

**GRAHAM CITY COUNCIL
REGULAR SESSION
FEBRUARY 16, 2023**

COUNCIL MEMBERS PRESENT

Alex Heartfield, Mayor Pro-Tem
Shana Weatherbee-Wolfe
Jeff Dickinson (Joined after Agender Item # 11)
Jack Little
Randy Cantin (By Zoom Video Call)

STAFF PRESENT

Eric Garretty, City Manager
Marci Bueno, City Secretary/Financial Officer
Grant Ingram, Assistant City Manager
Sandra Helvey, Executive Assistant
Brent Bullock, Chief of Police
Jim Don Laurent, Fire Chief
Larry Fields, City Consultant

Mayor Pro-Tem Alex Heartfield convened the Council into the Regular Session on Thursday, February 16, 2023 at 8:30 a.m. in the Council Chambers of Graham City Hall, 608 Elm Street. A quorum was present.

OPENING PRAYER

Mayor Pro-Tem Alex Heartfield led the invocation.

PUBLIC FORUM

Johnnie Moreland stated he was on the lake lot board to put together a plan for buying lake lots. He read a letter he had received from Ciera Bank stating they would be happy to provide financing for lake lots.

REPORTS

Individual Department Heads provided overviews for Council of ongoing updates of their respective departments which included: Municipal Court, Library, Water Treatment Plant, and Chamber of Commerce.

City Manager Eric Garretty provided reports on lake level, key dates and upcoming events, hotel/motel occupancy tax report, facility safety update, along with the project status report.

CONSIDER AND ACT TO APPROVE THE MINUTES OF THE REGULAR CALLED MEETING HELD ON FEBRUARY 2, 2023, AND THE MINUTES OF THE SPECIAL CALLED MEETING HELD ON FEBRUARY 9, 2023.

Motion made by Jack Little and seconded by Shana Weatherbee-Wolfe to approve the Minutes of the Regular Called meeting held on February 2, 2023, and the Minutes of the Special Called meeting held on February 9, 2023. Motion passed unanimously 4 – 0.

CONSIDER AND ACT ON THE FINANCIAL REPORTS FOR THE PERIOD ENDING JANUARY 31, 2023.

Motion made by Shana Weatherbee-Wolfe and seconded by Jack Little to approve the Financial Reports for the period ending January 31, 2023. Motion passed unanimously 4 – 0.

CONSIDER AND ACT TO NOMINATE A PERSON, OR PERSONS, TO THE VACANT POSITION OF MAYOR.

Motion made by Jack Little and seconded by Shana Weatherbee-Wolfe to nominate Alex Heartfield to the vacant position of Mayor. No other nominations were made. Motion passed 3 – 0 – 1 with Alex Heartfield abstaining.

CONSIDER AND ACT TO ELECT A MAYOR FOR A TERM COMMENCING ON FEBRUARY 16, 2023, AND ENDING UPON CERTIFICATION OF ELECTION OF A MAYOR PROCEEDING FROM THE MAY 6, 2023, SPECIAL ELECTION.

The council approved to elect Alex Heartfield as Mayor for a term commencing on February 16, 2023, and ending upon certification of election of a Mayor proceeding from the May 6, 2023, special election. Motion passed 3 – 0 – 1 with Alex Heartfield abstaining.

CONSIDER AND ACT TO NOMINATE A PERSON OR PERSONS TO ANY CURRENTLY VACANT COUNCILMEMBER PLACE.

Motion made by Shana Weatherbee-Wolfe and seconded by Jack Little to nominate Jeff Dickinson to vacant Councilmember Place 2. No other nominations were made. Motion passed unanimously 4 – 0.

CONSIDER AND ACT TO ELECT A COUNCILMEMBER TO ANY CURRENTLY VACANT COUNCILMEMBER PLACE FOR A TERM COMMENCING ON FEBRUARY 16, 2023, AND ENDING UPON CERTIFICATION OF ELECTION OF A COUNCILMEMBER PROCEEDING FROM THE MAY 6, 2023, SPECIAL ELECTION.

The council approved to elect Jeff Dickinson to vacant Councilmember Place 2 for a term commencing on February 16, 2023, and ending upon certification of election of a Councilmember proceeding from the May 6, 2023, special election. Motion passed unanimously 4 – 0.

CEREMONY – ADMINISTER OATH OF OFFICE TO NEWLY ELECTED MEMBERS.

City Secretary Marci Bueno administered the ceremony for the oath of office to newly elected members Mayor Alex Heartfield and Councilmember Place 2 Jeff Dickinson. Jeff Dickinson join the council table at 8:55 a.m.

CONSIDER AND ACT ON ORDINANCE NO. 1141 ORDERING A SPECIAL ELECTION TO BE HELD ON SATURDAY, MAY 6, 2023, FOR THE PURPOSE OF ELECTING A MAYOR; ORDERING A GENERAL ELECTION FOR THE PURPOSE OF ELECTING COUNCILMEMBERS FOR PLACE THREE AND PLACE FOUR; MAKING PROVISION FOR THE CONDUCT OF SUCH ELECTION ACCORDING TO APPLICABLE PROVISIONS OF LAW, PROVIDING FOR PUBLICATION OF NOTICE, AND PROVIDING FOR OTHER PROVISIONS RELATED TO SAME.

Motion made by Jack Little and seconded by Randy Cantin on amending Ordinance No. 1141 Ordering a Special Election to be held on Saturday, May 6, 2023, for the purpose of electing a Mayor and Councilmember Place Two; ordering a general election for the purpose of electing Councilmembers for Place Three and Place Four; making provision for the conduct of such election according to applicable provisions of law, providing for publication of notice, and providing for other provisions related to same. Motion passed unanimously 5 – 0.

PRESENTATION BY ZACH HUSEN, TEXAS DEPARTMENT OF TRANSPORTATION, ON POSSIBLE INSTALLATION OF INCREASED TRAFFIC SAFETY MEASURES AT THE INTERSECTION OF ELM STREET AND CHERRY STREET.

Presentation by Zach Husen, Texas Department of Transportation, on possible installation of increased traffic safety measures at the intersection of Elm Street and Cherry Street was withdrawn. No presentation was presented.

CONSIDER AND ACT ON A VARIANCE APPLICATION REQUEST TO LOCATE A METAL STORAGE BUILDING ONE FOOT FROM AN ESTABLISHED PROPERTY LINE BETWEEN LAKE GRAHAM LAKE LOTS 116 AND 117, AND FURTHER NOTING THAT RESIDENTS OF ADJACENT LAKE LOT 116 HAVE NO OBJECTION TO THE VARIANCE.

Motion made by Randy Cantin and seconded by Jack Little to approve a Variance Application Request to locate a metal storage building one foot from an established property line between Lake Graham Lake Lots 116 and 117, and further noting that residents of adjacent Lake Lot 116 have no objection to the variance. Motion passed unanimously 5 – 0.

CONSIDER AND ACT TO APPROVE A STREET CLOSURE REQUEST FROM FIRST BAPTIST CHURCH (GRAHAM, TEXAS) FOR THE PURPOSE OF CLOSING THE 600 BLOCK OF CHERRY STREET, FROM 5 P.M. TO 9 P.M., DURING JUNE 4 THROUGH JUNE 8, 2023, TO PROMOTE TRAFFIC SAFETY FOR CHILDREN DURING EVENING VACATION BIBLE SCHOOL.

Motion made by Jack Little and seconded by Jeff Dickinson to approve a Street Closure Request from First Baptist Church (Graham, Texas) for the purpose of closing the 600 block of Cherry Street, from 5 p.m. to 9 p.m., during June 4 through June 8, 2023, to promote traffic safety for children during evening Vacation Bible School. Motion passed unanimously 5 – 0.

CONSIDER AND ACT TO ACCEPT THE RESIGNATION OF CHRIS BLANTON FROM THE PARKS BOARD AND FURTHER APPOINT CHEYENNE WUTHRICH AND DAWNA GAGE TO THE PARKS BOARD.

Motion made by Randy Cantin and seconded by Jeff Dickinson to accept the resignation of Chris Blanton from the Parks Board and further appoint Cheyenne Wuthrich and Dawna

Gage to the Parks Board. Motion passed unanimously 5 – 0.

CONSIDER AND ACT TO APPOINT ALEX HEARTFIELD AS THE COUNCIL REPRESENTATIVE TO THE GRAHAM ECONOMIC IMPROVEMENT CORPORATION, FOR A TWO-YEAR TERM.

Motion made by Jack Little and seconded by Shana Weatherbee-Wolfe to appoint Alex Heartfield as the Council Representative to the Graham Economic Improvement Corporation, for a two-year term. Motion passed 4 – 0 – 1 with Alex Heartfield abstaining.

CONSIDER AND ACT TO REAPPOINT JACK GRAHAM, BOB COLEMAN, AND CHRIS HOLLAND TO THE GRAHAM ECONOMIC IMPROVEMENT CORPORATION, FOR TWO-YEAR TERMS.

Motion made by Jack Little and seconded by Jeff Dickinson to reappoint Jack Graham, Bob Coleman, and Chris Holland to the Graham Economic Improvement Corporation, for two-year terms. Motion passed unanimously 5 – 0.

PRESENTATION OF THE GRAHAM ECONOMIC IMPROVEMENT CORPORATION ANNUAL REPORT BY GRANT INGRAM, ASSISTANT CITY MANAGER FOR ECONOMIC DEVELOPMENT.

Assistant City Manager for Economic Development Grant Ingram provided a presentation on the Graham Economic Improvement Corporation Annual Report.

CONSIDER AND ACT TO APPROVE THE GRAHAM ECONOMIC IMPROVEMENT CORPORATION (GEIC) FISCAL YEAR 2022-2023 ANNUAL BUDGET BASED ON A FAVORABLE RECOMMENDATION FROM THE GEIC.

Motion made by Randy Cantin and seconded by Jack Little to approve the Graham Economic Improvement Corporation (GEIC) Fiscal Year 2022-2023 Annual Budget based on a favorable recommendation from the GEIC. Motion passed unanimously 5 – 0.

CONSIDER AND ACT TO APPROVE ORDINANCE NO. 1142 WHICH AMENDS SECTION 5-46 'REDEMPTION OF IMPOUNDED DOGS OR CATS' OF THE CITY OF GRAHAM CODE OF ORDINANCES (AS AMENDED) FOR THE PURPOSE OF REVISING THE PROCEDURES, AND INCREASING THE FEES, FOR THE REDEMPTION OF IMPOUNDED DOGS OR CATS.

Upon considerable discussion, motion to approve Ordinance No. 1142 which amends Section 5-46 'Redemption of impounded dogs or cats' of the City of Graham Code of Ordinances (as amended) for the purpose of revising the procedures, and increasing the fees, for the redemption of impounded dogs or cats was made by Jeff Dickinson and seconded by Shana Weatherbee-Wolfe. Jack Little and Randy Cantin voted against. The motion passed by a 3 – 2 vote.

CONSIDER AND ACT TO APPROVE ORDINANCE NO. 1143 SETTING A PERMIT FEE FOR THE USE OF THE WATERS OF LAKE GRAHAM, BY LAKE LOT OWNERS, FOR THE PURPOSE OF RESIDENTIAL IRRIGATION.

Motion made by Randy Cantin and seconded by Shana Weatherbee-Wolfe to approve Ordinance No. 1143 setting a permit fee of \$60 annually for the use of the waters of Lake Graham, by Lake Lot owners, for the purpose of residential irrigation. Motion passed 3 – 0 – 2 with Jeff Dickinson and Jack Little abstaining.

CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND CONCLUDE A CONTRACT WITH THE 'AED SUPERSTORE', IN AN AMOUNT NOT TO EXCEED \$23,000, FOR THE PURCHASE OF TEN AUTOMATED EXTERNAL DEFIBRILLATORS.

Motion made by Jack Little and seconded by Shana Weatherbee-Wolfe to authorize the City Manager to negotiate and conclude an amended contract with the best value vendor, in an amount not to exceed \$23,000, for the purchase of ten Automated External Defibrillators. Motion passed unanimously 5 – 0.

DISCUSSION REGARDING A PROPOSED LOCATION FOR MOBILE FOOD VENDORS.

City Manager Eric Garretty discussed proposed locations for mobile food vendors which included the B.R.A. buyout property located at Fourth Street and Pecan Street along with the property located at the corner of Oak Street and Second Street.

PRESENTATION OF THE FIRST DRAFT OF THE CITY OF GRAHAM FISCAL YEAR 2023 TO 2028 CAPITAL IMPROVEMENT PLAN.

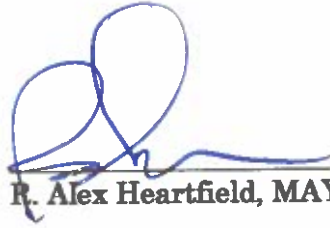
City Manager Eric Garretty presented for review and discussion the first draft of the City of Graham Fiscal Year 2023 to 2028 Capital Improvement Plan.

DISCUSSION REGARDING PROPOSED FUTURE AGENDA ITEMS.

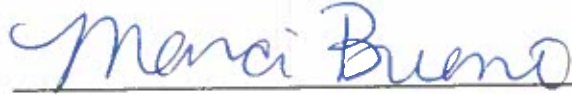
Discussion regarding proposed future agenda items included filling board members for Arena and GEIC, filling Mayor Pro-Tem and food truck park.

ADJOURNMENT

There being no further business, the meeting was adjourned. Motion made by Randy Cantin and seconded by Jack Little.



R. Alex Heartfield, MAYOR



Marci Bueno, City Secretary/Financial Officer