VISIT GRAHAM ADVISORY BOARD
CITY OF GRAHAM
MINUTES OF THE BOARD MEETING HELD
JANUARY 21, 2026, 2:00 PM
GRAHAM VISITOR AND BUSINESS CENTER, 608 ELM ST., GRAHAM, TX 76450

1. **Call to Order** JW Budge called the meeting to order at 2:07 PM.

2. **Notice of Posting:** Notice of this Meeting of the Visit Graham Advisory Board was duly posted at a place readily accessible to the public at least three business days prior to the date and time of this meeting, in accordance with the Texas Open Meetings Act.

3. **Roll Call of Members Present:** Members Present were**:** JW Budge, Amanda Dulany, Kaitlin Shierry, Tommy Dies, Eric Arrell, Melinda Brown, and Cathy Partridge.

4. **Public Forum:** There were no public comments for consideration.

5. **Consider and act to approve the Minutes** of the Regular Scheduled Meeting on December 17, 2025, and the Special Called Meeting on Januaray 13, 2026, of the Visit Graham Board. Amanda Dulany moved to approve both sets of minutes, Eric Arrell seconds. All voted in favor, and the minutes were approved as presented.

6. **Review of Financial Reports through December 31, 2025.** Time to review financials was allocated. Following a review and responses to clarifying questions, Tommy Dies moved to approve the financial reports. Eric Arrell seconded. All approved.

7. **Review and discussion of Hotel/Motel Tax Collection Report as of January 14, 2026.** Hotel collections remain strong, and all reporting units, excluding 711 Shawnee, are current. Cathy Partridge will follow up with B.J. Cook, Code Enforcement, to determine the reason that unit is not current and report at the next meeting.

8. **Review and discuss the Sales Tax Collection Comparison report.** The monthly sales tax shows a drop in MTM percentage of 4.85% for Graham.

9. **Discussion regarding proposed future agenda items.**
    - Look into Shopify costs
    - Look into uncleared bank transactions in Quickbooks
    - Begin discussion on Summer Concerts

- Continue discussion on FTCTX2026

10. **The next regular Visit Graham Advisory Board meeting** will be held on March 18, 2026, at 2:00 PM in the Graham Visitor and Business Center Board Room, 608 Elm St., Graham, TX 76450.

11. **Adjourn**. Motion by Eric Arrell, second by Tommy Dies. All voted in favor. The meeting was adjourned at 2:57 pm.