

**GRAHAM CITY COUNCIL
REGULAR SESSION
October 27, 2022**

COUNCIL MEMBERS PRESENT

Neal Blanton, Mayor
Alex Heartfield, Mayor Pro Tem
Shana Weatherbee-Wolfe
Randy Cantin
Jack Little

STAFF PRESENT

Eric Garretty, City Manager
Larry Fields, Interim City Manager
Sandra Helvey, City Secretary
Marci Bueno, Finance Director
Brent Bullock, Chief of Police
Jim Don Laurent, Fire Chief
Randall Dawson, Director of Public Works/Building Official
James Reeves, Municipal Judge
B. J. Cook, Code Enforcement Officer/MSEO

Mayor Blanton convened the Council into the Regular Session on Thursday, October 27, 2022 at 9:00 a.m. in the Council Chambers of Graham City Hall, 612 Elm Street. A quorum was present.

1. OPENING PRAYER

Mayor Blanton led the invocation.

2. PUBLIC FORUM

Topics addressed during the public forum were (a) Public Appreciation of Interim City Manager Larry Fields for his dedicated service to the community, (b) Reminder to vote, and (c) Invitation by Senator Drew Springer's Area Manager Melanie Berry, to contact the Senator with any state issues or concerns.

3. REPORTS

Randall Dawson, Director of Public Works/Building Official, reviewed the ongoing activities of the various Public Works departments.

Library Director Kelly LaFarge informed Council of a public inaugural networking event for local authors scheduled for December 10th from 10 a.m. to 1 p.m.

Jon Delamarter, Airport Manager, reviewed current activities and advised that he was encouraged to see the continuous numbers of people using the facilities and purchasing fuel.

Economic Development Director Grant Ingram advised of payments of reimbursement to the façade improvement grant recipients being made and that ample funds are still available to offer businesses.

Cathy Partridge, CEO, Graham Chamber of Commerce & CVB, updated Council of current and upcoming events and reviewed the Chamber budget and addressed Council inquiries. Chamber Manager Cayley Strickland reminded Council of the upcoming holiday events.

Interim City Manager Larry Fields advised Council of his opportunity to work with the new City Manager Eric Garretty the past few days and congratulated Council for making a wise decision with their selection of him. Mr. Garretty expressed his appreciation to Council for extending the contract with Larry because his knowledge has been extremely beneficial to him. He advised Council of the first staff meeting held and that the second council meeting in November has been cancelled due to the Thanksgiving Holiday.

4. APPROVAL OF MINUTES FOR THE REGULAR MEETING HELD ON OCTOBER 13, 2022

Minutes of the October 13, 2022 regular meeting was considered. Upon a motion made by Alex Heartfield and seconded by Jack Little, the Council voted unanimously 4-0 to approve the minutes.

5. CONSIDER AND ACT ON APPOINTING MARCI BUENO AS FINANCE DIRECTOR OF THE CITY OF GRAHAM.

Upon consideration, the motion to appoint Marci Bueno as Finance Director of the City of Graham was made by Randy Cantin and seconded by Alex Heartfield. The motion was approved unanimously, 4-0. Mayor Blanton and City Council members congratulated Marci on her promotion.

6. DISCUSS THE SALES TAX REPORT FOR AUGUST 2022 RECEIVED IN OCTOBER 2022.

Finance Director Marci Bueno provided an overview of the August 2022 Sales Tax Report.

7. CONSIDER AND ACT ON THE SECOND QUARTER (APRIL – JUNE 2022) AND THE THIRD QUARTER (JULY – SEPTEMBER 2022) INVESTMENT REPORTS.

Finance Director Marci Bueno reviewed the second and third quarter investment reports for Council. Upon consideration of the reports, motion to approve the second quarter (April-June 2022) and the third quarter (July-September 2022) investment reports was made by Alex Heartfield and seconded by Shana Weatherbee-Wolfe. The motion was approved unanimously 4-0.

8. CONSIDER AND ACT ON FINANCIAL REPORTS FOR SEPTEMBER 30, 2022.

Marci Bueno reviewed the September 30, 2022 financial reports with Council. Upon consideration of the report, motion to approve the financial report for September 30, 2022 was made by Randy Cantin and seconded by Jack Little. The motion was approved unanimously 4-0.

9. CONSIDER AND ACT ON ORDINANCE # 1132 AMENDING ORDINANCES # 1112, # 1115, # 1118, # 1120, # 1122, # 1124, # 1125 AND #1128 FOR THE APPROPRIATION OF FUNDS FOR VARIOUS DEPARTMENTS OF THE CITY FOR FISCAL YEAR ENDING SEPTEMBER 30, 2022.

Marci Bueno explained that in compliance with auditor recommendations, an ordinance to clear the variances of expenses for the general garbage, water and sewer fund needs to be approved at the end of the fiscal year. Upon consideration of Council, the motion to approve Ordinance #1132, amending ordinances #1112, #1115, #1118, #1120, #1122, #1124, #1125 and #1128 for the appropriation of funds for various departments of the City for fiscal year

ending September 30, 2022 was made by Alex Heartfield, seconded by Randy Cantin and approved unanimously, 4-0.

- 10. CONSIDER AND ACT ON REMOVING SIGNATORY AUTHORITY FOR LARRY FIELDS, INTERIM CITY MANAGER, NEAL BLANTON, MAYOR AND ALEX HEARTFIELD, MAYOR PRO TEM FROM ALL CITY OF GRAHAM FINANCIAL ACCOUNTS EFFECTIVE OCTOBER 27, 2022. CONSIDER AND ACT ON ADDING SIGNATORY AUTHORITY TO ERIC GARRETTY, CITY MANAGER, AND MARCI BUENO, FINANCE DIRECTOR AS SIGNATORIES ON ALL CITY OF GRAHAM FINANCIAL ACCOUNTS EFFECTIVE OCTOBER 27, 2022. SANDRA HELVEY, CITY SECRETARY IS TO REMAIN AS SIGNER.**

Motion made by Randy Cantin and seconded by Shana Weatherbee-Wolfe, to approve the act on removing signatory authority for Larry Fields, Interim City Manager, Neal Blanton, Mayor and Alex Heartfield, Mayor Pro Tem from all City of Graham financial accounts effective October 27, 2022 and adding signatory authority to Eric Garretty, City Manager, and Marci Bueno, Finance Director as signatories on all City of Graham financial accounts effective October 27, 2022 with City Secretary Sandra Helvey to remain as signer was approved unanimously, 4-0.

- 11. CONSIDER AND ACT ON ORDINANCE # 1133, AMENDING ORDINANCE # 947 PLANNED DEVELOPMENT DISTRICT NO. 4**

Interim City Manager Larry Fields, explained that a travel center is being proposed for an area zoned Planned Development District 4 (PD4) that currently is not allowed for land use. He also presented a map illustrating the benefits of including a nearby commercial zoned area into the amended PD4 zone which would accomplish two things: allowing a travel center to be included for PD4 land use and increasing the PD4 boundaries. Upon consideration discussion and consideration, motion was made by Alex Heartfield and seconded by Shana Weatherbee-Wolf to approve Ordinance #1133, amending Ordinance #947, Planned Development District No. 4. Motion passed with 3-0-2 with abstentions by Randy Cantin and Jack Little due to conflict of interest. First Reading (In compliance with City of Graham Charter, Section 28)

- 12. CONSIDER AND ACT ON CVB BUDGET FOR 2022 - 2023**

Upon consideration, a motion by Jack Little and seconded by Alex Heartfield, the CVB budget for 2022-2023 was approved unanimously.

- 13. DISCUSS PROPOSED CHAMBER SPONSOR WALL.**

Item withdrawn.

- 14. CONSIDER AND ACT ON BID TO PURCHASE AIRPORT BEACON LIGHT**

City Manager Eric Garretty advised that only two bids had been received. Mayor Blanton opened the bids of \$2,601.00 and \$2,500.00. Motion to accept and approve the bid of \$2,601.00 by John Puryear was made by Alex Heartfield and seconded by Jack Little. Motion passed 4-0.

- 15. PRESENTATION OF "TOP 15" PROJECTS AND TASKS**

City Manager Eric Garretty presented a priority list composed of projects and tasks to be addressed with staff and ultimately will be shared with Council and the public and requested that Council provide any additional information as needed. Several current issues were recommended to be addressed.

16. ENTER INTO EXECUTIVE SESSION

Mayor Blanton convened the Council into the Executive Session at 10:08 a.m.

551.072 DELIBERATIONS REGARDING REAL PROPERTY

Discuss Bids received for the following lake lots to purchase their leased land from the City of Graham.

Lots #224, #226, #234 and #235

551.074 PERSONNEL MATTERS

Discuss Employee Transition

EXIT EXECUTIVE SESSION

Mayor Blanton announced the exit from Executive Session at 10:36 a.m.

17. CONSIDER AND ACT ON BIDS RECEIVED ON LAKE LOTS TO PURCHASE THEIR LEASE FROM THE CITY OF GRAHAM

Upon a motion made by Alex Heartfield and seconded by Jack Little, the bids received for Lake Lot #224, Lot #226, #234 and Lot #235 were approved unanimously, 4-0.

18. CONSIDER APPROVAL OF LAKE GRAHAM LAKE LOTS REPLATS NO. 1 (LOT 1 - 64), NO. 2 (LOT 63 - 108), AND NO. 3 (LOT 108A - 175).

Motion by Alex Heartfield and seconded by Shana Weatherbee-Wolfe to approve Lake Graham Lake Lots Replats No. 1 (Lots 1-64) and No. 2 (Lots 63-108) and to table No. 3 (Lots 108A-175) was approved unanimously.


Amendment to the original motion to include the Eastside Lake Lots (Lots 501-594) was unanimously approved.

19. CONSIDER AND ACT ON REQUEST FROM INCOMING CITY MANAGER ERIC GARRETTY REGARDING APPROVAL TO RESIDE OUTSIDE THE CITY LIMITS

Upon recommendation of Mayor Blanton, motion to approve the request of incoming City Manager Eric Garretty to reside outside the city limits was made by Randy Cantin and seconded by Jack Little. Motion passed 3-0-1 with abstention by Shana Weatherbee-Wolfe due to conflict of interest.

There being no further business, the Regular Meeting of the Graham City Council was adjourned.


Neal Blanton, Mayor


Sandra Helvey, City Secretary