GRAHAM CITY COUNCIL
REGULAR SESSION
MARCH 19, 2026

COUNCIL MEMBERS PRESENT
Mayor: Alex Heartfield
Councilmember Place 1: Shana Weatherbee-Wolfe
Mayor Pro-Tem/Place 2: Jeff Dickinson
Councilmember Place 3: Jack Little
Councilmember Place 4: Brendan Weatherman

COUNCIL MEMBERS ABSENT
None.

STAFF PRESENT
Eric Garretty, City Manager
Marci Bueno, City Secretary/Finance Director
Brent Bullock, Police Chief
B.J. Cook, Code Enforcement Officer
Cassie Short, Executive Assistant
Chris Denney, IT Director
DeAnna Bullock, Library Director
Jim Don Laurent, Fire Chief
Julie Elrod, Young County Arena Manager
Kyle Ford, Police Lieutenant
Melinda Brown, Assistant City Manager, GEIC/GIA Executive Director
Randall Dawson, Director of Public Works

1. CALL TO ORDER
   Mayor Alex Heartfield called the meeting to order at 8:30 a.m.

2. NOTICE OF POSTING: NOTICE OF THIS REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF GRAHAM TEXAS WAS DULY POSTED AT A PLACE READILY ACCESSIBLE TO THE PUBLIC AT LEAST THREE BUSINESS DAYS PRIOR TO THE DATE AND TIME OF THIS MEETING, IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT.

3. OPENING PRAYER AND PLEDGES TO U.S. AND TEXAS FLAGS
   Brent Bullock led the invocation followed by the U.S. Pledge and Texas Pledge.

4. ROLL CALL OF MEMBERS PRESENT
   Mayor: Alex Heartfield
   Councilmember Place 1: Shana Weatherbee-Wolfe
   Mayor Pro-Tem/Place 2: Jeff Dickinson
   Councilmember Place 3: Jack Little
   Councilmember Place 4: Brendan Weatherman

5. PUBLIC FORUM
   -Mike Thompson, President of the Library Advisory Board, highlighted the achievements the Library of Graham has accomplished. Stated the Library is an investment for the community of Graham.
   -Hailey Carr questioned if the scooter ordinance will affect e-bikes/scooters to be allowed to cross the restricted roads to get to another roadway. She also stated her opinion regarding the regulations for e-bikes/scooters, to consider the kids that have an adult with them after dark to ride.
   -Weta Phillips, Treasurer of Friends of the Library, stated the Library of Graham serves this community with all the multiple programs offered.
   -Greg Bonzelar stated his opinion on making a compromise for the e-bikes/scooters ordinance, to not fully ban the use of them but to make it safe.
   -Mary Ann Copas, Member of Friends of the Library, asked the Council to continue to support the Library of Graham, not only in budget talk but also in involvement. She stated the Graham Library is a critical resource for the community.
   -City Manager Eric Garretty read a letter from Oletta Elkins, stating her concerns of the e-bike/scooters that are in her neighborhood, and they do not follow traffic laws or stop for vehicles on the road. Stated something needs to be done to keep kids safe.

6. REPORTS

Individual Department Heads provided overview for Council on ongoing updates of their respective departments which included: Code Enforcement, Animal Control, Police, Fire, Arena, Library, Municipal Court, Public Works, Auditorium, GEIC/GIA, Chamber/Visit Graham, and Administration.
City Manager Eric Garretty provided reports on the Lake Graham Water Level, Key Dates and Upcoming Events, Boards Update, Hotel Occupancy Tax Report, and Project Status Report.

7. CONSENT AGENDA.
Following a motion made by Shana Weatherbee-Wolfe and seconded by Jack Little, the following Consent Agenda was approved unanimously 5 – 0.

   a. Approve the Minutes of the Regular Called Meeting held on **March 5, 2026**; and

   b. Appoint Mary Ann Copas to the Library of Graham Advisory Board, for a term of two years, with an appointment date retroactive to **January 1, 2026**, noting that the Library of Graham Advisory Board recommends appointment; or nominate and appoint an alternate; and

   c. Reappoint Erin Collins and Mike Thompson to the Library of Graham Advisory Board, for two-year terms, with an appointment date retroactive to **January 1, 2026**, noting that the Library of Graham Advisory Board recommends reappointment; or nominate and appoint an alternate; and

   d. Approve a request from Meagann Jordan, for non-exclusive use of Firemen's Park on Saturday, April 4, 2026, during the hours of 2:00 p.m. until 10:00 p.m., for a 'Glow in the Dark Easter Egg Hunt' in support of area children and families.

8. PRESENTATION OF THE CITY OF GRAHAM AUDITED FINANCIAL STATEMENTS, FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2025, BY VALERIE HALVERSON OF MWH GROUP, A PROFESSIONAL CORPORATION (WICHITA FALLS, TEXAS).
Valerie Halverson presented the City of Graham Audited Financial Statements, for the Fiscal Year ended **September 30, 2025**.

9. CONSIDER AND ACT TO APPROVE AND ADOPT, ON FIRST AND FINAL READING, RESOLUTION NO. 241, WHICH ACCPETS THE AUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2025, AN AUDIT PREPARED BY MWH GROUP, A PROFESSIONAL CORPORATION (WICHITA FALLS, TEXAS).
Motion made by Jack Little and seconded by Brendan Weatherman to approve and adopt, on FIRST AND FINAL READING, **Resolution No. 241**, which accepts the Audited Financial Statements for the Fiscal Year ended **September 30, 2025**, an audit prepared by MWH Group, a Professional Corporation (Wichita Falls, Texas). Motion passed unanimously 5 – 0.

10. CONSIDER AND ACT TO APPROVE AND ADOPT, ON FIRST AND FINAL READING, RESOLUTION NO. 242, WHICH ACCEPTS A DONATION, IN THE AMOUNT OF $1,000.00 (ONE THOUSAND DOLLARS AND NO CENTS) FROM THE GRAHAM BOOSTER CLUB, WITH SUCH DONATION DESIGNATED FOR GENERAL SUPPORT OF THE GRAHAM POLICE DEPARTMENT; FURTHER NOTING THAT THE DIRECTOR OF FINANCE SHALL BOOK SAID DONATION TO THE POLICE DONATIONS FUND (FUND NO. 29) AND SUCH FUNDS SHALL BE HELD IN SAME UNTIL DULY DISBURSED.
Motion made by Jack Little and seconded by Brendan Weatherman to approve and adopt, on FIRST AND FINAL READING, **Resolution No. 242**, which accepts a donation, in the amount of $1,000.00 (one thousand dollars and no cents) from the Graham Booster Club, with such donation designated for general support of the Graham Police Department; further noting that the Director of Finance shall book said donation to the Police Donations Fund (Fund No. 29) and such funds shall be held in same until duly disbursed. Motion passed unanimously 5 – 0.

11. CONSIDER AND ACT TO APPROVE AND ADOPT, ON FIRST AND FINAL READING, RESOLUTION NO. 243, WHICH ENACTS THE CITY'S 'INFORMATION TECHNOLOGY' POLICY.

Motion made by Jack Little and seconded by Shana Weatherbee-Wolfe to approve and adopt, on FIRST AND FINAL READING, **Resolution No. 243**, which enacts the City's 'Information Technology' policy. Motion passed unanimously 5 – 0.

12. **CONSIDER AND ACT TO APPROVE ON SECOND READING, ORDINANCE NO. 1209, AN ORDINANCE AMENDING CHAPTER 24 – 'TRAFFIC', ARTICLE I – 'IN GENERAL', SECTION 24-1 – 'DEFINITIONS' AND ARTICLE II – 'OPERATION OF VEHICHLES GENERALLY', SECTION 24-13 – 'USE OF ROLLER SKATES, COASTERS, ETC. ON THE ROADWAY' FOR THE PURPOSE OF RESTRICTING THE USE OF MOTOR-ASSISTED SCOOTERS BY PERSONS UNDER THE AGE OF 16, REQUIRING SAME TO WEAR A HELMET WHILE OPERATING A MOTOR-ASSISTED SCOOTER, ENACTING RESTRICTIONS ON THE OPERATION OF MOTOR-ASSISTED SCOOTERS ALONG CERTAIN PUBLIC ROADWAYS, AND PROVIDING FOR TEMPORAL RESTRICTIONS IN CERTAIN DESIGNATED AREAS; NOTING THAT SUCH RESTRICTIONS SHALL NOT APPLY TO PERSONS WITH DISABILITES.**
Motion made by Jack Little and seconded by Jeff Dickinson to approve on SECOND READING, **Ordinance No. 1209**, an Ordinance amending Chapter 24 – 'Traffic', Article I – 'In General', Section 24-1 – 'Definitions' and Article II – 'Operation of Vehicles Generally', Section 24-13 – 'Use of roller skates, coasters, etc., on roadway' for the purpose of restricting the use of motor-assisted scooters by persons under the age of 16, requiring same to wear a helmet while operating a motor-assisted scooter, enacting restrictions on the operation of motor-assisted scooters along certain public roadways, and providing temporal restrictions in certain designated areas; noting that such restrictions shall not apply to persons with disabilities. Motion passed unanimously 5 – 0.

13. **CONSIDER AND ACT TO APPROVE, ON FIRST AND FINAL READING, ORDINANCE NO. 1212, WHICH DECLARES THAT CERTAIN AREAS ARE ADJACENT TO THE CITY, DECLARES THAT THOSE CERTAIN AREAS HAVE RECEIVED LONGSTANDING TREATMENT AS PART OF THE CITY FOR ALL PURPOSES, THAT SUCH DECLARATION IS MADE IN ACCORDANCE WITH SECTION 41.003 OF THE TEXAS LOCAL GOVERNMENT CODE, AND SUCH DECLARATION CREATES AN IRREBUTTABLE PRESUMPTION THAT THE CERTAIN AREAS ARE A PART OF THE CITY FOR ALL PURPOSES.**
Motion made by Brendan Weatherman and seconded by Jeff Dickinson to approve, on FIRST AND FINAL READING, **Ordinance No. 1212**, which declares that certain areas are adjacent to the City, declares that those certain areas have received longstanding treatment as part of the City for all purposes, that such declaration is made in accordance with Section 41.003 of the Texas Local Government Code, and such declaration creates in irrebuttable presumption that the certain areas are a part of the City for all purposes. Motion passed unanimously 5 – 0.

14. **CONSIDER AND ACT TO AUTHORIZE THE CITY SECRETARY/DIRECTOR OF FINANCE TO ADVERTISE A REQUEST FOR PROPOSALS FOR BANK DEPOSITORY SERVICES.**
Motion made by Jeff Dickinson and seconded by Jack Little to authorize the City Secretary/Director of Finance to advertise a Request for Proposals for Bank Depository Services. Motion passed unanimously 5 – 0.

15. **CONSIDER AND ACT TO APPOINT ONE OR MORE COUNCILMEMBERS TO THE 'BANK DEPOSITORY SELECTION COMMITTEE'.**
Motion made by Alex Heartfield and seconded by Brendan Weatherman to nominate Councilmember Jeff Dickinson to serve on the 'Bank Depository Selection Committee'. Motion passed 4 – 0 – 1 with Jeff Dickinson abstaining.

Motion made by Brendan Weatherman and seconded by Jack Little to close nominations. Motion passed 4 – 0 – 1 with Jeff Dickinson abstaining.

Motion made by Brendan Weatherman and seconded by Jack Little to appoint Councilmember Jeff Dickinson, City Manager Eric Garretty, and City Secretary/Finance Director Marci Bueno to the 'Bank Depository Selection Committee'. Motion passed 4 – 0 – 1 with Jeff Dickinson abstaining.

MAYOR ALEX HEARTFIELD RECESSED THE MEETING AT 10:28 A.M.

COUNCILMEMBER BRENDAN WEATHERMAN EXITED THE MEETING AT 10:30 A.M.

MAYOR ALEX HEARTFIELD RECONVENED THE MEETING AT 10:32 A.M.

16. **CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND CONCLUDE A CONTRACT, IN AN AMOUNT NOT TO EXCEED $900,000 (NINE HUNDRED THOUSAND DOLLARS AND NO CENTS), NOTING THAT SAID AMOUNT INCLUDES A FIVE PERCENT CONTINGENCY; WITH SUCH CONTRACT TO BE CONCLUDED WITH LJ3 SERVICES, A TEXAS LIMITED LIABILITY COMPANY (GRAHAM, TEXAS), DOING BUSINESS AS 'STAR MECHANICAL', WITH SUCH CONTRACT IN THE FURTHERANCE OF THE PURCHASE AND INSTALLATION OF THREE GENERATORS FOR THE WATER TREATMENT PLANT; FURTHER NOTING THAT SAID VENDOR WAS SELECTED AS THE 'LOW BIDDER' IN RESPONSE TO A DULY ADVERTISED 'REQUEST FOR BIDS'.**
Motion made by Jack Little and seconded by Jeff Dickinson to authorize the City Manager to negotiate and conclude a contract, in an amount not to exceed $900,000 (nine hundred thousand dollars and no cents), noting that said amount includes a five percent contingency; with such contract to be concluded with LJ3 Services, a Texas Limited Liability Company (Graham, Texas), doing business as 'Star Mechanical', with such contract in the furtherance of the purchase and installation of three generators for the Water Treatment Plant; further noting that said vendor was selected as the 'low bidder' in response to a duly advertised 'Request for Bids'. Motion passed unanimously 4 – 0.

17. **CONSIDER AND ACT TO APPROVE THE FINANCIAL REPORTS FOR THE PERIOD ENDING FEBRUARY 28, 2026.**
Motion made by Jack Little and seconded by Shana Weatherbee-Wolfe to approve the Financial Reports for the period ending **February 28, 2026.** Motion passed unanimously 4 – 0.

18. **PRESENTATION OF THE SALES TAX REPORT FOR TAXES COLLECTED IN JANUARY 2026.**
City Manager Eric Garretty presented the Sales Tax report for taxes collected in **January 2026.**

19. **CITY COUNCIL BUDGET WORKSHOP NO. 2**

    a. Discussion regarding a proposed Notice of Intent related to the issuance of municipal debt in support of the Wastewater Treatment Plant Rehabilitation project and the Fire Apparatus project; and

    b. Discussion of initiatives which were previously proposed and pertain to the development of the Fiscal Year 2026-2027 Annual Budget; and

    c. Discussion regarding new initiatives pertaining to development of the Fiscal Year 2026-2027 Annual Budget; and

    d. Consider and act to provide direction to the City Manager regarding development of the Fiscal Year 2026-2027 Annual Budget.

CONSIDER AND ACT TO PROVIDE DIRECTION TO THE CITY MANAGER REGARDING DEVELOPMENT OF THE FISCAL YEAR 2026-2027 ANNUAL BUDGET.
MOTION DIED DUE TO LACK OF MOTION.

20. **DISCUSSION REGARDING PROPOSED FUTURE AGENDA ITEMS.**
Future Agenda Items included Sound System for the Council Chambers.

COUNCILMEMBER SHANA WEATHERBEE-WOLFE EXITED THE MEETING AT 11:16 A.M.

21. **RECESS INTO EXECUTIVE SESSION UNDER THE FOLLOWING PROVISION OF THE TEXAS LOCAL GOVERNMENT CODE:** Mayor Alex Heartfield recessed the Council into Executive Session at 11:16 a.m.

Sec. 551.072 – Deliberation Regarding Real Property

- Deliberate the value and title status of certain real property owned by the City and adjacent to the shores of Lake Eddleman; and

Sec. 551.087 – Deliberations Regarding Economic Development

- Deliberate an economic development Letter of Intent submitted by Headwaters Site Development, a Texas Limited Liability Company.

22. **RECONVENE FROM EXECUTIVE SESSION AND TAKE SUCH ACTION AS MAY BE REQUIRED.** Mayor Alex Heatfield reconvened from Executive Session at 11:54 a.m.

NO ACTION WAS TAKEN.

23. **ADJOURNMENT.**
There being no further business, the meeting was adjourned at 11:55 a.m. Motion made by Jack Little and seconded by Alex Heartfield.

R. Alex Heartfield, Mayor

Marci Bueno, City Secretary/Finance Director