GRAHAM CITY COUNCIL
REGULAR SESSION
MARCH 27, 2025

COUNCIL MEMBERS PRESENT
Mayor: Alex Heartfield
Mayor Pro-Tem/Place 1: Shana Weatherbee-Wolfe
Councilmember Place 2: Jeff Dickinson
Councilmember Place 3: Jack Little
Councilmember Place 4: Brant Lundgren

COUNCIL MEMBERS ABSENT
None.

STAFF PRESENT
Eric Garretty, City Manager
Marci Bueno, City Secretary/Financial Official
Brent Bullock, Chief of Police
Carla Ritchie, Municipal Court Clerk
Cassie Kieschnick, Executive Assistant
Chris Denney, IT Director
Deanna Bullock, Library Director
Jon Delamarter, Airport Manager
Kyle Ford, Police Lieutenant
Melinda Brown, Assistant City Manager/GEIC/GIA Executive Director
Mike Watts, Animal Control Officer
Randall Dawson, Director of Public Works/Building Official

1. **CALL TO ORDER**
   Mayor Alex Heartfield called the meeting to order at 8:30 a.m.

2. **NOTICE OF POSTING:** NOTICE OF THIS REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF GRAHAM TEXAS WAS DULY POSTED AT A PLACE READILY ACCESSIBLE TO THE PUBLIC AT LEAST 72 HOURS PRIOR TO THE DATE AND TIME OF THIS MEETING, IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT.

3. **ROLL CALL OF MEMBERS PRESENT**
   Mayor: Alex Heartfield
   Mayor Pro-Tem/Place 1: Shana Weatherbee-Wolfe
   Councilmember Place 2: Jeff Dickinson
   Councilmember Place 3: Jack Little
   Councilmember Place 4: Brant Lundgren

4. **OPENING PRAYER AND PLEDGES TO U.S. AND TEXAS FLAGS**
   Gary Elrod led the invocation followed by the U.S. Pledge and Texas Pledge.

5. **PROCLAMATIONS BY THE MAYOR**
   Mayor Alex Heartfield presented the following Proclamations:

   a. 'Go Blue' Proclamation for Child Abuse and Prevention Month 2025

   b. National Library Week 2025

6. **PUBLIC FORUM**
   Sonya Ramos stated she would like to see public bicycle racks in the city for the public to use.

7. **REPORTS**
   Individual Department Heads provided overviews for Council on ongoing updates of their respective departments which included: Code Enforcement, Animal Control, Police, Municipal Court, Library, Airport, Chamber/Visit Graham, Public Works, Auditorium, and GEIC.
   City Manager Eric Garretty provided reports on the Lake Graham Water Level, Key

Dates and Upcoming Events, Boards Update, Plug Power Payments Report, Hotel Occupancy Tax Report, and the Project Status Report.

8. **CONSIDER AND ACT TO APPROVE THE MINUTES OF THE REGULAR CALLED MEETING HELD ON MARCH 13, 2025.**
Motion made by Jeff Dickinson and seconded by Shana Weatherbee-Wolfe to approve the Minutes of the Regular Called Meeting held on **March 13, 2025**. Motion passed unanimously 5 – 0.

9. **DISCUSSION REGARDING THE PLANNED SCOPE OF WORK, AND POSSIBLE FUNDING SOURCES, RELATED TO THE PROJECT TO REPLACE A COLLAPSING CULVERT UNDER RUNWAY 21 AT THE GRAHAM MUNICIPAL AIRPORT.**
City Manager Eric Garretty, Airport Board Chairman Steve Pierce, and Airport Manager Jon Delamarter discussed the planned scope of work, and possible funding sources, related to the project to replace a collapsing culvert under Runway 21 at the Graham Municipal Airport.

10. **CONSIDER AND ACT TO RATIFY 'LEE AND CAROLINE BOYD' AS THE SOLE RESPONSIVE BIDDERS TO A NOTICE FOR SALE OF PROPERTY, ISSUED BY THE CITY OF GRAHAM, WITH SUCH NOTICE RELATED TO AN OFFER TO SELL THE CITY'S UNDIVIDED HALF-INTEREST IN A TRACT OF CERTAIN REAL PROPERTY DESCRIBED AS A TRACT OF 830 SQUARE FEET, WITH SUCH TRACT LYING WITHIN A PARCEL LEGALLY DESCRIBED AS BLOCK 11, LOT 4, CITY OF GRAHAM, YOUNG, COUNTY, TEXAS, A PARCEL WHICH BEARS YOUNG CENTRAL APPRAISAL DISTRICT IDENTIFICATION NO. 10490, NOTING THAT THE CITY HAS MET ALL REQUIREMENTS FOR THE SALE OF SAME, NOTING SUCH REQUIREMENTS WERE PREVIOUSLY SET FORTH IN RESOLUTION NO. 208, A RESOLUTION OF THE CITY COUNCIL WHICH WAS DULY APPROVED ON FEBRUARY 13, 2025.**
Motion made by Jack Little and seconded by Shana Weatherbee-Wolfe to ratify 'Lee and Caroline Boyd' as the sole responsive bidders to a Notice for Sale of Property, issued by the City of Graham, with such Notice related to an offer to sell the City's undivided half-interest in a tract of certain real property described as a tract of 830 square feet, with such tract lying within a parcel legally described as Block 11, Lot 4, City of Graham, Young, County, Texas, a parcel which bears Young Central Appraisal District Identification No. 10490, noting that the City has met all requirements for the sale of same, noting such requirements were previously set forth in Resolution No. 208, a resolution of the City Council which was duly approved on February 13, 2025. Motion passed unanimously 5 – 0.

11. **CONSIDER AND ACT TO APPROVE RESOLUTION NO. 210 WHICH COMMITS THE CITY TO TRANSFER AN UNDIVIDED HALF INTEREST IN CERTAIN REAL PROPERTY FOR, AND IN CONSIDERATION OF, THE SUM OF $710.00, TO LEE AND CAROLINE BOYD, WITH SUCH REAL PROPERTY DESCRIBED AS A TRACT OF 830 SQUARE FEET, WITH SUCH TRACT LYING WITHIN A PARCEL LEGALLY DESCRIBED AS BLOCK 11, LOT 4, CITY OF GRAHAM, YOUNG, COUNTY, TEXAS, A PARCEL WHICH BEARS YOUNG CENTRAL APPRAISAL DISTRICT IDENTIFICATION NO. 10490; AND FURTHER, NAMING THE CITY MANAGER AS THE CITY'S DESIGNATED AGENT TO AFFECT SAID TRANSFER, AND FURTHER STILL, MAKING SAID TRANSFER SUBJECT TO CERTAIN CONDITIONS.**
Motion made by Jack Little and seconded by Jeff Dickinson to approve **Resolution No. 210** which commits the City to transfer an undivided half interest in certain real property for, and in consideration of, the sum of $710.00, to Lee and Caroline Boyd, with such real property described as a tract of 830 square feet, with such tract lying within a parcel legally described as Block 11, Lot 4, City of Graham, Young, County, Texas, a parcel which bears Young Central Appraisal District Identification No. 10490; and further, naming the City Manager as the City's Designated Agent to affect said transfer, and further still, making said transfer subject to certain conditions. Motion

passed unanimously 5 – 0.

12. **CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO APPLY FOR A GRANT FROM THE 'WAL-MART SPARK GOOD LOCAL GRANT' PROGRAM, IN AN AMOUNT UP TO $5,000, IN SUPPORT OF THE ACQUISITION OF REPLACEMENT BODY-WORN POLICE CAMERAS FOR THE POLICE DEPARTMENT.**
Motion made by Jack Little and seconded by Shana Weatherbee-Wolfe to authorize the City Manager to apply for a grant from the 'Wal-Mart Spark Good Local Grant' program, in an amount up to $5,000, in support of the acquisition of replacement body-worn police cameras for the Police Department. Motion passed unanimously 5 – 0.

13. **CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO EXPEND UP TO $40,000, FROM GENERAL FUND RESERVES, IN THE FURTHERANCE OF PHASE 2 OF THE PREVIOUSLY APPROVED 'CITY LIMITS BOUNDARY RESURVEY' PROJECT.**
Motion made by Jeff Dickinson and seconded by Shana Weatherbee-Wolfe to authorize the City Manager to expend up to $40,000, from General Fund reserves, in the furtherance of Phase 2 of the previously approved 'City Limits Boundary Resurvey' project. Motion passed unanimously 5 – 0.

14. **PRESENTATION OF THE SALES TAX REPORT FOR SALES TAXES COLLECTED DURING JANUARY 2025.**
City Manager Eric Garretty presented the Sales Tax Report for Sales Taxes Collected during **January 2025**.

15. **CONSIDER AND ACT TO APPROVE THE FINANCIAL REPORTS FOR THE PERIOD ENDING FEBRUARY 28, 2025.**
Motion made by Jack Little and seconded by Brant Lundgren to approve the Financial Reports for the period ending **February 28, 2025.** Motion passed unanimously 5 – 0.

16. **DISCUSSION REGARDING PROPOSED FUTURE AGENDA ITEMS.**
Future agenda items included an executive session on personnel matters.

17. **ADJOURNMENT.**
There being no further business, the meeting was adjourned at 9:36 a.m. Motion made by Jack Little and seconded by Alex Heartfield.

R. Alex Heartfield, MAYOR

Marci Bueno

Marci Bueno, City Secretary/Financial Official