

**GRAHAM CITY COUNCIL
REGULAR SESSION
JANUARY 19, 2023**

COUNCIL MEMBERS PRESENT

Alex Heartfield, Mayor Pro-Tem
Shana Weatherbee-Wolfe
Randy Cantin
Jack Little

STAFF PRESENT

Eric Garretty, City Manager
Marci Bueno, City Secretary/Financial Officer
Grant Ingram, Assistant City Manager
Sandra Helvey, Executive Assistant
Brent Bullock, Chief of Police
Jim Don Laurent, Fire Chief
Randall Dawson, Director of Public Works/Building Official
James Reeves, Municipal Judge
Larry Fields, City Consultant

Mayor Pro-Tem Alex Heartfield convened the Council into the Regular Session on Thursday, January 19, 2023 at 9:00 a.m. in the Council Chambers of Graham City Hall, 608 Elm Street. A quorum was present.

OPENING PRAYER

Pastor Gary Elrod led the invocation.

PUBLIC FORUM

Sonya Ramos voiced her concern about the music playing on the square.

REPORTS

Individual Department Heads provided overviews for Council of ongoing updates of their respective departments which included: Municipal Court, Code Enforcement, Library, Arena Board Meeting, Auditorium Board Meeting, Chamber of Commerce/CVB and GEIC. City Manager Eric Garretty provided reports on the lake level, key dates and upcoming events, hotel/motel occupancy tax report, mobile food truck centralized location update, downtown development district committee update, along with the project status report.

CONSIDER AND ACT ON APPROVAL OF THE MINUTES OF THE REGULAR CALLED MEETING HELD ON JANUARY 5, 2023.

Motion made by Shana Weatherbee-Wolfe and seconded by Randy Cantin to approve the Minutes of the Regular Called meeting held on January 5, 2023. Motion passed unanimously.

CONSIDER AND ACT ON THE FINANCIAL REPORTS FOR THE PERIOD ENDING DECEMBER 30, 2022.

Motion made by Shana Weatherbee-Wolfe and seconded by Jack Little to approve the Financial Reports for the period ending December 30, 2022. Motion passed unanimously.

CONSIDER AND ACT ON THE FOURTH QUARTER (OCTOBER – DECEMBER 2022) INVESTMENT REPORTS.

Motion made by Jack Little and seconded by Randy Cantin to approve the Fourth Quarter (October – December 2022) Investment Reports. Motion passed unanimously.

CONSIDER AND ACT TO APPROVE A REQUEST FROM THE GRAHAM CHAMBER OF COMMERCE TO ALLOW FOR THE SALE OF ALCOHOL AT THE ANNUAL CHAMBER BANQUET TO BE HELD AT THE YOUNG COUNTY ARENA ON FEBRUARY 16, 2023.

Motion made by Jack Little and seconded by Randy Cantin to approve a request from the Graham Chamber of Commerce to allow for the sale of alcohol at the Annual Chamber Banquet to be held at the Young County Arena on February 16, 2023. Motion passed unanimously.

CONSIDER AND ACT TO APPROVE CITY SUPPORT FOR THE COWBOY POETRY FESTIVAL, HOSTED BY THE LIBRARY OF GRAHAM, TO BE HELD IN SHAWNEE PARK ON APRIL 1, 2023.

Motion made by Randy Cantin and seconded by Jack Little to approve city support for the

Cowboy Poetry Festival, hosted by the Library of Graham, to be held in Shawnee Park on April 1, 2023. Motion passed unanimously.

CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO INITIATE A PROJECT FOR THE REHABILITATION OF A PUBLIC BOAT RAMP ON LAKE GRAHAM, AND A PUBLIC BOAT RAMP ON LAKE EDDLEMAN, AND FURTHER TO AUTHORIZE APPROPRIATION OF UP TO \$5,000 IN START-UP FUNDING, FROM EXISTING FUNDS, IN SUPPORT OF SAID PROJECT.

Motion made by Jack Little and seconded by Shana Weatherbee-Wolfe to authorize the City Manager to initiate a project for the rehabilitation of a public boat ramp on Lake Graham, and a public boat ramp on Lake Eddleman, and further to authorize appropriation of up to \$5,000 in start-up funding, from existing funds, in support of said project. Motion passed unanimously.

CONSIDER AND ACT ON ORDINANCE NO. 1138 AN ORDINANCE ESTABLISHING THE REGULAR MEETING TIME OF THE CITY COUNCIL AS 8:30 A.M. CENTRAL TIME AND A FREQUENCY OF NOT LESS THAN ONCE EVERY TWO WEEKS.

Motion made by Randy Cantin and seconded by Shana Weatherbee-Wolfe to approve Ordinance No. 1138 an Ordinance establishing the Regular Meeting time of the City Council as 8:30 a.m. Central Time and a frequency of not less than once every two weeks. Motion passed unanimously.

CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO RETROACTIVELY NEGOTIATE AND CONCLUDE A LEASE PURCHASE AGREEMENT WITH FIRST NATIONAL LEASING (WICHITA FALL, TEXAS) FOR A 2023 CATERPILLAR 259D3 COMPACT TRACK LOADER FOR THE YOUNG COUNTY ARENA WITH A NET PURCHASE PRICE OF \$64,556.77, 60 MONTHLY LEASE PAYMENTS OF \$739.80, AN INTEREST RATE OF 5.16 PERCENT, AND PROVIDING FOR A FINAL PAYMENT OF \$32,999.67.

Motion made by Jack Little and seconded by Randy Cantin to authorize the City Manager to retroactively negotiate and conclude a Lease Purchase Agreement with First National Leasing (Wichita Fall, Texas) for a 2023 Caterpillar 259D3 Compact Track Loader for the Young County Arena with a net purchase price of \$64,556.77, 60 monthly lease payments of \$739.80, an interest rate of 5.16 percent, and providing for a final payment of \$32,999.67. Motion passed unanimously.

CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND CONCLUDE A LEASE PURCHASE REFINANCING AGREEMENT WITH FIRST NATIONAL LEASING (WICHITA FALLS, TEXAS) FOR 2018 930M CATERPILLAR WHEELED LOADER, FOR THE STREETS DEPARTMENT, WITH A NET REFINANCING AMOUNT OF \$92,084.68, WITH FIVE ANNUAL PAYMENTS OF \$21,421.22, AN INTEREST RATE OF 5.16 PERCENT, AND PROVIDING THAT THIS REFINANCING WILL RESULT IN THE FINAL PAYOFF OF THIS EQUIPMENT.

Motion made by Randy Cantin and seconded by Jack Little to authorize the City Manager to negotiate and conclude a Lease Purchase Refinancing Agreement with First National Leasing (Wichita Falls, Texas) for 2018 930M Caterpillar Wheeled Loader, for the Streets Department, with a net refinancing amount of \$92,084.68, with five annual payments of \$21,421.22, an interest rate of 5.16 percent, and providing that this refinancing will result in the final payoff of this equipment. Motion passed unanimously.

CONSIDER AND ACT TO AUTHORIZE THE CITY SECRETARY TO NEGOTIATE AND CONCLUDE A CONTRACT WITH THE YOUNG COUNTY ELECTIONS ADMINISTRATOR FOR THE ADMINISTRATION OF ELECTION SERVICES IN SUPPORT OF THE MAY 6, 2023 GENERAL ELECTION, AND FURTHER AUTHORIZING APPROPRIATION OF NOT MORE THAN \$11,000.00 IN SUPPORT OF SAME.

Motion made by Jack Little and seconded by Shana Weatherbee-Wolfe to authorize the City Secretary to negotiate and conclude a contract with the Young County Elections Administrator for the administration of election services in support of the May 6, 2023 General Election, and further authorizing appropriation of not more than \$11,000.00 in support of same. Motion passed unanimously.

CONSIDER AND ACT ON ORDINANCE NO. 1139 AN ORDINANCE AMENDING APPROPRIATION ORDINANCE NO. 1129, 1135, 1136, AND 1137 FOR FISCAL YEAR 2022 – 2023.

Motion made by Shana Weatherbee-Wolfe and seconded by Randy Cantin to approve Ordinance No. 1139 an Ordinance amending Appropriation Ordinance No. 1129, 1135, 1136, and 1137 for Fiscal Year 2022 – 2023. Motion passed unanimously.

CONSIDER AND ACT TO AUTHORIZE THE CITY ATTORNEY TO TAKE SUCH ACTION AS A MAY BE NECESSARY TO RECOUP PAST DUE HOTEL/MOTEL OCCUPANCY TAXES FROM THE ENTITY DOING BUSINESS AS THE "EXECUTIVE INN", GRAHAM, TEXAS.

Motion made by Jack Little and seconded by Randy Cantin to authorize the City Attorney to take such action as a may be necessary to recoup past due Hotel/Motel Occupancy Taxes from the entity doing business as the "Executive Inn", Graham, Texas. Motion passed unanimously.

CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO IMPLEMENT AN EMPLOYEE LEAVE BUYBACK PROGRAM EFFECTIVE MAY 1, 2023, SUBJECT TO FINAL COUNCIL APPROVAL OF FUNDING.

Motion made by Randy Cantin and seconded by Shana Weatherbee-Wolfe to authorize the City Manager to implement an employee leave buyback program effective May 1, 2023, subject to final Council approval of funding. Motion passed unanimously.

CONSIDER AND ACT TO APPOINT DEANNA BULLOCK TO THE PARKS BOARD BASED ON A FAVORABLE RECOMMENDATION FROM SAID BOARD.

Motion made by Shana Weatherbee-Wolfe and seconded by Jack Little to appoint Deanna Bullock to the Parks Board based on a favorable recommendation from said Board. Motion passed unanimously.

RECESS INTO EXECUTIVE SESSION UNDER THE FOLLOWING PROVISIONS OF THE TEXAS LOCAL GOVERNMENT CODE: Mayor Pro-Tem Alex Heartfield convened the Council into Executive Session at 9:57 a.m.

a. Sec. 551.072 - Deliberations about Real Property

- Discussion regarding the proposed replat of real property located on the east side of Lake Graham to be annotated Plat No. 6 and Plat No. 7

RECONVENE FROM EXECUTIVE SESSION AND TAKE ACTION, AS REQUIRED.

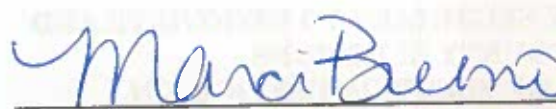
Mayor Pro-Tem Alex Heartfield reconvened from Executive Session at 10:03 a.m.

Motion was made by Randy Cantin and seconded by Shana Weatherbee-Wolfe to approve the replat of real property located on the east side of Lake Graham to be annotated Plat No. 6 and Plat No. 7. Motion passed unanimously.

ADJOURNMENT

There being no further business, the meeting was adjourned. Motion made by Jack Little and seconded by Alex Heartfield.


Neal Blanton, MAYOR


Marci Bueno, City Secretary/Financial Officer