Directors | *Meeting Minutes***
October 24, 2024

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A regular meeting of the Library of Graham Board of Directors was held October 24, 2024, beginning at 5:30 p.m. in the conference room of the Library of Graham.

**BOARD MEMBERS PRESENT:** Board President Stefani Schutz, Board Vice President Carol Phaling, Board Secretary Christie Andrews, Erin Collins, Mike Thompson

**BOARD MEMBERS ABSENT:** Bryan Bivens

**NON VOTING MEMBERS:** Debbie Burkett (absent), Weta Phillips (absent)

**STAFF:** Library Director DeAnna Bullock

**GUESTS:** Amanda Hernandez and Myrna ~~Thompson,~~ Moss citizens

**WELCOME**
The meeting was called to order at 5:31 PM by Ms. Schutz.

**APPROVAL OF THE AGENDA**
1. Call to Order
2. Notice of Posting
3. Roll Call
4. Public Forum
5. Consider and act to approve September 2024 minutes
6. Reports: Friends, CLSC, Director's
7. Discussion and subcommittee reports.
8. Discussion re: open Board seats
9. Consider and act to recommend board appointments for upcoming terms star
10. Discussion re: action items and proposed future agenda items
11. Adjournment

**PUBLIC FORUM**
There were no addresses from members of the public.

**CONSIDER AND ACT TO APPROVE THE MINUTES OF THE SEPTEMBER 2024 MEETING MINUTES**
Mr. Thompson made a motion to approve the September minutes; Ms. Collins seconded the motion. All eligible members voted in favor.

**REPORTS**

The Director and members of the Board were present at the recent City Council meeting to note Friends of the Library recognition week, where the Friends awarded the Library of Graham a gift check for a new book display and upgraded book return bins.

Ms. Bullock's report took the Board through end of fiscal year numbers. After the recent Computer Literacy class attendance, the Library will consider off-site locations and partnerships with local Hispanic organizations to meet more needs in the future.

**DISCUSSION AND SUBCOMMITTEE REPORTS**
Mr. Thompson reported from the External Fundraising committee that his potential lead with a local business had run dry.

The Internal Committee had no news to report, but Ms. Bullock said she was working on a QR code and content for patrons to view on the upcoming CLSC Tour of Homes. The Board will be available to review content if needed.

**DISCUSSION RE: OPEN BOARD SEATS**
There are currently two applications for two open Board seats.

**CONSIDER AND ACT TO RECOMMEND BOARD APPOINTMENTS FOR UPCOMING TERMS**
Mr. Thompson made a motion to table discussion on open board positions to allow more time for additional applicants. Ms. Collins seconded the motion. Put to a vote, all members voted in favor.

**DISCUSSION RE: ACTION ITEMS AND PROPOSED FUTURE AGENDA ITEMS**
The Board will review and vote to recommend applicants to City Council for Board appointment at the next meeting.

The next regular meeting of the board will be held November 21, 2024 at 5:30 PM in the conference room of the Library of Graham.

**ADJOURN**
The meeting adjourned at 6:33 PM.

Attest:

Stefani Schutz, Board President

DeAnna Bullock, Library Director