

August 20, 2020

The Graham City Council met in REGULAR SESSION in the Council Chambers at 9:00 a.m. on Thursday, August 20, 2020 with the following members present:

MEMBERS: Mayor: Neal Blanton
 Mayor Pro-Tem: Darby Brockway
 Council Member: Brint Albritton
 Lee Boyd
 Kyle Peavy
 City Manager: Brandon Anderson
 City Secretary: Sharon McFadden
 City Attorney: Dan De La Cruz (absent)
 Municipal Judge: Teresa Bishop (absent)
 Police Chief: Brent Bullock (absent)
 Fire Chief: Jerry David (absent)
 Assistant Fire Chief: Jim Don Laurent (absent)

VISITORS: Grant Ingram, Thomas Wallner, Sarah Lundgren, Krisa De La Cruz, Alex Heartfield, Shana Wolfe, Randall Dawson, Kelli Shifflett, Shannon Potts, Dennis Fellows, Chris Blanton, and Jon Delamarter.

ORDER: Mayor Neal Blanton called the meeting to order and opened with prayer.

PUBLIC FORUM: No comments were made.

APPROVAL OF MINUTES:

Minutes from the Regular Session Council meeting held on Thursday, August 6, 2020 were considered. Brint Albritton made the first motion and Kyle Peavy seconded. The minutes were unanimously approved 4-0.

CONSIDER AND ACT ON FINANCIAL REPORTS FOR THE MONTH OF JULY 2020 BY CHIEF FINANCIAL OFFICER OR HER DESIGNEE:

Sharon McFadden reviewed the current collection status of property taxes (ad valorem), delinquent tax collection status, and the higher than expected mixed beverage taxes collected. Kyle Peavy made the motion to approve and Darby Brockway made the second motion. The reports were unanimously approved 4-0.

DISCUSS SALES TAX REPORT FOR JUNE 2020 REPORTED IN AUGUST 2020:

Mayor Blanton said the sales tax numbers are remarkable. Brandon said we are taking a conservative approach moving forward.

CONSIDER AND ACT ON ORDINANCE # 1100 AMENDING CERTAIN SECTIONS OF CHAPTER 25 OF THE CITY OF GRAHAM CODE OF ORDINANCES. ORDINANCE IS TO CORRECT WATER RATE ERROR IDENTIFIED BY MWH ON THE 2019 AUDIT FINDINGS:

Sharon stated the error was on 25-13 Section 1. (a)(2) All water will be charged at the following rates: 0-6,000 gallons at \$3.42 per thousand gallons. The correction reads 0-4,000 gallons at \$3.42 per thousand gallons. Brandon advised this change will correct an error identified during the 2019 audit. Brandon said this is second reading, there was no quorum for the previous meeting, and the quorum today can make this the final reading. Lee Boyd made the motion to approve and Brint Albritton made the second. Ordinance # 1100 was approved 4-0 as the final reading.

CONSIDER AND ACT ON ORDINANCE # 1101 DISCONTINUING PARTICIPATION IN THE SUPPLEMENTAL DEATH BENEFITS OF THE TEXAS MUNICIPAL RETIREMENT SYSTEM (TMRS), AND ESTABLISHING AN EFFECTIVE DATE FOR THE ORDINANCE:

Brandon referred to the letter within the Council packet. The ordinance only applies to previous City employees that are working for the hospital. Employees were transferred to the hospital when it became its own taxing entity. TMRS has been paid by Graham Regional Medical Center (GRMC) since the change occurred in 2014. Administrators of GRMC requested to terminate the fund. Some employees are still carrying the benefit. This ordinance will enable GRMC to terminate their contribution requirements. Brandon said GRMC staff are being offered a different plan. Lee Boyd made the first motion and Kyle Peavy seconded. Ordinance # 1101 was approved 4-0 as the final reading.

CONSIDER AND ACT ON RESOLUTION # 120 APPROVING THE 2020-2021 INVESTMENT POLICY AND INVESTMENT STRATEGY FOR THE CITY OF GRAHAM:

Sharon explained the only change from previous year was a revision on the Investment Strategy section items b and c. Darby Brockway made the first motion to approve. Kyle Peavy made the second. Resolution # 120 was unanimously approved 4-0.

CONSIDER AND ACT ON APPROVING THE CITY OF GRAHAM ANIMAL CONTROL OFFICER AS THE LOCAL RABIES AUTHORITY FOR THE CITY OF GRAHAM:

Brandon explained our Animal Control Officer's name has changed since the last revision. With this action through the State, we are only appointing the office. Moving forward, if Kim were to retire or leave the City, the Rabies Authority would transfer to her replacement. Kyle Peavy made the first motion and Brint Albritton seconded. The Local Rabies Authority appointment was unanimously approved 4-0.

CONSIDER AND ACT ON A REQUEST FROM WORKFORCE SOLUTIONS NORTH TEXAS TO HOLD A DRIVE THROUGH JOB FAIR THE MORNING OF AUGUST 27, 2020 AT THE CORNER OF SECOND STREET AND OAK STREET. REQUESTING CLOSURE OF THAT PORTION OF THE SQUARE FROM 8:00 A.M. TO 12 P.M. ON

AUGUST 27, 2020:

Brandon said Workforce Solutions is working with local employers to contribute to a packet. The packet includes items normally presented during the regular job fair. Drive through 9-11 on the corner of the square. Brint Albritton made the first motion and Lee Boyd provided the second. The request was approved 4-0.

CONSIDER AND ACT ON A REQUEST FROM THE ROTARY CLUB OF GRAHAM FOR CLOSURE AND USE OF THE SQUARE FOR THE THIRD ANNUAL DUCK DERBY ON SATURDAY, SEPTEMBER 19, 2020. (DETAILS IN LETTER):

Brandon mentioned Sarah Lundgren is the Rotary Club President and is requesting use of the square. They want to shift the event from Fireman's Park to the square. Brandon said the Rotary Club is attempting to sell 20,000 ducks. The goal is to line-up rubber ducks to beat a Seattle group that holds the Guinness World Record. Sarah explained the details of the event and social distancing has been addressed. Darby Brockway made the motion to approve. Lee Boyd made the second motion. The Rotary Club use of the square was unanimously approved 4-0.

CONSIDER AND ACT ON A REQUEST FROM THE GRAHAM CONVENTION AND VISITORS CENTER FOR CLOSURE AND USE OF THE SQUARE FROM 5 P.M., FRIDAY, OCTOBER 16, 2020 THROUGH 5:00 P.M. ON SATURDAY, OCTOBER 17, 2020 FOR THE SECOND ANNUAL PIGSKIN WEEKEND. THE KIWANIS'S PANCAKE BREAKFAST WILL ALSO BE HELD DURING THIS TIME. (DETAILS IN LETTER):

Mayor Blanton said he had a conversation with Krisa De La Cruz, and she has not submitted her letter yet. Krisa will be submitting her plan that includes cautions. Only approving use of the square. Lee Boyd made the first motion. Darby Brockway made the second. The request was unanimously approved 4-0.

CONSIDER AND ACT ON A BUDGET AMENDMENT ALLOWING FOR THE USE OF GRANT FUNDS RECEIVED AT THE AIRPORT TO BE USED ALONG WITH SOME FUNDS FROM RESERVES TO PURCHASE A WORK TRUCK FOR THE AIRPORT:

Brandon said he was apologizing in advance. Brandon thought the City had already received the grant funds of \$10,000 to \$15,000. Staff informed Brandon the funds have not been received. Wants to purchase a used truck for use at the Airport. Brandon provided a detailed description of the vehicle he has interest in. Asked to consider budget amendment for full amount of \$25,500. Brint Albritton made the motion to approve. Lee Boyd seconded, and the motion carried unanimously 4-0.

REVIEW UPCOMING PUBLIC HEARING DATES, TIMES, AND LOCATIONS. (NO ACTION TO BE TAKEN):

Brandon said at our next Council meeting we will have a public hearing on the proposed budget and proposed tax rate. The information is available on our website. The No new tax rate is .54 down from .66 last year. Our first public hearing will be on Thursday, September 3, 2020, during our regular Council meeting. The second public hearing will be on Tuesday, September 8, 2020 at 6:00 p.m. The Thursday, September 17, 2020 Council meeting will be to consider and approve the proposed budget and tax rate.

REPORTS:

- Public Works Director Randall Dawson reported the street department is working on street repairs. Almost finished with Roanoke Street, move over and chip seal Second Street next week then move over to Morado after that. Mayor Blanton said he is impressed with the repairs made to Roanoke. On Tuesday, August 25, 2020, street work will take place from Elm Street to Indiana.
- Brandon recognized Water Plant Superintendent Dennis Fellows and thanked him for the annual water inspection by TCEQ. Mayor Blanton thanked Dennis for his accomplishment. Brandon mentioned Chris Neal, the Chairman of the Airport Board was present at the meeting. Brandon introduced the new Airport Manager, Jon Delamarter. Brandon informed Council that Mr. Delamarter is an employee of the City.
- Airport Manager Jon Delamarter told Council of his experience in the airport industry and the plans for his family to join him in Graham.
- Brandon informed Council that Kelli Shifflett has accepted the position as his Administrative Assistant.

ADJOURNMENT:

On a motion by Darby Brockway, a second from Kyle Peavy, the Council meeting was unanimously adjourned.


Neal Blanton, Mayor

ATTEST: 
Sharon McFadden, City Secretary