GRAHAM CITY COUNCIL
REGULAR SESSION
MARCH 5, 2026

**COUNCIL MEMBERS PRESENT**
Mayor: Alex Heartfield
Councilmember Place 1: Shana Weatherbee-Wolfe
Mayor Pro-Tem/Place 2: Jeff Dickinson
Councilmember Place 3: Jack Little
Councilmember Place 4: Brendan Weatherman

**COUNCIL MEMBERS ABSENT**
None.

**STAFF PRESENT**
Eric Garretty, City Manager
Marci Bueno, City Secretary/Finance Director
B.J. Cook, Code Enforcement Officer
Brent Bullock, Chief of Police
Chris Denney, IT Director
Cassie Short, Executive Assistant
David Aleshire, Assistant Fire Chief
DeAnna Bullock, Library Director
Jim Don Laurent, Fire Chief
Kyle Ford, Police Lieutenant
Melinda Brown, Assistant City Manager, GEIC/GIA Executive Director
Randall Dawson, Director of Public Works

1. **CALL TO ORDER**
   Mayor Alex Heartfield called the meeting to order at 8:30 a.m.

2. **NOTICE OF POSTING:** NOTICE OF THIS REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF GRAHAM TEXAS WAS DULY POSTED AT A PLACE READILY ACCESSIBLE TO THE PUBLIC AT LEAST THREE BUSINESS DAYS PRIOR TO THE DATE AND TIME OF THIS MEETING, IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT.

3. **OPENING PRAYER AND PLEDGES TO U.S. AND TEXAS FLAGS**
   Gary Elrod led the invocation followed by the U.S. Pledge and Texas Pledge.

4. **ROLL CALL OF MEMBERS PRESENT**
   Mayor: Alex Heartfield
   Councilmember Place 1: Shana Weatherbee-Wolfe
   Mayor Pro-Tem/Place 2: Jeff Dickinson
   Councilmember Place 3: Jack Little
   Councilmember Place 4: Brendan Weatherman

5. **PUBLIC FORUM**
   Crystal Castro stated she is not in favor of banning the e-scooters. She stated she believes there are other safety options to consider.

6. **REPORTS**
   Individual Department Head reports were omitted for the first meeting of the month. City Manager Eric Garretty provided reports on the Lake Graham Water Level, Key Dates and Upcoming Events, Boards Update, and Project Status Report.

7. **CONSENT AGENDA.**
   Following a motion made by Brendan Weatherman and seconded by Jeff Dickinson, the following Consent Agenda was approved unanimously 5 – 0.

   a. Approve the Minutes of the Regular Called Meeting held on **February 17, 2026**; and

   b. Approve the Minutes of the Regular Called Meeting held on **February 19, 2026.**

8. **CONSIDER AND ACT TO APPROVE ON FIRST READING, ORDINANCE NO. 1209, AN ORDINANCE AMENDING CHAPTER 24 – 'TRAFFIC', ARTICLE I – 'IN**

GENERAL', SECTION 24-1 – 'DEFINITIONS' AND ARITLCE II – 'OPERATION OF VEHICLES GENERALLY' SECTION 24-13 – 'USE OF ROLLER SKATES, COASTERS, ETC., ON ROADWAY' FOR THE PURPOSE OF PROHIBITING THE USE OF MOTOR-ASSISTED SCOOTERS, ALSO KNOWN AS 'E-SCOOTERS', ON PUBLIC PROPERTY, BY ANYONE OTHER THAN PERSONS WITH DISABILITES.
Motion made by Brendan Weatherman and seconded by Shana Weatherbee-Wolfe to REJECT on FIRST READING, **Ordinance No. 1209**, an Ordinance amending Chapter 24 - 'Traffic', Article I – 'In General', Section 24-1 - 'Definitions' and Article II – 'Operation of Vehicles Generally', Section 24-13 – 'Use of roller skates, coasters, etc., on roadway' for the purpose of prohibiting the use of motor-assisted scooters, also known as 'E-Scooters', on public property, by anyone other than persons with disabilities. Motion passed unanimously 5 – 0.

Motion made by Brendan Weatherman and seconded by Shana Weatherbee-Wolfe to amend **Ordinance No. 1209**, by applying restrictions of 16 years of age or younger to restrict operating 'E-Scooters' on certain streets, and during the daylight; with further direction to the City Manager to prepare a second reading of Ordinance No. 1209 incorporating the restriction described in this motion. Motion passed unanimously 5 – 0.

Motion made by Brendan Weatherman and seconded by Shana Weatherbee-Wolfe to amend **Ordinance No. 1209**, applying restriction of 16 years of age or younger to wear a helmet when operating an 'E-Scooter'; with further direction to the City Manager to prepare a second reading of Ordinance No. 1209 incorporating the restriction described in this motion. Motion passed unanimously 4 – 1 with Jack Little voting NO.

9. CONSIDER AND ACT TO SET A PUBLIC HEARING FOR APRIL 2, 2026, AT 8:30 A.M.. (OR SHORTLY THEREAFTER) WITH SUCH PUBLIC HEARING TO BE HELD IN THE COUNCIL CHAMBERS AT 608 ELM STREET, GRAHAM, TEXAS, FOR THE PURPOSE OF RECEIVING PUBLIC COMMENT REGARDING A PROPOSED PROHIBITION ON THE USE OF MOTOR-ASSISTED SCOOTERS, ALSO KNOWN AS 'E-SCOOTERS', BY ANYONE OTHER THAN PERSONS WITH DISABILITIES.
Motion made by Brendan Weatherman and seconded by Shana Weatherbee-Wolfe to set a Public Hearing for **April 2, 2026**, at 8:30 a.m.. (or shortly thereafter) with such Public Hearing to be held in the Council Chambers at 608 Elm Street, Graham, Texas, for the purpose of receiving public comment regarding a proposed prohibition on the use of motor-assisted scooters, also known as 'E-Scooters', by anyone other than persons with disabilities. Motion passed unanimously 5 – 0.

10. CONSIDER AND ACT TO APPROVE, ON SECOND AND FINAL READING, ORDINANCE NO. 1208, WHICH AMENDS CHAPTER 3 - 'AIRPORT', ARTICLE II - 'RULES AND REGULATIONS', OF THE CODE OF ORDINANCES (AS AMENDED), BY ADDING 'SECTION 3-26' TO BE ENTITLED – 'RAMP TIE-DOWN FEES', NOTING THAT SAID ORDINANCE ENABLES THE LEGAL AUTHORITY FOR THE CITY TO ASSESS FEES, UNDER CERTAIN CONDITIONS, FOR THE PARKING OF AIRCRAFT ON THE RAMP AT THE GRAHAM MUNICIPAL AIRPORT.
Motion made by Shana Weatherbee-Wolfe and seconded by Brendan Weatherman to approve, on SECOND AND FINAL READING, **Ordinance No. 1208**, which amends Chapter 3 - 'Airport', Article II - 'Rules and Regulations', of the Code of Ordinances (as amended), by adding 'Section 3-26' to be entitled – 'Ramp Tie-Down Fees', noting that said Ordinance enables the legal authority for the City to assess fees, under certain conditions, for the parking of aircraft on the ramp at the Graham Municipal Airport. Motion passed unanimously 5 – 0.

11. CONSIDER AND ACT TO APPROVE AND ADOPT, ON FIRST AND FINAL READING, ORDINANCE NO. 1210, WHICH APPROVES AND ADOPTS THE 2025 UPDATE TO THE CITY'S 'WATER CONSERVATION AND DROUGHT CONTINGENCY PLAN'.
Motion made by Jack Little and seconded by Jeff Dickinson to approve and adopt, on FIRST AND FINAL READING, **Ordinance No. 1210**, which approves and adopts the 2025 update to the City's 'Water Conservation and Drought Contingency Plan'. Motion passed unanimously 5 – 0.

12. CONSIDER AND ACT TO APPROVE AND ADOPT, ON FIRST AND FINAL READING, ORDINANCE NO. 1211, WHICH CANCELS A PREVIOUSLY APPROVED ORDER OF ELECTION FOR A GENERAL ELECTION THAT WAS TO BE HELD ON

MAY 2, 2026, NOTING FOR RECORD THAT CANCELLATION OF SAID ELECTION IS AUTHORIZED UNDER THE PROVISIONS OF TEXAS ELECTIONS CODE AS ALL CANDIDATES WHO WERE DULY CERTIFIED FOR ELECTION WERE UNOPPOSED.

Motion made by Jack Little and seconded by Brendan Weatherman to approve and adopt, on FIRST AND FINAL READING, **Ordinance No. 1211**, which cancels a previously approved Order of Election for a general election that was to be held on **May 2, 2026**, noting for record that cancellation of said election is authorized under the provisions of Texas Elections Code as all candidates who were duly certified for election were unopposed. Motion passed unanimously 5 – 0.

13. CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO ACCEPT A GRANT, IN THE AMOUNT OF $25,000, FROM THE TEXAS FORESTRY SERVICE, FOR THE ACQUISITION OF PERSONAL PROTECTIVE EQUIPMENT FOR THE FIRE/RESCUE DEPARTMENT; AND FURTHER, AUTHORIZING CITY MATCHING FUNDS OF UP TO $5,000, NOTING THAT SUCH MATCHING FUNDS ARE AVAILABLE IN THE CITY'S GENERAL FUND RESERVE; AND FURTHER, INSTRUCTING THE DIRECTOR OF FINANCE TO DEPOSIT ALL GRANT PROCEEDS, AND TRANSFER ALL CITY MATCHING FUNDS, TO THE 'FIRE DEPARTMENT GRANT FUND (FUND NO. 32)' FOR SUBSEQUENT DISBURSEMENT.

Motion made by Brendan Weatherman and seconded by Jeff Dickinson to authorize the City Manager to accept a grant, in the amount of $25,000, from the Texas Forestry Service, for the acquisition of personal protective equipment for the Fire/Rescue Department; and further, authorizing city matching funds of up to $5,000, noting that such matching funds are available in the City's General Fund reserve; and further, instructing the Director of Finance to deposit all grant proceeds, and transfer all City matching funds, to the 'Fire Department Grant Fund (Fund No. 32)' for subsequent disbursement. Motion passed unanimously 5 – 0.

14. CONSIDER AND ACT TO APPROVE A REQUEST FROM MATT DICKEY TO REMOVE A CERTAIN STRUCTURE CURRENTLY LOCATED AT A PHYSICAL ADDRESS OF 421 OAK STREET AND SUBSEQUENTLY RELOCATE SAID STRUCTURE TO A CERTAIN PARCEL WITH A PHYSICAL ADDRESS OF 831 ELM STREET, NOTING FOR RECORD THAT THE CERTAIN PARCEL WHICH BEARS AN ADDRESS OF 831 ELM STREET IS LOCATED WITHIN PLANNED DEVELOPMENT DISTRICT NO. 1; AND FURTHER NOTING THAT SAID REMOVAL AND RELOCATION IS RECOMMENDED FOR APPROVAL BY THE PLANNING AND ZONING COMMISSION.

Motion made by Jack Little and seconded by Brendan Weatherman to approve a request from Matt Dickey to remove a certain structure currently located at a physical address of **421 Oak Street** and subsequently relocate said structure to a certain parcel with a physical address of **831 Elm Street**, noting for record that the certain parcel which bears an address of **831 Elm Street** is located within Planned Development District No. 1; and further noting that said removal and relocation is recommended for approval by the Planning and Zoning Commission. Motion passed 4 – 0 – 1 with Shana Weatherbee-Wolfe abstaining.

15. CONSIDER AND ACT TO APPROVE AND ADOPT ON, FIRST AND FINAL READING, RESOLUTION NO. 240, WHICH ADOPTS THE CITY OF GRAHAM 'CYBERSECURITY POLICY'.

Motion made by Jack Little and seconded by Shana Weatherbee-Wolfe to approve and adopt on, FIRST AND FINAL READING, **Resolution No. 240**, which adopts the City of Graham 'Cybersecurity Policy'. Motion passed unanimously 5 – 0.

16. DISCUSSION REGARDING PROPOSED FUTURE AGENDA ITEMS.

Future Agenda Items included amending Ordinance No. 1209.

17. RECESS INTO EXECUTIVE SESSION UNDER THE FOLLOWING PROVISION OF THE TEXAS LOCAL GOVERNMENT CODE: Mayor Alex Heartfield recessed the Council into Executive Session at 9:16 a.m.

**Sec. 551.071 – Consultation with Attorney**

- Consult with the City's Attorney regarding the factual background, legal issues, and lawful options related to the proposed termination of an expired lease agreement pertaining to certain real property, owned by City, which abuts the shores of Lake Eddleman; and

- Consult with the City's Attorney regarding the legal issues, and lawful options related to contract preparation for the purchase of certain real property which abut the shores of Lake Graham, and preparation of leases for certain real property related to same; and

**Sec. 551.072 – Deliberation about Real Property**

- Deliberate a proposed replat of Lake Lot Nos. 61R, 62R, 88R, and 89R Lake Campsite Lots, Lake Graham, Plat 1, and Plat 2.

18. **RECONVENE FROM EXECUTIVE SESSION AND TAKE SUCH ACTION AS MAY BE REQUIRED.** Mayor Alex Heartfield reconvened from Executive Session at 10:04 a.m.

    Motion made by Brendan Weatherman and seconded by Jeff Dickinson to approve the replat of Lake Lot No. 61R and Lake Lot No. 62R, Lake Campsite Lots, Lake Graham, Plat 1. Motion passed unanimously 5 – 0.

    Motion made by Brendan Weatherman and seconded by Jeff Dickinson to approve the replat of Lake Lot No. 88R and 89R, Lake Campsite Lots, Lake Graham, Plat 2. Motion passed 4 – 0 – 1 with Jack Little abstaining.

19. **ADJOURNMENT.**
    There being no further business, the meeting was adjourned at 10:06 a.m. Motion made by Jack Little and seconded by Alex Heartfield.

**R. Alex Heartfield, Mayor**

**Marci Bueno, City Secretary/Finance Officer**