

**GRAHAM CITY COUNCIL  
REGULAR SESSION  
MARCH 2, 2023**

**COUNCIL MEMBERS PRESENT**

Alex Heartfield, Mayor  
Shana Weatherbee-Wolfe, Mayor Pro-Tem  
Jeff Dickinson  
Jack Little  
Randy Cantin

**STAFF PRESENT**

Eric Garretty, City Manager  
Marci Bueno, City Secretary/Financial Officer  
Grant Ingram, Assistant City Manager (Joined at Agenda Item # 15)  
Larry Fields, City Consultant  
Randall Dawson, Director of Public Works/Building Official  
Brent Bullock, Chief of Police  
Jim Don Laurent, Fire Chief  
David Aleshire, Assistant Fire Chief  
James Reeves, Municipal Judge  
B.J. Cook, Code Enforcement Officer  
Kelly LaFarge, Library Director

**1. CALL TO ORDER**

Mayor Heartfield convened the Council into the Regular Session on Thursday, March 2, 2023 at 8:30 a.m. in the Council Chambers of Graham City Hall, 608 Elm Street. A quorum was present.

**2. OPENING PRAYER**

Pastor Gary Elrod led the invocation.

**3. PUBLIC FORUM**

Sonya Ramos voiced her concern for sidewalks along Highway 16.

**4. REPORTS**

Individual Department Heads provided overviews for Council of ongoing updates of their respective departments which included: Code Enforcement, Public Works, Municipal Court, Fire Department, Library, and Chamber of Commerce/CVB. City Manager Eric Garretty provided reports on Lake Graham water level, key dates and upcoming events, project status report, along with code enforcement property statue report.

Mayor Alex Heartfield provided a status report of new playground equipment for Fireman's Park and new park board members.

**5. CONSIDER AND ACT TO APPROVE THE MINUTES OF THE REGULAR CALLED MEETING HELD ON FEBRUARY 16, 2023.**

Motion by Shana Weatherbee-Wolfe and seconded by Jack Little to approve the Minutes of the Regular Called meeting held on February 16, 2023. Motion passed unanimously 5 – 0.

**6. PRESENTATION OF THE SALES TAX REPORT DETAILING DECEMBER 2022 SALES TAX REVENUE.**

Financial Officer Marci Bueno reviewed the sales tax report detailing December 2022.

**7. CONSIDER AND ACT TO NOMINATE AND APPOINT A CURRENT COUNCILMEMBER TO SERVE AS MAYOR PRO-TEM.**

Motion made by Alex Heartfield and seconded by Jack Little to nominate and appoint Shana Weatherbee-Wolfe to serve as Mayor Pro-Tem. No other nominations were made. Motion passed 4 – 0 – 1 with Shana Weatherbee-Wolfe abstaining.

**8. CONSIDER AND ACT TO AUTHORIZE THE CITY SECRETARY TO POST NOTICE OF DEADLINE TO FILE APPLICATION FOR PLACE ON THE BALLOT FOR MAY 6, 2023 SPECIAL ELECTION.**

Motion made by Randy Cantin and seconded by Jack Little to authorize the City Secretary to post Notice of Deadline to File Application for Place on the Ballot for May 6, 2023 Special Election. Motion passed unanimously 5 – 0.

9. **CONSIDER AND ACT ON RESOLUTION NO. 137 APPROVING A PROPOSAL FROM THE YOUNG CENTRAL APPRAISAL DISTRICT FOR THE SALE OF CERTAIN REAL PROPERTY LOCATED AT 724 OAK STREET, GRAHAM, TEXAS, AND FOR THE PURCHASE OF CERTAIN REAL PROPERTY LOCATED AT 505 FIFTH STREET, GRAHAM, TEXAS, AND FURTHER NOTING THAT SUCH SALE AND PURCHASE ARE FOR THE PURPOSE OF ACQUIRING A NEW OFFICE BUILDING FOR THE YOUNG CENTRAL APPRAISAL DISTRICT.**

Motion made by Jack Little and seconded by Randy Cantin on Resolution No. 137 approving a proposal from the Young Central Appraisal District for the sale of certain real property located at 724 Oak Street, Graham, Texas, and for the purchase of certain real property located at 505 Fifth Street, Graham, Texas, and further noting that such sale and purchase are for the purpose of acquiring a new office building for the Young Central Appraisal District. Motion passed unanimously 5 – 0.

10. **CONSIDER AND ACT ON RESOLUTION NO. 138 WHICH UPDATES THE CALENDAR YEAR 2023 HOLIDAY SCHEDULE TO INCLUDE SEPTEMBER 11TH, PATRIOT DAY, AS A HOLIDAY FOR FIRE/RESCUE EMPLOYEES.**

Motion made by Randy Cantin and seconded by Shana Weatherbee-Wolfe on Resolution No. 138 which updates the calendar year 2023 Holiday Schedule to include September 11th, Patriot Day, as a holiday for fire/rescue employees. Motion passed unanimously 5 – 0.

11. **CONSIDER AND ACT ON ORDINANCE NO. 1144 ORDERING THE CANCELLATION OF THE 2023 GENERAL ELECTION, SCHEDULED FOR MAY 6, 2023, AN ELECTION PREVIOUSLY CALLED UNDER ORDINANCE NO. 1141.**

Motion made by Randy Cantin and seconded by Jeff Dickinson on Ordinance No. 1144 ordering the cancellation of the 2023 General Election, scheduled for May 6, 2023, an election previously called under Ordinance No. 1141. Motion passed unanimously 5 – 0.

12. **CONSIDER AND ACT ON REQUEST FROM GRAHAM CHURCH OF GOD TO CLOSE THE 1400 BLOCK OF REMINGTON STREET FROM COLORADO STREET TO OHIO STREET FROM 9 A.M. TO 4:00 P.M. ON SUNDAY, APRIL 23, 2023, FOR "FENDERS & FORKS" SUNDAY.**

Motion made by Jack Little and seconded by Shana Weatherbee-Wolfe on request from Graham Church of God to close the 1400 Block of Remington Street from Colorado Street to Ohio Street from 9 a.m. to 4:00 p.m. on Sunday, April 23, 2023, for "Fenders & Forks" Sunday. Motion passed unanimously 5 – 0.

13. **CONSIDER AND ACT TO NOMINATE THREE PERSONS TO THE YOUNG COUNTY ARENA - BOARD OF DIRECTORS PURSUANT TO THE PROVISIONS OF THE APPROVED LEASE AGREEMENT BETWEEN YOUNG COUNTY AND THE CITY OF GRAHAM.**

Motion made by Alex Heartfield and seconded by Jeff Dickinson to nominate Grant Ingram, Matt Dickey and Jeff Gough to the Young County Arena - Board of Directors.

Motion made by Jack Little and seconded by Jeff Dickinson to nominate Randy Cantin to the Young County Arena - Board of Directors. No other nominations were made.

14. **CONSIDER AND ACT TO APPOINT THREE PERSONS TO THE YOUNG COUNTY ARENA - BOARD OF DIRECTORS, SPECIFYING A TERM OF ONE, TWO, OR THREE YEARS FOR EACH PERSON APPOINTED.**

Motion to appoint Grant Ingram to the Young County Arena - Board of Directors, for a one-year term. Motion passed unanimously 5 – 0.

Motion to appoint Matt Dickey to the Young County Arena - Board of Directors, for a two-year term. Jack Little and Jeff Dickinson voted against. The motion passed by a 3 – 2 vote.

Motion to appoint Jeff Gough to the Young County Arena - Board of Directors. Alex Heartfield and Jeff Dickinson voted in favor. Jack Little, Shana Weatherbee-Wolfe and Randy Cantin voted against. The motion was defeated by a 2 – 3 vote.

Motion to appoint Randy Cantin to the Young County Arena - Board of Directors, for a three-year term. Motion passed 4 – 0 – 1 with Randy Cantin abstaining.

Motion made by Jack Little and seconded by Jeff Dickinson to specify a term for each person appointed to the Young County Arena - Board of Directors. Motion passed 4 – 0 – 1 with Randy Cantin abstaining.

**15. DISCUSSION REGARDING PROPOSED BOUNDARIES FOR DOWNTOWN DEVELOPMENT DISTRICT NO. 1 AS RECOMMENDED BY A UNANIMOUS VOTE OF THE DOWNTOWN DEVELOPMENT DISTRICT NO. 1 COMMITTEE.**

City Manager Eric Garretty discussed proposed boundaries for Downtown Development District No. 1 as recommended by a unanimous vote of the Downtown Development District No. 1 Committee.

**16. DISCUSSION AND POSSIBLE ACTION TO SET A PUBLIC HEARING FOR APRIL 13, 2023, AT 8:30 A.M., AT THE COUNCIL CHAMBERS (608 ELM STREET) FOR THE PURPOSE OF RECEIVING PUBLIC COMMENT ON THE PROPOSED BOUNDARIES FOR DOWNTOWN DEVELOPMENT DISTRICT #1.**

Motion made by Randy Cantin and seconded by Jack Little to set a Public Hearing for April 13, 2023, at 8:30 a.m., at the Council Chambers (608 Elm Street) for the purpose of receiving public comment on the proposed boundaries for Downtown Development District #1. Motion passed unanimously 5 – 0.

**17. PRESENTATION BY THE CITY MANAGER OF THE 2022 YEAR IN REVIEW.**

City Manager Eric Garretty provided a presentation on the 2022 Year in Review.

**18. UPDATE REGARDING PROPOSED LOCATIONS FOR MOBILE FOOD VENDORS.**

City Manager Eric Garretty gave an update regarding proposed locations for mobile food vendors.

**19. PRESENTATION OF THE SECOND DRAFT OF THE CITY OF GRAHAM FISCAL YEAR 2023 TO 2028 CAPITAL IMPROVEMENT PLAN.**

City Manager Eric Garretty provided a presentation of the second draft of the City of Graham Fiscal Year 2023 to 2028 Capital Improvement Plan.

**20. DISCUSSION REGARDING PROPOSED FUTURE AGENDA ITEMS.**

Discussion regarding proposed future agenda items included setting a public hearing for mobile food trucks and research on a sidewalk grant through the State of Texas.

**21. RECESS INTO EXECUTIVE SESSION UNDER THE FOLLOWING PROVISIONS OF THE TEXAS LOCAL GOVERNMENT CODE: Mayor Alex Heartfield convened the Council into Executive Session at 9:51 a.m.**

**a. Sec. 551.072 – Deliberations About Real Property**

- Deliberations regarding an offer for sale of certain real property located in the vicinity of the Lake Eddleman RV Park; and

**b. Sec. 551.041 – Personnel Matters**

- 120-day evaluation of the City Manager

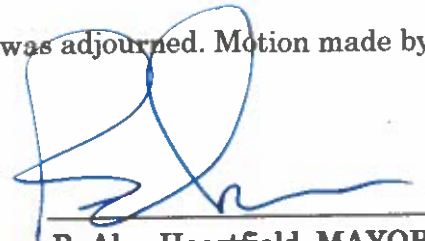
**22. RECONVENE FROM EXECUTIVE SESSION AND TAKE ACTION, AS REQUIRED.**

Mayor Alex Heartfield reconvened from Executive Session at 10:36 a.m.

No action was taken.

**23. ADJOURNMENT**

There being no further business, the meeting was adjourned. Motion made by Randy Cantin and seconded by Jack Little.



R. Alex Heartfield, MAYOR



Marci Bueno, City Secretary/Financial Officer