# NOTICE OF PUBLIC MEETING
# CITY OF GRAHAM CITY COUNCIL
# JUNE 25, 2026 - 8:30 A.M.
# COUNCIL CHAMBERS, 608 ELM STREET, GRAHAM, TEXAS

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF GRAHAM, TEXAS WILL BE HELD ON **JUNE 25, 2026, AT 8:30 A.M., IN THE COUNCIL CHAMBERS AT THE GRAHAM CITY HALL, 608 ELM STREET, GRAHAM, TEXAS,** AT WHICH MEETING, THE AGENDA ITEMS LISTED WILL BE CONSIDERED. ITEMS ON THE REGULAR CALLED MEETING AGENDA ARE SUBJECT TO ACTION. THE CITY COUNCIL RESERVES THE RIGHT TO MEET IN CLOSED/EXECUTIVE SESSION ON AN AGENDA ITEM SHOULD THE NEED ARISE AND, IF APPLICABLE, PURSUANT TO AUTHORIZATION BY TITLE 5, CHAPTER 551 OF THE TEXAS LOCAL GOVERNMENT CODE.

**REGULAR MEETING AGENDA:**

1. **Call to Order Time: _____**

2. **Notice of Posting:** Notice of this Regular Called Meeting of the City Council of the City of Graham Texas was duly posted at a place readily accessible to the public at least three business days prior to the date and time of this meeting, in accordance with the Texas Open Meetings Act.

3. **Opening Prayer and Pledges to U.S. and Texas flags**

4. **Roll Call of Members Present**

5. **Ceremony, Announcement, and Proclamation:**

    a. **Ceremony** - Administration of the Oath of Office to Police Officer Travis Poteet; and

    b. **Announcement** - Young County Independence Day Celebration - July 4, 2026; and

    c. **Mayor's Proclamation:** Honoring service to the nation and the community.

6. **Public Forum:** This forum is for citizens to comment on any City of Graham subject. No discussion can be had by the Council; however, items commented upon may be placed on a future agenda for discussion and possible action.

7. **Reports**

   a. Department Head Reports

   b. City Manager Report

      ii. Lake Graham Water Level
      iii. Key Dates and Upcoming Events
      iv. Boards Update
      v. Financials Update - Water Fund and Arena Fund
      vi. Project Status Report

   c. Hotel Occupancy Tax Report - Taxes collected during **April 2026**.

   d. Sales Tax Report - Taxes collected during **April 2026**.

8. **Consent Agenda.** All items listed on the Consent Agenda will be enacted on a single motion, second, and vote by the City Council, without additional consideration*:

   a. Approve the Minutes of the Public Hearing and Special Called Meeting held on **June 9, 2026**; and

   b. Approve the Minutes of the Regular Called Meeting held on **June 11, 2026;** and

   **Note: Any Councilmember may request that an item be removed from the Consent Agenda for additional consideration. Items removed from the Consent Agenda shall be considered, in the order in which they were removed, immediately after consideration of the remaining items on the Consent Agenda.*

9. Consider and act to authorize the City Manager to conclude a contract for the purchase of a certain Fire Apparatus, in the amount of one million nine hundred four thousand one hundred fifty-six dollars and no cents ($1,904,156.00), from Siddons-Martin Emergency Group, Incorporated (Houston, Texas), noting that said Fire Apparatus is being purchased for the provision of fire/rescue services in the City of Graham, and further noting that said purchase is effected through a cooperative purchasing agreement and advertisement of a request for bids is not required.

10. Consider and act to authorize the City Manager to approve a variance request from Deborah Richardson to reside in a Recreational Vehicle (RV) at her residence for a period of 90 days, and further authorize the City Manager to grant an extension of up to an additional 90 days, with said RV to be located at **1102 Pecan Street**, Graham, Texas; noting that such request is made pursuant to project to make the site ready for the emplacement of a manufactured home, and further noting that the Planning and Zoning Commission recommended approval of this request.

11. Consider and act to authorize the City Manager to issue final approval for request to remodel a certain structure located at **746 Elm Street**, Graham, Texas, based on a request from Bradley and Lauren Fails, noting that (a) said structure lies within Planned Development District No. 1 (PDD 1), (b) remodeling work in PDD 1 requires formal approval by the City Council; and (c) the Planning and Zoning Commission recommended approval of this request.

12. Consider and act to approve and adopt, on FIRST AND FINAL READING, **Resolution No. 255**, a Resolution which authorizes the City Manager to apply for, and accept, a grant of up to one hundred fifty thousand dollars and no cents ($150,000.00), from the Wichita Falls Area Community Foundation, with such grant monies reserved for replacement of certain Heating, Ventilation, and Air Conditioning (HVAC) infrastructure at the Library of Graham, and further noting monies are also reserved for the conduct of ongoing building maintenance at same; and further noting that said grant has no match requirement.

13. Consider and act to approve and adopt, ON FIRST AND FINAL READING, **Resolution No. 256**, a Resolution which authorizes the City Manager to accept a grant, in the amount of five thousand six hundred ninety-five dollars and no cents ($5,695.00), from the Texas A & M Forest Service, under the Rural Volunteer Fire Department Insurance Assistance Program, noting that such grant shall be credited to previously paid Workers' Compensation insurance premiums for Graham Fire/Rescue Department personnel; and further noting that said grant has no match requirement.

14. Consider and act to approve and adopt, on FIRST AND FINAL READING, **Resolution No. 257,** a Resolution which authorizes City Manager Eric Garretty to file an application for grant funding with the Texas Water Development Board, in an amount up to five million dollars and no cents ($5,000,000.00), designates same as the City's Authorized Official, and further designates an Engineer, Financial Advisor, and Bond Counsel to assist with the preparation of said grant; pursuant to a grant application for the 'Water Reuse Fill Station and Storage Tank' project; noting that said grant has no match requirement.

15. Consider and act to approve and adopt, on FIRST AND FINAL READING, **Resolution No. 258,** a Resolution which accepts and approves the Graham Economic Improvement Corporation's Fiscal Year 2026-2027 annual budget.

16. Consider and act to approve and adopt, on FIRST AND FINAL READING, **Resolution No. 259**, a Resolution which adopts Financial Policy Statement No. 6, attached as Exhibit A, a certain financial policy which creates the **'Reserve for Capital Debt'** Fund (Fund No. 89), which in turn provides for the creation of a reserve fund to support the periodic payment of debt service related to outstanding debt obligations of the City; and further, said Resolution authorizes the transfer of monies from the Lake Fund, General Fund, and Sewer Capital Fund, in the amounts specified at Exhibit B to said Resolution, in support of the creation of said Fund.

17. Consider and act to approve, on THIRD AND FINAL READING, **Ordinance No. 1218**, amending Chapter 25, Section 25-13 "Water Service Charges – Generally", and Section 25-16 - "Sewer Service Charges", of the Code of Ordinances (as amended), to provide for: (a) a seven percent increase to current base and volumetric water service charges, (b) institution of a Capital Surcharge of seventeen dollars and twenty-five cents ($17.25) per month related to debt service payments for the rehabilitation of the Wastewater Treatment Plant, and (c) a three percent increase in current sewer service base and volumetric service charges; with such increases to be effective with the billing period beginning **October 15, 2026;** and further, providing for amendment of said Ordinance at THIRD AND FINAL READING.

18. Consider and act to authorize the City Manager to declare Blacksmith Ventures, a Texas Limited Liability Company (Bryson, Texas), as the best value bidder in response to a duly advertised Request for Bids (RFB) related to certain roadway paving projects as identified in said RFB; and further, authorize same to negotiate and conclude a contract for paving services with the selected vendor, in an amount not to exceed four hundred eighty-six thousand dollars and no cents ($486,000.00), noting that said amount contains a ten percent contingency for materials pricing changes.

19. Consider and act to authorize the City Manager to negotiate and conclude a Professional Services Agreement, in an amount not to exceed ten thousand dollars and no cents ($10,000.00), with Freese and Nichols Incorporated (Fort Worth, Texas), with such Agreement pertaining to the development of a Request for Qualifications (RFQ) advertisement which will solicit for qualifications related to the design services, engineering services, and Resident Project Representative services, that will be required for the Wastewater Treatment Plan Rehabilitation Project - Phase 1.

20. Discussion regarding a request from City staff to cease placement of banners across Elm Street in the interest of traffic safety along same.

21. Discussion regarding the current policy for the selection of roadways for inclusion in the Capital Improvement Plan.

22. Presentation of the draft "Revised Personnel Policies and Procedures Manual" to the City Council for review.

23. Discussion regarding implementation of a change to the scheduling of payroll payments to employees.

24. Discussion regarding proposed future agenda items.

## EXECUTIVE SESSION TIME CERTAIN FOR 9:30 A.M.

**25.** Recess into Executive Session under the following provisions of the Texas Government Code:

**a. Sec. 552.071 – Consultation with the City's Attorney**

(1) Consult with the City's Attorney regarding the factual background, legal issues, and lawful options related to a draft economic development Letter of Intent from Headwaters Site Development Group; and

(2) Consult with the City's Attorney regarding the factual background, legal issues, and lawful options related to the pending termination of an existing Project Development Agreement between the City and Plug Power Limestone Incorporated.

**(Enter into Executive Session _____Time)**

**26.** Reconvene from Executive Session and take such action as may be required.

**(Exit from Executive Session _____Time)**

**27.** Adjournment. **Time:** _____

_____
Eric Garretty, City Manager

## NOTICE

The City Council of City of Graham, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations Regarding Real Property), 551.073 (Deliberations Regarding Prospective Gift), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 – (Deliberations Regarding Economic Development). Before any closed session is convened, the Presiding Officer will publicly identify the section or sections of the act authorizing the closed session. All final votes, actions, or decisions will be taken in open session.

I, the Undersigned Authority, do hereby certify that the above notice of Meeting of the Governing Body of the City of Graham, Texas is a true and correct copy of said notice posted at the City of Graham, Texas, and a place convenient and readily accessible to the general public at all times.

Witness my hand and seal of the City of Graham this 18th day of June, **2026**, at 10:45a.m. and remained so posted continuously for at least three business days preceding the scheduled time of meeting.

City of Graham

By: Cassie Hurt
for Marci Bueno, City Secretary

CITY OF GRAHAM, TEXAS

**ACCESSIBILITY NOTICE**

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation and interpretive services must be made 48 hours prior to the meeting. Contact City Hall at (940) 549-3324.**

I hereby certify that the above shown notice was removed from the posting location at the Graham City Hall, 612 Elm Street, Graham, Texas 76450, at _____ a.m./p.m. on the _____ day of _____ **2026**, and satisfies the three business days posting requirement.

By: _____
Marci Bueno, City Secretary