

**GRAHAM CITY COUNCIL
REGULAR SESSION
DECEMBER 22, 2022**

COUNCIL MEMBERS PRESENT

Neal Blanton, Mayor
Alex Heartfield, Mayor Pro Tem
Shana Weatherbee-Wolfe
Randy Cantin
Jack Little

STAFF PRESENT

Eric Garretty, City Manager
Larry Fields, Interim City Manager
Marci Bueno, Financial Officer
Brent Bullock, Chief of Police
Randall Dawson, Director of Public Works/Building Official
James Reeves, Municipal Judge

Mayor Blanton convened the Council into the Regular Session on Thursday, December 22, 2022 at 9:00 a.m. in the Council Chambers of Graham City Hall, 608 Elm Street. A quorum was present.

OPENING PRAYER

Pastor Gary Elrod led the invocation.

MAYOR'S CHRISTMAS MESSAGE

Mayor Neal Blanton encouraged everyone to look at the Christmas message that is posted on the City of Graham's website thanking everyone that has helped this year.

PUBLIC FORUM

None.

REPORTS

Individual Department Heads provided overviews for Council of ongoing updates of their respective departments which included: Municipal Court, Public Works, Police Department, Code Enforcement, Library, Chamber of Commerce/CVB and GEIC.
City Manager Eric Garretty provided reports on the lake level, key calendar reminders and dates, status update of major capital projects, along with the hotel/motel occupancy tax collections.

CONSIDER AND ACT ON APPROVAL OF THE MINUTES OF THE REGULAR CALLED MEETING HELD ON DECEMBER 8, 2022. Motion made by Alex Heartfield and seconded by Jack Little to approve the minutes of the December 8, 2022 Regular Called Meeting. Motion carried unanimously.

CONSIDER AND ACT ON FINANCIAL REPORTS FOR THE PERIOD ENDING NOVEMBER 30, 2022. Upon consideration of the financial reports for the period ending November 30, 2022 presented by Finance Officer Marci Bueno, motion was made by Alex Heartfield and seconded by Jack Little to approve the financial reports. Motion passed unanimously.

CONSIDER AND ACT TO ON A STREET CLOSURE REQUEST FROM THE "RUN FOR CHILDREN" BOARD OF DIRECTORS IN SUPPORT OF THE 18TH ANNUAL RUN FOR CHILDREN TO BE HELD ON APRIL 22, 2023. Motion made by Randy Cantin and seconded by Shana Weatherbee-Wolfe to approve a street closure request from the "Run for Children" Board of Directors in support of the 18th Annual Run for Children to be held on April 22, 2023. Motion passed unanimously.

CONSIDER AND ACT ON BIDS RECEIVED FOR THE TEXAS STREET WATERLINE REPLACEMENT CAPITAL PROJECT AND FURTHER AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND CONCLUDE A CONTRACT WITH THE SELECTED VENDOR. Upon consideration, motion made by Alex Heartfield and seconded by Randy Cantin on bids received for the Texas Street Waterline Replacement capital project and further authorize the City Manager to negotiate and conclude Contract number CDV21-0024 with Contractor name/firm Bowles Construction Company in Wichita Falls, Texas in the total contract amount of \$588,165.00. Motion passed unanimously.

CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO INCREASE THE PROJECT BUDGET FOR THE TEXAS STREET WATERLINE CAPITAL PROJECT BY \$85,000, FOR INCREASED CONSTRUCTION COSTS AND TO PROVIDE FOR CONTINGENCIES, AND FURTHER NOTING A REVISED, TOTAL ESTIMATED PROJECT COST OF \$694,000. Upon consideration, motion made by Jack Little and seconded by Alex Heartfield to authorize the City Manager to increase the project budget for the Texas Street Waterline capital project CDV21-0024 by \$85,000, for increased construction costs and to provide for contingencies, and further noting a revised, total estimated project cost of \$694,000. Motion passed unanimously.

CONSIDER AND ACT TO AUTHORIZE THE MAYOR TO ISSUE A LETTER OF COMMITMENT TO THE TEXAS DEPARTMENT OF AGRICULTURE-COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, COMMITTING ADDITIONAL FUNDS IN THE AMOUNT OF \$84,305, IN SUPPORT OF THE TEXAS STREET WATERLINE CAPITAL PROJECT. Upon consideration, motion made by Randy Cantin and seconded by Alex Heartfield to authorize the Mayor to issue a letter of commitment to the Texas Department of Agriculture-Community Development Block Grant program, committing additional funds in the amount of \$84,305, in support of the Texas Street Waterline capital project CDV21-0024. Motion passed unanimously.

CONSIDER AND ACT TO AUTHORIZE THE MAYOR TO CONCLUDE A RECREATION GRANT AGREEMENT BETWEEN THE CITY AND THE TEXAS DEPARTMENT OF PARKS AND WILDLIFE NOTING THAT SAID AGREEMENT INCLUDES ACCEPTANCE OF FEDERAL GRANT MONIES FROM THE NATIONAL PARK SERVICE, IN AN AMOUNT NOT TO EXCEED \$450,950, FOR THE PURPOSE OF PROVIDING CERTAIN IMPROVEMENTS TO BOTH FIREMAN'S PARK, AND A NEW PARK FACILITY IN THE VICINITY OF SALT CREEK AND WEST STREET, AND FURTHER AUTHORIZING CITY MATCHING FUNDS OF NOT MORE THAN \$450,950 FOR SAME. Upon consideration, motion made by Randy Cantin and seconded by Shana Weatherbee-Wolfe to authorize the Mayor to conclude a Recreation Grant Agreement between the City and the Texas Department of Parks and Wildlife noting that said Agreement includes acceptance of federal grant monies from the National Park Service, in an amount not to exceed \$450,950, for the purpose of providing certain improvements to both Fireman's Park, and a new park facility in the vicinity of Salt Creek and West Street, and further authorizing City matching funds of not more than \$450,950 for same. Motion passed unanimously.

CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO AMEND TWO LEASE AGREEMENTS WITH BURKETT ENTERPRISES INCORPORATED FOR CERTAIN REAL PROPERTY LEASED FROM THE CITY LOCATED IN THE VICINITY OF THE GRAHAM COUNTRY CLUB. Upon consideration, motion made by Alex Heartfield and seconded by Shana Weatherbee-Wolfe to authorize the City Manager to amend two Lease Agreements with Burkett Enterprises Incorporated for certain real property leased from the City located in the vicinity of the Graham Country Club. Motion passed unanimously.

CONSIDER AND ACT TO AUTHORIZE THE CITY MANAGER TO AMEND A CERTAIN PROJECT DEVELOPMENT AGREEMENT BETWEEN THE CITY AND PLUG PROJECT HOLDING COMPANY (LATHAM, NEW YORK), A LIMITED LIABILITY COMPANY, FOR THE PURPOSE OF AMENDING EXHIBIT B OF SAID AGREEMENT. Upon considerable discussion, motion to authorize the City Manager to amend a certain Project Development Agreement between the City and Plug Project Holding Company (Latham, New York), a Limited Liability Company, for the purpose of amending Exhibit B of said Agreement was made by Alex Heartfield and seconded by Shana Weatherbee-Wolfe. Jack Little and Randy Cantin voted against. The motion passed by a 3 - 2 vote.

CONSIDER AND ACT ON ORDINANCE NO. 1137 AN ORDINANCE AMENDING APPROPRIATION ORDINANCE NO. 1129, 1135 AND 1136 FOR FISCAL YEAR 2022 - 2023. Motion made by Alex Heartfield and seconded by Randy Cantin to approve Ordinance No. 1137 amending Appropriation Ordinance No. 1129, 1135 and 1136 for fiscal year 2022-2023 was approved unanimously.

CONSIDER A REQUEST TO INITIATE A PROJECT TO DEFINE A DOWNTOWN DEVELOPMENT DISTRICT. Upon considerable discussion, Council agreed to initiate a project to define a Downtown Development District.

PRESENTATION OF THE DRAFT FIVE-YEAR FINANCIAL PLAN FOR THE GENERAL FUND. City Manager Eric Garretty reviewed the draft Five-Year Financial Plan for the General Fund.

RECESS INTO EXECUTIVE SESSION UNDER THE FOLLOWING PROVISIONS OF THE TEXAS LOCAL GOVERNMENT CODE: Mayor Neal Blanton convened the Council into Executive Session at 10:12 a.m.

a. Sec. 551.072 - Deliberations about Real Property


- Discussing regarding the status of a certain lease at the Lake Eddleman RV Park; and
- Discuss bids received for the following Lake Lots: Lot Numbers 142, 166 and 199

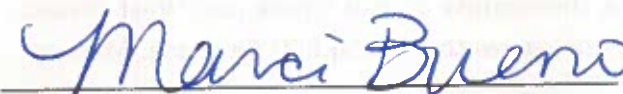
RECONVENE FROM EXECUTIVE SESSION AND TAKE ACTION, AS REQUIRED. Mayor Neal Blanton reconvened from Executive Session at 10:35 a.m.

Motion was made by Alex Heartfield and seconded by Randy Cantin to approve bids for Lake Lots 142, 166 and 199. Motion passed unanimously.

ADJOURNMENT

There being no further business, the meeting was adjourned. Motion made by Jack Little and seconded by Neal Blanton.


 Neal Blanton, MAYOR
 Alex Heartfield, Mayor Pro-Tem


 Marci Bueno, City Secretary/Financial Officer