

**GRAHAM CITY COUNCIL
REGULAR SESSION
FEBRUARY 1, 2024**

COUNCIL MEMBERS PRESENT

Mayor: Alex Heartfield
Mayor Pro-Tem/Place 1: Shana Weatherbee-Wolfe
Councilmember Place 2: Jeff Dickinson
Councilmember Place 3: Jack Little
Councilmember Place 4: Brant Lundgren

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

Eric Garretty, City Manager
Marci Bueno, City Secretary/Financial Official
B.J. Cook, Code Enforcement Officer
Brent Bullock, Chief of Police
Carla Ritchie, Municipal Court Clerk
Cassie Kieschnick, Executive Assistant
Chris Denney, IT Director
David Aleshire, Assistant Fire Chief
Deanna Bullock, Interim Library Director
Grant Ingram, Assistant City Manager
Jim Reeves, Municipal Court Judge
Jim-Don Laurent, Fire Chief
Randall Dawson, Director of Public Works/Building Official

1. CALL TO ORDER

Mayor Alex Heartfield called the meeting to order at 8:30 a.m.

2. NOTICE OF POSTING: NOTICE OF THIS REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF GRAHAM TEXAS WAS DULY POSTED AT A PLACE READILY ACCESSIBLE TO THE PUBLIC AT LEAST 72 HOURS PRIOR TO THE DATE AND TIME OF THIS MEETING, IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT.

3. ROLL CALL OF MEMBERS PRESENT

Mayor: Alex Heartfield
Mayor Pro-Tem: Shana Weatherbee-Wolfe
Councilmember Place 2: Jeff Dickinson
Councilmember Place 3: Jack Little
Councilmember Place 4: Brant Lundgren

4. OPENING PRAYER

Cathy Partridge led the invocation.

5. CONSIDER AND ACT TO ADOPT RESOLUTION NO. 171.

Motion made by Jack Little and seconded by Jeff Dickinson to adopt Resolution No. 171. Motion passed unanimously 5 – 0.

6. PUBLIC FORUM

Dennis Heath spoke on the need to offer services to individuals who are intellectually and developmentally delayed (IDD) of Young County.

7. REPORTS

Individual Department Heads provided overviews for Council on ongoing updates of their respective departments which included: Code Enforcement, Library, Municipal Court, Chamber/Visit Graham, and Public Works.
City Manager Eric Garretty provided reports on the City Manager Report, Lake Graham Water Level, Key Dates and Upcoming Events, Boards Update, along with the Project Status Report.

8. CONSENT AGENDA.

Following a motion by Jack Little and seconded by Shana Weatherbee-Wolfe, the following Consent Agenda was approved unanimously 5 – 0.

- a. Approve the Minutes of the Regular Called meeting held on January 18, 2024.
 - b. Authorize the City Secretary to post Notice of Drawing For a Place on Ballot for the May 4, 2024, General Election.
9. **CONSIDER AND ACT TO DESIGNATE A FUNDING SOURCE FOR THE FIREMEN'S PARK RESTROOM CAMERA AND LIGHTING PROJECT.**
Motion made by Jack Little and seconded by Jeff Dickinson to delay designating a funding source for the Firemen's Park Restroom camera and lighting project to FY 2025 Budget. Motion passed unanimously 5 – 0.
 10. **CONSIDER AND ACT TO APPROVE A REQUEST FROM ALEXANDER SMITH, TO OPERATE A FOOD TRUCK ON THE SOUTHERN HALF OF THE SQUARE, AT A FREQUENCY OF ONE DAY PER MONTH.**
Motion made by Jack Little and seconded by Brant Lundgren to table a request from Alexander Smith, to operate a food truck on the southern half of the Square, at a frequency of one day per month. Motion passed unanimously 5 – 0.
 11. **CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO ADVERTISE FOR BIDS FOR RESURFACING OF THE DECK AT THE MUNICIPAL POOL.**
Motion made by Jeff Dickinson and seconded by Jack Little to authorize the City Manager to advertise for bids for resurfacing of the deck at the municipal pool. Motion passed unanimously 5 – 0.
 12. **CONSIDER AN ACT TO APPROVE ON SECOND READING, ORDINANCE NO. 1164, AMENDING CHAPTER 20 - 'PUBLIC LIBRARY', ARTICLE 2 - 'BOARD OF TRUSTEES' OF THE CODE OF ORDINANCES, AS AMENDED, TO: (A) AMEND THE NAME OF THE BOARD, (B) AMEND THE COMPOSITION OF THE BOARD, AND (C), AMEND THE PROCEDURE FOR NOMINATION AND APPOINTMENT TO THE BOARD; FOR THE PURPOSE OF AMENDING THE EXISTING CODE TO REFLECT THE CURRENT STRUCTURE OF THE BOARD.**
Motion made by Jeff Dickinson and seconded by Shana Weatherbee-Wolfe to approve on **SECOND READING, Ordinance No. 1164**, amending Chapter 20 - 'Public Library', Article 2 - 'Board of Trustees' of the Code of Ordinances, as amended, to: (a) amend the name of the Board, (b) amend the composition of the Board, and (c), amend the procedure for nomination and appointment to the Board; for the purpose of amending the existing Code to reflect the current structure of the Board. Motion passed unanimously 5 – 0.
 13. **CONSIDER AND ACT TO APPROVE AND ADOPT ORDINANCE NO. 1165 ORDERING AN ELECTION TO BE HELD ON SATURDAY, MAY 4, 2024, FOR THE PURPOSE OF ELECTING A MAYOR, A COUNCILMEMBER FOR PLACE NO. 1, AND A COUNCILMEMBER FOR PLACE NO. 2; ESTABLISHING THE DATES AND THE PLACE FOR VOTING, ESTABLISHING APPLICATIONS FOR VOTING BY MAIL, ESTABLISHING THE DEADLINE FOR RECEIVING BALLOTS BY MAIL, ESTABLISHING AN EFFECTIVE DATE AND FURTHER, BY MAJORITY VOTE, WAIVING THE REQUIREMENT FOR THREE READINGS OF SAID ORDINANCE.**
Motion made by Shana Weatherbee-Wolfe and seconded by Brant Lundgren to approve and adopt **Ordinance No. 1165** ordering an election to be held on Saturday, May 4, 2024, for the purpose of electing a Mayor, a Councilmember for Place No. 1, and a Councilmember for Place No. 2; establishing the dates and the place for voting, establishing applications for voting by mail, establishing the deadline for receiving ballots by mail, establishing an effective date and further, by majority vote, waiving the requirement for three readings of said Ordinance. Motion passed unanimously 5 – 0.
 14. **PRESENTATION ON THE STATUS OF REIMBURSEMENT PAYMENTS RELATED TO THE RECLAIMED WATERLINE CAPITAL PROJECT.**

City Manager Eric Garretty presented on the status of reimbursement payments related to the Reclaimed Waterline capital project.

15. **DISCUSSION REGARDING PROPOSED FUTURE AGENDA ITEMS.**
Future agenda items included adopting a capital improvement plan and status of lake lot closings.
16. **RECESS INTO EXECUTIVE SESSION UNDER THE FOLLOWING PROVISION OF THE TEXAS LOCAL GOVERNMENT CODE:** Mayor Alex Heartfield convened the Council into Executive Session at 9:35 a.m.

Sec. 551.072 – Deliberations about Real Property

- Deliberations regarding resolution of encroachment issues on certain lake lots pursuant to sale of same.

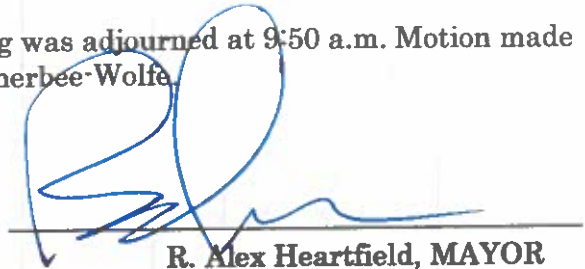
17. **RECONVENE FROM EXECUTIVE SESSION AND TAKE ACTION, AS REQUIRED.**
Mayor Alex Heartfield reconvened from Executive Session at 9:49 a.m.

No action was taken.

18. **ADJOURNMENT.**
There being no further business, the meeting was adjourned at 9:50 a.m. Motion made by Jack Little and seconded by Shana Weatherbee-Wolfe.



Marci Bueno, City Secretary/Financial Official



R. Alex Heartfield, MAYOR