GRAHAM CITY COUNCIL
REGULAR SESSION
MAY 23, 2024

COUNCIL MEMBERS PRESENT
Mayor: Alex Heartfield
Mayor Pro-Tem/Place 1: Shana Weatherbee-Wolfe
Councilmember Place 2: Jeff Dickinson
Councilmember Place 3: Jack Little
Councilmember Place 4: Brant Lundgren

COUNCIL MEMBERS ABSENT
None.

STAFF PRESENT
Eric Garretty, City Manager
Marci Bueno, City Secretary/Financial Official
Carla Ritchie, Municipal Court Clerk
Cassie Kieschnick, Executive Assistant
Chris Denney, IT Director
David Aleshire, Assistant Fire Chief
Deanna Bullock, Library Director
Grant Ingram, Assistant City Manager
Jon Delamarter, Airport Manager
Kyle Ford, Police Lieutenant
Randall Dawson, Director of Public Works/Building Official

1. **CALL TO ORDER**
   Mayor Alex Heartfield called the meeting to order at 8:30 a.m.

2. **NOTICE OF POSTING:** NOTICE OF THIS REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF GRAHAM TEXAS WAS DULY POSTED AT A PLACE READILY ACCESSIBLE TO THE PUBLIC AT LEAST 72 HOURS PRIOR TO THE DATE AND TIME OF THIS MEETING, IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT.

3. **ROLL CALL OF MEMBERS PRESENT**
   Mayor: Alex Heartfield
   Mayor Pro-Tem/Place 1: Shana Weatherbee-Wolfe
   Councilmember Place 2: Jeff Dickinson
   Councilmember Place 3: Jack Little
   Councilmember Place 4: Brant Lundgren

4. **OPENING PRAYER**
   Gary Elrod led the invocation.

5. **PROCLAMATION CEREMONY:**

   - A PROCLAMATION HONORING CLAIRE MESCHKAT AS THE 2024 AVIATION EDUCATOR OF THE YEAR.
   Claire Meschkat accepted the Proclamation as the 2024 Aviation Educator of the Year.

   - A MEMORIAL DAY PROCLAMATION HONORING SERVICE IN THE ARMED FORCES OF THE UNITED STATES.
   Stan Burnett, Commander of American Legion Post 34, accepted the Proclamation honoring service in the Armed Forces of the United States for Memorial Day.

6. **PUBLIC FORUM**
   -Becky Sue Callison voiced her concerns on the increase of volume and traffic speed in the 1200 block of Randy Dr.
   -Sonya Ramos invited everyone to go to the Graham Memorial Auditorium to attend a comedy show.

7. **REPORTS**
   Individual Department Heads provided overviews for Council on ongoing updates of their respective departments which included: Police, Municipal Court, Chamber/Visit Graham, Library, Airport, Public Works, Code Enforcement, and GEIC.
   City Manager Eric Garretty provided reports on the Lake Graham Water Level, Key Dates and Upcoming Events, Boards Update, Hotel Occupancy Tax Report, Update on Plug Power payments, Update on new camping permit process, Update on signage for

Kindley and Lake Eddleman Parks, Update on Budget and Tax Rate Development Calendar, along with the Project Status Report

8. **CONSENT AGENDA.**
Following a motion by Shana Weatherbee-Wolfe and seconded by Jeff Dickinson, the following Consent Agenda was approved unanimously 5 – 0.

   a. Approve the Minutes of the Regular Called meeting held on May 9, 2024.

   b. Consider and act to authorize the City Manager to release non-emergency-essential City employees at 12:00 p.m. on Friday, May 24, 2024, and concurrently authorize the closure of City Hall at 11:30 a.m. on this date.

9. **DISCUSSION REGARDING THE PROPOSED SLATE OF PROPOSITIONS TO BE PLACED ON THE BALLOT FOR THE PROPOSED CHARTER AMENDMENT ELECTION TO BE HELD NOVEMBER 5, 2024, FURTHER NOTING THAT THE PROPOSED SLATE IS RECOMMENDED FOR APPROVAL BY THE CHARTER REVIEW WORKING GROUP.**
City Manager Eric Garretty discussed the proposed slate of Propositions to be placed on the ballot for the proposed Charter Amendment Election to be held November 5, 2024, further noting that the proposed slate is recommended for approval by the Charter Review Working Group.

10. **CONSIDER AND ACT TO APPROVE RESOLUTION NO. 180 DIRECTING THE CITY SECRETARY TO:**

   a. Publish the proposed Home Rule Charter Amendment Propositions 'A' through 'I' (as amended) to the City website; and

   b. Prepare, and present to the City Council for approval, such Ordinances and Notices as may be required to call a Charter Amendment Election on November 5, 2024; and

   c. Publish Notice of a Public Hearing, to receive public comments on said Propositions, to be held on July 18, 2024, at 8:30 a.m., at City Hall.

   Motion made by Jack Little and seconded by Brant Lundgren to approve Resolution No. 180. Motion passed unanimously 5 – 0.

11. **CONSIDER AND ACT TO APPROVE THE FINANCIAL REPORTS FOR THE PERIOD ENDING APRIL 30, 2024.**
Motion made by Brant Lundgren and seconded by Shana Weatherbee-Wolfe to approve the financial reports for the period ending April 30, 2024. Motion passed unanimously 5 – 0.

12. **PRESENTATION OF THE SALES TAX REPORT FOR SALES TAXES COLLECTED DURING MARCH 2024.**
City Manager Eric Garretty presented the Sales Tax Report for sales taxes collected during March 2024.

13. **CONSIDER AND ACT TO AUTHORIZE THE CREATION OF THE COMPREHENSIVE PLAN SUBCOMMITTEE.**
Motion made by Jeff Dickinson and seconded by Shana Weatherbee-Wolfe to authorize the creation of the Comprehensive Plan subcommittee. Motion passed unanimously 5 – 0.

14. **CONSIDER AND ACT TO APPROVE ORDINANCE NO. 1176 AMENDING THE FISCAL YEAR 2024 ANNUAL BUDGET FOR MUNICIPAL PURPOSES.**
Motion made by Jeff Dickinson and seconded by Brant Lundgren to approve Ordinance No. 1176 amending the Fiscal Year 2024 annual budget for municipal purposes. Motion passed unanimously 5 – 0.

15. **DISCUSSION REGARDING A PROPOSAL TO IMPLEMENT TEMPORARY PARKING FOR PERSONS WITH DISABILITIES DURING DOWNTOWN EVENTS.**
City Manager Eric Garretty and Mayor Alex Heartfield discussed a proposal to implement temporary parking for persons with disabilities during downtown events.

16. **PRESENTATION BY THE CITY MANAGER ON THE ESTIMATED COST OF ELECTRICITY FOR THE PLANNED RECLAIMED WATER PUMP STATION.**
City Manager Eric Garretty presented the estimated cost of electricity for the planned reclaimed water pump station.

17. **PRESENTATION BY THE CITY MANAGER ON UPDATES TO THE PROPOSED FY25 ANNUAL BUDGET:**

    a. FY25 Budget Estimates by Fund
    b. Preliminary Rate Study Presentation

    City Manager Eric Garretty provided updates to the Proposed FY25 Annual Budget.

18. **DISCUSSION REGARDING PROPOSED FUTURE AGENDA ITEMS.**
    None.

19. **RECESS INTO EXECUTIVE SESSION UNDER THE FOLLOWING PROVISION OF THE TEXAS LOCAL GOVERNMENT CODE:** Mayor Alex Heartfield convened the Council into Executive Session at 11:17 a.m.

    Sec. 551.071 - Consultation with Attorney

    - Consultation with the City Attorney regarding a potential breach of contract related to the prior acquisition of an advance water meter reading system; and

    - Consultation with the City Attorney regarding potential litigation related to a chemical storage tank incident at the Water Treatment Plant.

    Sec. 551.072 – Deliberations about Real Property

    - Deliberations regarding an offer from Don Lunn to purchase Lake Lot No. 63R; and

    - Deliberations regarding an offer from Edward P. May & Belinda May to purchase Lake Lot No. 66R; and

    - Deliberations regarding the acquisition of a certain parcel of real property, in the vicinity of downtown Graham, for the purpose of expanding the available area for vehicle parking.

20. **RECONVENE FROM EXECUTIVE SESSION AND TAKE ACTION, AS REQUIRED.**
    Mayor Alex Heartfield reconvened from Executive Session at 12:15 p.m.

    Motion made by Jeff Dickinson and seconded by Jack Little to authorize the City Manager to take such actions as may be required to demand payment, from Chameleon Industries, for unreimbursed expenses, incurred by the City, which are related to the rupture of a chemical storage tank at the City's Water Treatment Plant on November 2, 2023. Motion passed unanimously 5 – 0.

    Motion made Jeff Dickinson and seconded by Jack Little to approve the purchase of Lake Lot No. 63R, for the appraised value of $30,000, per a request from Don Lunn. Motion passed unanimously 5 – 0.

    Motion made Jeff Dickinson and seconded by Jack Little to approve the purchase of Lake Lot No. 66R, for the appraised value of $30,000, per a request from Edward P. May & Belinda May. Motion passed unanimously 5 – 0.

21. **ADJOURNMENT.**
    There being no further business, the meeting was adjourned at 12:17 p.m. Motion made by Jack Little and seconded by Alex Heartfield.

Shana Weatherbee-Wolfe

Shana Weatherbee-Wolfe, Mayor Pro-Tem

Marci Bueno

Marci Bueno, City Secretary/Financial Official