

**GRAHAM CITY COUNCIL  
REGULAR SESSION  
AUGUST 3, 2023**

**COUNCIL MEMBERS PRESENT**

Alex Heartfield, Mayor  
Shana Weatherbee-Wolfe, Mayor Pro-Tem  
Jeff Dickinson  
Jack Little  
Brant Lundgren

**STAFF PRESENT**

Eric Garretty, City Manager  
Marci Bueno, City Secretary/Financial Official  
Grant Ingram, Assistant City Manager  
Randall Dawson, Public Works Director/Building Official  
Brent Bullock, Chief of Police  
Jim-Don Laurent, Fire Chief  
David Aleshire, Assistant Fire Chief  
BJ Cook, Code Enforcement Officer  
Jim Reeves, Municipal Judge  
Carla Ritchie, Municipal Court Clerk  
Kelly LaFarge, Library Director  
Dennis Fellows, Water Plant Supervisor  
Jon Delamarter, Airport Manager  
Robert Houser, Water/Sewer Maintenance Supervisor  
Joel Williams, Convenience Station Manager  
Jack Edwards, Street Supervisor  
Coby Leach, Parks/Cemeteries Supervisor

**1. CALL TO ORDER**

Mayor Alex Heartfield called the meeting to order at 8:30 a.m.

**2. NOTICE OF POSTING: NOTICE OF THIS REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF GRAHAM TEXAS WAS DULY POSTED AT A PLACE READILY ACCESSIBLE TO THE PUBLIC AT LEAST 72 HOURS PRIOR TO THE DATE AND TIME OF THIS MEETING, IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT.**

**3. ROLL CALL OF MEMBERS PRESENT**

Mayor: Alex Heartfield  
Mayor Pro-Tem: Shana Weatherbee-Wolfe  
Councilmember Place 2: Jeff Dickinson  
Councilmember Place 3: Jack Little  
Councilmember Place 4: Brant Lundgren

**4. OPENING PRAYER**

Mayor Alex Heartfield led the invocation.

**5. PUBLIC FORUM**

George Green requested the city put in practice fields and basketball courts for the youth in the new park.

**6. REPORTS**

Individual Department Heads provided overviews for Council on ongoing updates of their respective departments which included: Municipal Court, Emergency Management, Fire, Code Enforcement, Library, Chamber of Commerce/CVB, Public Works and GEIC.

City Manager Eric Garretty provided reports on Lake Graham Water Level, Key Dates and Upcoming Events, along with the Project Status Report.

**7. CONSIDER AND ACT TO APPROVE THE MINUTES OF THE REGULAR CALLED MEETING, HELD ON JULY 20, 2023.**

Motion made by Shana Weatherbee-Wolfe and seconded by Jeff Dickinson to approve the Minutes of the Regular Called Meeting, held on July 20, 2023. Motion passed

unanimously 5 – 0.

8. **CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE A CONTRACT FOR THE SUPPLY OF EFFLUENT WATER WITH MR. COLBY KRAMER.**

Motion made by Jack Little and seconded by Jeff Dickinson to authorize the City Manager to negotiate a contract for the supply of effluent water with Mr. Colby Kramer. Motion passed unanimously 5 – 0.

9. **PRESENTATION OF THE MUNICIPAL SWIMMING POOL RATE IMPACT STUDY.**  
City Manager Eric Garretty presented the Municipal Swimming Pool Rate Impact Study.

10. **CONSIDER AND ACT TO APPROVE RESOLUTION NO. 154, SETTING FISCAL YEAR 2024 RATES FOR THE MUNICIPAL SWIMMING POOL.**

Motion made by Jack Little and seconded by Jeff Dickinson to approve Resolution No. 154 as amended, setting Fiscal Year 2024 rates for the Municipal Swimming Pool as follows for Daily Individual Rates to be Free for ages under 1, \$1.00 for ages 1 – 9, \$2.00 for ages 10 – 17, and \$3.00 for ages 18 and up. Motion passed unanimously 5 – 0.  
Motion made by Jack Little and seconded by Jeff Dickinson to set Private Party Rates for the Municipal Swimming Pool as follows \$200.00 per two-hour party for up to 30 swimmers, \$225.00 per two-hour party for 31-50 swimmers, and \$250.00 per two-hour party for 50+ swimmers. Motion passed unanimously 5 – 0.  
No action taken on Private Party Rental Deposit of \$50.00 per party and Season Passes.

11. **CONSIDER AND ACT TO APPROVE RESOLUTION NO. 155, WHICH IMPLEMENTS FINANCIAL MANAGEMENT POLICY STATEMENT NO. 1, A POLICY AUTHORIZING THE CITY MANAGER TO AFFECT CERTAIN CATEGORIES OF BUDGET TRANSFERS WITHIN THE ADOPTED BUDGET OF THE CITY OF GRAHAM.**

Motion made by Jeff Dickinson and seconded by Jack Little to approve Resolution No. 155, which implements Financial Management Policy Statement No. 1, a policy authorizing the City Manager to affect certain categories of budget transfers within the Adopted Budget of the City of Graham. Motion passed unanimously 5 – 0.

12. **DISCUSSION REGARDING PROPOSED FINANCIAL MANAGEMENT POLICY STATEMENT NO. 2, A POLICY AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS AND RELATED PURCHASE ORDERS WITH A TOTAL VALUE OF \$50,000 OR LESS.**

City Manager Eric Garretty discussed a proposed Financial Management Policy Statement No. 2, a policy authorizing the city manager to execute contracts and related purchase orders with a total value of \$50,000 or less.

13. **CONSIDER AND ACT TO NOMINATE AND APPOINT THREE PERSONS TO THE CITY OF GRAHAM MUNICIPAL AIRPORT BOARD OF DIRECTORS, FOR TWO-YEAR TERMS, WITH AN EFFECTIVE APPOINTMENT DATE OF AUGUST 4, 2023.**

Motion made by Jack Little and seconded by Brant Lundgren to nominate and appoint five persons to the City of Graham Municipal Airport Board of Directors, for two-year terms, with an effective appointment date of August 4, 2023 as amended. Motion passed unanimously 5 – 0.

Motion made by Brant Lundgren and seconded by Jack Little to nominate Steve Pierce and Darrell Morgan to the City of Graham Municipal Airport Board of Directors.

Motion made by Brant Lundgren and seconded by Shana Weatherbee-Wolfe to nominate Blake Seyler to the City of Graham Municipal Airport Board of Directors.

Motion made by Brant Lundgren and seconded by Jeff Dickinson to nominate Jim Budarf and Darin Divinia to the City of Graham Municipal Airport Board of Directors. No other nominations were made.

Motion made by Jeff Dickinson and seconded by Jack Little to appoint Steve Pierce to the City of Graham Airport Board of Directors, for a one-year term. Motion passed unanimously 5 – 0.

Motion made by Jack Little and Brant Lundgren to appoint Darrell Morgan, Blake Seyler, Jim Budarf and Darin Divinia to the City of Graham Airport Board of Directors, for two-year terms. Motion passed unanimously 5 – 0.

14. **CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO ADVERTISE FOR BIDS FOR CITYWIDE CONCRETE CURB IMPROVEMENT AND REHABILITATION.**

Motion made by Jeff Dickinson and seconded by Brant Lundgren to authorize the City Manager to advertise for bids for citywide concrete curb improvement and rehabilitation. Motion passed unanimously 5 – 0.

15. **CONSIDER AND ACT TO APPROVE THE WASTE CONNECTIONS ANNUAL CONSUMER PRICE INDEX (CPI) RATE INCREASE PURSUANT TO A PRIOR CONTRACTUAL AGREEMENT FOR SAME.**

Motion made by Jeff Dickinson and seconded by Shana Weatherbee-Wolfe to approve the Waste Connections annual Consumer Price Index (CPI) rate increase pursuant to a prior contractual agreement for same. Jack Little voted against. The motion passed by a 4 – 1 vote.

16. **DISCUSSION REGARDING PROPOSED FUTURE AGENDA ITEMS.**

Future agenda items included Financial Management Policy # 2, a policy authorizing the city manager to execute contracts and related purchase orders with a total value of \$50,000 or less.

17. **RECESS INTO EXECUTIVE SESSION UNDER THE FOLLOWING PROVISIONS OF THE TEXAS LOCAL GOVERNMENT CODE:** Mayor Alex Heartfield convened the Council into Executive Session at 9:58 a.m.

**a. Sec. 551.072 – Deliberations About Real Property**

- Deliberations regarding an offer to purchase Lake Lot No. 127; and
- Deliberations regarding an offer to purchase Lake Lot No. 549

**b. Sec. 551.074 –Personnel**

- Deliberations regarding compensation for the City of Graham Fire Chief; and
- Deliberations regarding the employment of a Librarian for the Library of Graham.

18. **RECONVENE FROM EXECUTIVE SESSION AND TAKE ACTION, AS REQUIRED.** Mayor Alex Heartfield reconvened from Executive Session at 11:02 a.m.

Motion made by Jeff Dickinson and seconded by Shana Weatherbee-Wolfe to approve the purchase of Lake Lot No. 127 to Ronnie Wallace in the amount of \$38,000. Motion passed unanimously 5 – 0.

Motion made by Jeff Dickinson and seconded by Jack Little to table the purchase of Lake Lot No. 549 for additional information. Motion passed unanimously 5 – 0.

19. **CONSIDER AND ACT TO DIRECT THE CITY MANAGER TO MAKE CERTAIN AMENDMENTS TO THE PROPOSED FISCAL YEAR 2023-2024 ANNUAL BUDGET.**

Motion made by Jeff Dickinson and seconded by Jack Little to direct the City Manager to make certain amendments that includes the Municipal Swimming Pool Rates and Personnel Expense line items in the Fire Department budget to the Proposed Fiscal Year 2023-2024 Annual Budget. Motion passed unanimously 5 – 0.

20. **CONSIDER AND ACT TO APPROVE ON SECOND READING ORDINANCE NO. 1150 PROPOSING ADOPTION OF THE FISCAL YEAR 2023-2024 ANNUAL BUDGET, AS AMENDED.**

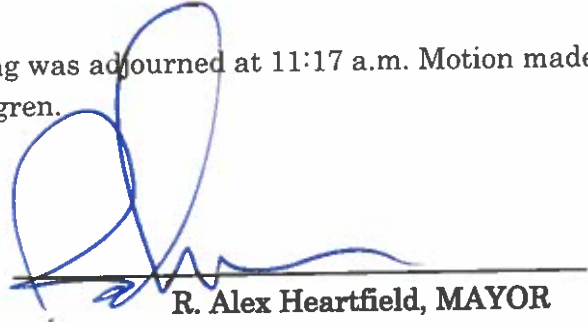
Motion made by Jeff Dickinson and seconded by Jack Little to approve on **SECOND READING** Ordinance No. 1150 proposing adoption of the Fiscal Year 2023-2024 Annual Budget, as amended. Motion passed unanimously 5 – 0.

21. **CONSIDER AND ACT TO APPROVE ON SECOND READING ORDINANCE NO. 1151 PROPOSING ADOPTION OF A PROPERTY TAX RATE OF 63.5 CENTS PER \$100 OF ASSESSED VALUATION.**

Motion made by Jeff Dickinson and seconded by Brant Lundgren to approve on **SECOND READING** Ordinance No. 1151 proposing adoption of a Property Tax Rate of 63.5 cents per \$100 of assessed valuation. Motion passed unanimously 5 – 0.

22. **ADJOURNMENT.**

There being no further business, the meeting was adjourned at 11:17 a.m. Motion made by Jack Little and seconded by Brant Lundgren.



R. Alex Heartfield, MAYOR



Marci Bueno, City Secretary/Financial Official