GRAHAM CITY COUNCIL
REGULAR SESSION
JUNE 11, 2026

COUNCIL MEMBERS PRESENT
Mayor: Alex Heartfield
Councilmember Place 1: Sarah Lundgren
Mayor Pro-Tem/Place 2: Jeff Dickinson
Councilmember Place 3: Jack Little
Councilmember Place 4: Brendan Weatherman

COUNCIL MEMBERS ABSENT
None.

STAFF PRESENT
Eric Garretty, City Manager
Marci Bueno, City Secretary/Finance Director
B.J. Cook, Code Enforcement Officer
Brent Bullock, Chief of Police
Cassie Short, Executive Assistant
Chris Denney, IT Director
DeAnna Bullock, Library Director
Jim Don Laurent, Fire Chief
Melinda Brown, Assistant City Manager, GEIC/GIA Executive Director
Randall Dawson, Director of Public Works

1. **CALL TO ORDER**
   Mayor Alex Heartfield called the meeting to order at 8:30 a.m.

2. **NOTICE OF POSTING:** NOTICE OF THIS REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF GRAHAM TEXAS WAS DULY POSTED AT A PLACE READILY ACCESSIBLE TO THE PUBLIC AT LEAST THREE BUSINESS DAYS PRIOR TO THE DATE AND TIME OF THIS MEETING, IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT.

3. **OPENING PRAYER AND PLEDGES TO U.S. AND TEXAS FLAGS**
   Gary Elrod led the invocation followed by the U.S. Pledge and Texas Pledge.

4. **ROLL CALL OF MEMBERS PRESENT**
   Mayor: Alex Heartfield
   Councilmember Place 1: Sarah Lundgren
   Mayor Pro-Tem/Place 2: Jeff Dickinson
   Councilmember Place 3: Jack Little
   Councilmember Place 4: Brendan Weatherman

5. **PUBLIC FORUM**
   Cathy Partridge acknowledged and thanked the Council and the City employees hard work on all that they do.

6. **REPORTS**
   Individual Department Heads were omitted for the first meeting of the month.
   City Manager Eric Garretty provided reports on the Lake Graham Water Level, Key Dates and Upcoming Events, Boards Update, and the Project Status Report.

7. **CONSENT AGENDA.**
   Following a motion made by Brendan Weatherman and seconded by Sarah Lundgren, the following Consent Agenda was approved unanimously 5 – 0.

   a. Approve the Minutes of the Special Called Meeting held on **May 11, 2026**; and.

   b. Approve the Minutes of the Regular Called Meeting held on **May 28, 2026**; and

   c. Re-appoint Terri Christian, Zach Balch, Gordon Grubbs, and Drake Stephens to the Graham Memorial Auditorium Board for a two-year term; and

   d. Authorize the City Manager to serve at the City's delegate to the Texas Municipal League's Policy Summit to be held August 27-28, 2026, in Austin, Texas.

8. **CONSIDER AND ACT TO APPROVE AND ADOPT, ON FIRST AND FINAL READING, ORDINANCE NO. 1220, AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF CITY OF GRAHAM, TEXAS, COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2026A FOR A FIRE APPARATUS; LEVYING AN ANNUAL AD VALOREM TAX AND PROVIDING FOR THE SECURITY FOR, AND PAYMENT OF, THE CERTIFICATES; APPROVING AN OFFICIAL STATEMENT; PROVIDING AN EFFECTIVE DATE; AND ENACTING OTHER PROVISIONS RELATING TO THE SUBJECT.**
   Motion made by Jeff Dickinson and seconded by Brendan Weatherman to approve and adopt, ON FIRST AND FINAL READING, **Ordinance No. 1220**, an Ordinance authorizing the issuance and sale of City of Graham, Texas, Combination Tax and Revenue Certificates of Obligation, Series **2026A** for a fire apparatus; levying an annual ad valorem tax and providing for the security for, and payment of, the certificates; approving an official statement; providing an effective date; and enacting other provisions relating to the subject. Motion passed unanimously 5 – 0.

9. **CONSIDER AND ACT TO APPROVE AND ADOPT, ON FIRST AND FINAL READING, ORDINANCE NO. 1221, AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF CITY OF GRAHAM, TEXAS, COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, TAXABLE SERIES 2026B FOR WASTEWATER SYSTEM IMPROVEMENTS; LEVYING AN ANNUAL AD VALOREM TAX AND PROVIDING FOR THE SECURITY FOR, AND PAYMENT OF, THE CERTIFICATES; APPROVING AN OFFICIAL STATEMENT; PROVIDING AN EFFECTIVE DATE; AND ENACTING OTHER PROVISIONS RELATING TO THE SUBJECT.**
   Motion made by Brendan Weatherman and seconded by Sarah Lundgren to approve and adopt, ON FIRST AND FINAL READING, **Ordinance No. 1221**, an Ordinance authorizing the issuance and sale of City of Graham, Texas, Combination Tax and Revenue Certificates of Obligation, Taxable Series **2026B** for wastewater system improvements; levying an annual ad valorem tax and providing for the security for, and payment of, the certificates; approving an official statement; providing an effective date; and enacting other provisions relating to the subject. Motion passed unanimously 5 – 0.

   MAYOR ALEX HEARTFIELD RECESSED THE COUNCIL AT 8:56 A.M.

   MAYOR ALEX HEARTFIELD RECONVENED THE COUNCIL AT 9:02 A.M.

10. **CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO DECLARE 4M SERVICES, (SAN ANGELO, TEXAS), AS THE BEST VALUE BIDDER IN RESPONSE TO A DULY ADVERTISED REQUEST FOR BIDS; AND FURTHER AUTHORIZE SAME TO NEGOTIATE AND CONCLUDE A CONTRACT IN AN AMOUNT NOT TO EXCEED $275,000, IN SUPPORT OF THE KENTUCKY AND TENNESSEE STREETS WATERLINE REPLACEMENT PROJECT, AN AMOUNT WHICH INCLUDES A 10 PERCENT CONTINGENCY FOR MATERIALS PRICING CHANGES.**
    Motion made by Brendan Weatherman and seconded by Jeff Dickinson to authorize the City Manager to declare 4M Services, (San Angelo, Texas), as the best value bidder in response to a duly advertised Request for Bids; and further authorize same to negotiate and conclude a contract in an amount not to exceed $275,000, in support of the Kentucky and Tennessee Streets Waterline Replacement project, an amount which includes a 10 percent contingency for materials pricing changes. Motion passed unanimously 5 – 0.

11. **CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO EXECUTE A SPECIAL ASSIGNMENT AND ASSUMPTION AGREEMENT ("AGREEMENT"), PURSUANT TO A REQUEST FROM ERIC ARRELL, WITH SUCH AGREEMENT PROVIDING FOR A SURVIVORSHIP TRANSFER OF CERTAIN LEASE AGREEMENTS RELATED TO LAKE LOT NO. 55 AND LAKE LOT NO. 56.**
    Motion made by Jack Little and seconded by Jeff Dickinson to authorize the City Manager to execute a Special Assignment and Assumption Agreement ("Agreement"), pursuant to a request from Eric Arrell, with such Agreement providing for a survivorship transfer of certain lease agreements related to Lake Lot No. 55 and Lake Lot No. 56. Motion passed unanimously 5 – 0.

12. **CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO SEND A MEMORANDUM TO CERTAIN IMPACTED PROPERTY OWNERS, INFORMING**

SAME OF THE RESULTS OF A RECENT CITY LIMITS BOUNDARY SURVEY, NOTING THAT SAID MEMORANDUM DESCRIBES ACTIONS REQUIRED BY PROPERTY OWNERS RELATED TO THE RESULTS OF THE CITY LIMITS BOUNDARY SURVEY.

Motion made by Jack Little and seconded by Sarah Lundgren to authorize the City Manager to send a memorandum to certain impacted property owners, informing same of the results of a recent city limits boundary survey, noting that said memorandum describes actions required by property owners related to the results of the city limits boundary survey. Motion passed unanimously 5 – 0.

13. CONSIDER AND ACT TO APPROVE ON SECOND AND FINAL READING, ORDINANCE NO. 1219, AMENDING CHAPTER 13 – 'GARBAGE AND OTHER SOLID WASTE', SECTION 13-2 'LITTERING', OF THE CODE OF ORDINANCES (AS AMENDED) FOR THE PURPOSE OF PROVIDING PENALTIES FOR FAILURE TO MAKE TIMELY REMOVAL OF DECORATIONS, AND RELATED ITEMS, FROM THE AREA IN AND AROUND THE SQUARE, AFTER THE CONCLUSION OF AN EVENT.

Motion made by Jeff Dickinson and seconded by Sarah Lundgren to approve on SECOND AND FINAL READING, **Ordinance No, 1219**, amending Chapter 13 – 'Garbage and Other Solid Waste', Section 13-2 – 'Littering', of the Code of Ordinances (as amended) for the purpose of providing penalties for failure to make timely removal of decorations, and related items, from the are in and around the Square, after the conclusion of an event. Motion passed unanimously 5 – 0.

14. CONSIDER AND ACT TO AUTHORIZE THE CITY SECRETARY/DIRECTOR OF FINANCE TO IMPLEMENT A CHANGE TO THE SCHEDULING OF PAYROLL PAYMENTS TO EMPLOYEES.

Motion made by Jack Little and seconded by Jeff Dickinson to TABLE the City Secretary/Director of Finance to implement a change to the scheduling of payroll payments to employees. Motion passed unanimously 5 – 0.

15. CONSIDER AND ACT TO APPROVE AND ADOPT, ON FIRST AND FINAL READING, RESOLUTION NO. 253, WHICH AUTHORIZES THE CITY SECRETARY/DIRECTOR OF FINANCE TO IMPLEMENT A 'TEMPORARY PAYROLL ADVANCE PROGRAM' TO OFFSET THE IMPACT OF A PLANNED CHANGE TO THE PAYROLL PAYMENT SCHEDULE; NOTING THAT SUCH ADVANCE MAY NOT EXCEED SIX HUNDRED DOLLARS ($600.00) AND MUST BE REPAID VIA A PAYROLL DEDUCTION WIHTIN TEN PAY PERIODS; AND FURTHER NOTING THAT THE EMPLOYEE MUST DEMONSTRATE HARDSHIP TO RECEIVE SUCH ADVANCE AND SUCH ADVANCE SHALL BE SUBJECT TO THE APPROVAL OF THE CITY MANAGER.

Motion made by Brendan Weatherman and seconded by Jeff Dickinson to TABLE **Resolution No. 253**, which authorizes the City Secretary/Director of Finance to implement a "Temporary Payroll Advance Program" to offset the impact of a planned change to the payroll payment schedule; noting that such advance may not exceed six hundred dollars ($600.00) and must be repaid via a payroll deduction within ten pay periods; and further noting that the employee must demonstrate hardship to receive such advance and such advance shall be subject to the approval of the City Manager. Motion passed unanimously 5 – 0.

16. CONSIDER AND ACT TO APPROVE AND ADOPT, ON FIRST AND FINAL READING, RESOLUTION NO. 254, WHICH AUTHORIZES SUBMISSION OF A GRANT APPLICATION TO THE "LADD AND KATHERINE HANCHER LIBRARY FOUNDATION", IN SUPPORT OF A GRANT OF UP TO FORTY THOUSAND DOLLARS AND NO CENTS ($40,000.00), PURSUANT TO A PROJECT TO INSTALL A STATIONARY ELECTRONIC SIGN AT THE LIBRARY OF GRAHAM.

Motion made by Jack Little and seconded by Brendan Weatherman to approve and adopt, on FIRST AND FINAL READING, **Resolution No. 254**, which authorizes submission of a grant application to the "Ladd and Katherine Hancher Library Foundation", in support of a grant of up to forty thousand dollars and no cents ($40,000.00), pursuant to a project to install a stationary electronic sign at the Library of Graham. Motion passed unanimously 5 – 0.

17. DISCUSSION REGARDING PROPOSED FUTURE AGENDA ITEMS.

Future Agenda items included discussion regarding Payroll payments, engineering services for the wastewater system improvements, and a contract for the new fire apparatus.

18. **RECESS INTO EXECUTIVE SESSION UNDER THE FOLLOWING PROVISIONS OF THE TEXAS GOVERNMENT CODE:** Mayor Alex Heartfield recessed the Council into Executive Session at 9:41 a.m.

    a. **Sec. 552.071 – Consultation with the City's Attorney**

    (1) Consult with the City's Attorney regarding the factual background, legal issues, and lawful options related to an annual review of a lease agreement for the Young County Arena; and

    (2) Consult with the City's Attorney regarding the factual background, legal issues, and lawful options related to an annual review of an Interlocal Agreement for Fire Support Services.

19. **RECONVENE FROM EXECUTIVE SESSION AND TAKE SUCH ACTION AS MAY BE REQUIRED.** Mayor Alex Heartfield reconvened the Council from Executive Session at 10:44 a.m.

    NO ACTION WAS TAKEN.

20. **ADJOURNMENT.**
    There being no further business, the meeting was adjourned at 10:52 a.m. Motion made by Jack Little and seconded by Alex Heartfield.

R. Alex Heartfield, Mayor

Marci Bueno

Marci Bueno, City Secretary/Finance Director