

**GRAHAM CITY COUNCIL  
REGULAR SESSION  
MARCH 16, 2023**

**COUNCIL MEMBERS PRESENT**

Alex Heartfield, Mayor  
Shana Weatherbee-Wolfe, Mayor Pro-Tem  
Jeff Dickinson  
Jack Little  
Randy Cantin

**STAFF PRESENT**

Eric Garretty, City Manager  
Marci Bueno, City Secretary/Financial Officer  
Grant Ingram, Assistant City Manager  
Sandra Helvey, Executive Assistant  
Randall Dawson, Director of Public Works/Building Official  
Brent Bullock, Chief of Police  
David Aleshire, Assistant Fire Chief  
James Reeves, Municipal Judge  
B.J. Cook, Code Enforcement Officer  
Kelly LaFarge, Library Director  
Joel Williams, Convenience Station Manager  
Jack Edwards, Street Supervisor

**1. CALL TO ORDER**

Mayor Heartfield convened the Council into the Regular Session on Thursday, March 16, 2023 at 8:30 a.m. in the Council Chambers of Graham City Hall, 608 Elm Street. A quorum was present.

**2. OPENING PRAYER**

Mayor Alex Heartfield led the invocation.

**3. PUBLIC FORUM**

None.

**4. REPORTS**

Individual Department Heads provided overviews for Council of ongoing updates of their respective departments which included: Code Enforcement, Library, Public Works, Police Department, Convenience Station, Chamber of Commerce/CVB, Auditorium and Arena.  
City Manager Eric Garretty provided reports on Lake Graham water level, key dates and upcoming events, along with project status report.

**5. CONSIDER AND ACT TO APPROVE THE MINUTES OF THE REGULAR CALLED MEETING HELD ON MARCH 2, 2023.**

Motion made by Shana Weatherbee-Wolfe and seconded by Jeff Dickinson to approve the Minutes of the Regular Called meeting held on March 2, 2023. Motion passed unanimously 5 – 0.

**6. CONSIDER AND ACT ON THE FINANCIAL REPORTS FOR THE PERIOD ENDING FEBRUARY 28, 2023.**

Motion made by Randy Cantin and seconded by Jack Little to approve the Financial Reports for the period ending February 28, 2023. Motion passed unanimously 5 – 0.

**7. CONSIDER AND ACT ON ORDINANCE NO. 1145 ORDERING THE CANCELLATION OF THE 2023 SPECIAL ELECTION, SCHEDULED FOR MAY 6, 2023, AN ELECTION PREVIOUSLY CALLED UNDER ORDINANCE NO. 1141.**

Motion made by Jack Little and seconded by Randy Cantin on Ordinance No. 1145 ordering the cancellation of the 2023 Special Election, scheduled for May 6, 2023, an election previously called under Ordinance No. 1141. Motion passed unanimously 5 – 0.

**8. CONSIDER AND ACT TO SET A PUBLIC HEARING FOR APRIL 13, 2023, AT 8:30 A.M., AT THE COUNCIL CHAMBERS (608 ELM STREET) FOR THE PURPOSE OF**

**RECEIVING PUBLIC COMMENT ON THE PROPOSED CENTRALIZED LOCATION OF MOBILE FOOD VENDORS.**

Motion made by Randy Cantin and seconded by Jeff Dickinson to set a Public Hearing for April 13, 2023, at 8:30 a.m., at the Council Chambers (608 Elm Street) for the purpose of receiving public comment on the proposed centralized location of mobile food vendors. Motion passed unanimously 5 – 0.

9. **CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO REINSTATE THE POSITION OF PART-TIME MUNICIPAL COURT CLERK A BASE RATE OF PAY OF \$15.00 PER HOUR.**

Motion made by Randy Cantin and seconded by Shana Weatherbee-Wolfe to authorize the City Manager to reinstate the position of Part-time Municipal Court Clerk a base rate of pay of \$15.00 per hour. Motion passed unanimously 5 – 0.

10. **CONSIDER AND ACT TO SET THE SUMMER 2023 HOURS OF OPERATION FOR THE MUNICIPAL SWIMMING POOL.**

Motion made by Randy Cantin and seconded by Shana Weatherbee-Wolfe to set the Summer 2023 hours of operation for the municipal swimming pool. Motion passed unanimously 5 – 0.

11. **CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO AMEND THE BASE RATE OF PAY FOR STAFF AT THE MUNICIPAL SWIMMING POOL TO \$9.25 PER HOUR FOR STARTING LIFEGUARDS, \$9.75 PER HOUR FOR RETURNING LIFEGUARDS, AND UP TO \$11.50 PER HOUR FOR LIFEGUARD MANAGERS.**

Motion made by Shana Weatherbee-Wolfe and seconded by Jeff Dickinson to authorize the City Manager to amend the base rate of pay for staff at the municipal swimming pool to \$9.25 per hour for starting lifeguards, \$9.75 per hour for returning lifeguards, and up to \$11.50 per hour for lifeguard managers. Motion passed unanimously 5 – 0.

12. **CONSIDER AND ACT ON RESOLUTION NO. 139 APPROVING THE PROPOSED CITY OF GRAHAM FISCAL YEAR 2023 TO 2028 CAPITAL IMPROVEMENT PLAN, VERSION 1.**

Motion made by Jack Little and seconded by Jeff Dickinson on Resolution No. 139 approving the proposed City of Graham Fiscal Year 2023 to 2028 Capital Improvement Plan, Version 1. Motion passed unanimously 5 – 0.

13. **CONSIDER AND ACT TO APPROVE APPROPRIATIONS ORDINANCE NO. 1146, AN ORDINANCE AMENDING ALL PRIOR APPROPRIATION ORDINANCES FOR FISCAL YEAR 2022-2023.**

Motion made by Jack Little and seconded by Shana Weatherbee-Wolfe to approve appropriations Ordinance No. 1146, an Ordinance amending all prior appropriation Ordinances for Fiscal Year 2022-2023. Motion passed unanimously 5 – 0.

14. **CONSIDER AND ACT TO APPROVE, UPON FIRST READING, ORDINANCE NO. 1147 AMENDING CHAPTER 15 – ‘HOUSE TRAILERS AND TRAILER CAMPS’ REVISING THE CHAPTER IN ITS ENTIRETY TO PROVIDE FOR UPDATED LANGUAGE AND ALIGN THE REGULATION OF HOUSE TRAILERS AND TRAILER CAMPS WITH CURRENT LAW AND CURRENT REGULATORY POLICIES.**

Motion made by Randy Cantin and seconded by Jeff Dickinson to approve, upon FIRST READING, Ordinance No. 1147 amending Chapter 15 – ‘House Trailers and Trailer Camps’ revising the Chapter in its entirety to provide for updated language and align the regulation of house trailers and trailer camps with current law and current regulatory policies. Motion passed unanimously 5 – 0.

15. **CONSIDER AND ACT TO AUTHORIZE THE MAYOR TO PUBLISH A MEMORANDUM, TO REMAINING LAKE LOT LEASEHOLDERS, REQUESTING THEIR INTENT WITH REGARD TO PURCHASE OF THEIR CURRENT LEASEHOLD.**

Motion made by Randy Cantin and seconded by Jack Little to authorize the Mayor to publish a memorandum, to remaining Lake Lot leaseholders, requesting their intent with regard to purchase of their current leasehold. Motion passed unanimously 5 – 0.

16. **CONSIDER AND ACT TO APPROVE THE RENEWAL OF A LEASE AGREEMENT, WITH DAN L. LANKFORD, ON A CERTAIN 104.2-ACRE TRACT OF REAL PROPERTY OWNED BY THE CITY OF GRAHAM, FOR A FIVE-YEAR TERM, AT A**

**LEASE RATE OF \$650.00 PER YEAR, AND FURTHER NOTING THAT THE LEASE AGREEMENT IS FOR LIVESTOCK GRAZING PURPOSES ONLY.**

Motion made by Randy Cantin and seconded by Jeff Dickinson to approve the renewal of a Lease Agreement, with Dan L. Lankford, on a certain 104.2-acre tract of real property owned by the City of Graham, for a five-year term, at a lease rate of \$650.00 per year, and further noting that the Lease Agreement is for livestock grazing purposes only. Motion passed unanimously 5 – 0.

- 17. CONSIDER AND ACT ON A REQUEST FROM THE REMEMBERING WYATT DALE WATER SAFETY AWARENESS ORGANIZATION FOR THE USE OF SALT CREEK AND FIREMAN'S PARK TO HOST THE ANNUAL 'FAMILY FUN IN THE SUN' EVENT AND THE YOUNG ANGLERS FISHING TOURNAMENT, FROM 12:00 P.M. ON FRIDAY, APRIL 21, 2023 UNTIL DUSK ON SATURDAY, APRIL 22, 2023.**

Motion made by Jack Little and seconded by Shana Weatherbee-Wolfe on a request from the Remembering Wyatt Dale Water Safety Awareness organization for the use of Salt Creek and Fireman's Park to host the annual 'Family Fun in the Sun' event and the Young Anglers Fishing Tournament, from 12:00 p.m. on Friday, April 21, 2023 until dusk on Saturday, April 22, 2023. Motion passed unanimously 5 – 0.

- 18. CONSIDER AND ACT ON A REQUEST FROM MR. TOBY REDDELL TO USE THE AGRICULTURAL BARN FACILITY, LOCATED IN FIREMAN'S PARK, ON SATURDAY, MAY 6, 2023, FOR THE PURPOSE OF HOSTING THE LEIGHTON SHIFFLETT MEMORIAL SCHOLARSHIP ANNUAL CRAWFISH BOIL.**

Motion made by Jack Little and seconded by Randy Cantin on a request from Mr. Toby Reddell to use the Agricultural Barn facility, located in Fireman's Park, on Saturday, May 6, 2023, for the purpose of hosting the Leighton Shifflett Memorial Scholarship Annual Crawfish Boil. Motion passed unanimously 5 – 0.

- 19. DISCUSSION REGARDING CURRENT CITY POLICY ON REMOVAL OF BRUSH AND TRIMMINGS RESULTING FROM COMMERCIAL ACTIVITY.**

Convenience Station Manager Joel Williams and Street Supervisor Jack Edwards discussed the current City policy on removal of brush and trimmings resulting from commercial activity.

- 20. DISCUSSION REGARDING PROPOSED FUTURE AGENDA ITEMS.**

Discussion regarding proposed future agenda items included presentation by Zachary Husen with Texas Department of Transportation, boat ramps and bulk pickup.

- 21. RECESS INTO EXECUTIVE SESSION UNDER THE FOLLOWING PROVISION OF THE TEXAS LOCAL GOVERNMENT CODE:** Mayor Alex Heartfield convened the Council into Executive Session at 9:42 a.m.

**a. Sec. 551.072 – Deliberations About Real Property**

- Deliberations regarding an offer for sale of certain real property located in the vicinity of the Lake Eddleman RV Park

- 22. RECONVENE FROM EXECUTIVE SESSION AND TAKE ACTION, AS REQUIRED.**

Mayor Alex Heartfield reconvened from Executive Session at 10:08 a.m.

No action was taken.

- 23. ADJOURNMENT**

There being no further business, the meeting was adjourned. Motion made by Jack Little and seconded by Jeff Dickinson.

  
R. Alex Heartfield, MAYOR

  
Marci Bueno, City Secretary/Financial Officer