

July 30, 2015

The Graham City Council met in REGULAR SESSION in the Council Chambers at City Hall at 9:30 a.m. on Thursday, July 30, 2015 with the following members present:

MEMBERS: Mayor: Jack Graham
 Mayor Pro-Tem: Spencer Street III - absent
 Council Member: Brint Albritton
 Darby Brockway
 Lee Boyd
 City Manager: Brandon Anderson
 City Secretary: David Maddy
 Chief Accountant: Sharon McFadden
 Police Chief: Tony Widner
 Assistant Police Chief: Brent Bullock - absent
 Fire Chief:

VISITORS: Troy Lambden, Wayne Christian, Alex Heartfield, Bob Womack, Rena Fore, J. McLeroy, Jerry David, Neal Blanton, Jennifer Conway, Sandra Helvey, Jim Helvey, Jason Cottongame, Frank Herpeche, Randall Dawson, Robert San Miguel, Teresa Bishop, Larry Novak, and Casey Holder.

ORDER: Mayor Jack Graham called the meeting to order and opened with prayer.

PUBLIC FORUM:
 None

MINUTES APPROVED:

Minutes from the July 02, 2015 regular meeting were approved 3-0. Brint Albritton made the motion to approve minutes and Darby Brockway made the second.

RECOGNITION OF MUNICIPAL POOL MANAGER, RENA FORE FOR TEN YEARS OF SERVICE:

The Pool was remodeled in 2004. Rena Fore was the manager and has done a great job for the City. She resigned to spend more time with her grandchildren. Rena was present for Council to give her a plaque in recognition of her years of service.

PRESENTATION OF AUDIT FROM DAVIS, KINARD & CO., P.C.:

Bob Womack with Davis, Kinard presented the audit for the fiscal year ended September 30, 2014 which had an unqualified opinion. He touched on the highlights of the report, noting the deficit in the General Fund balance and the recommendations for areas of weaknesses in the accounting system.

CONSIDER AND ACT ON ACCEPTING AUDIT AS PRESENTED:

Audit has been prepared and presented to council and staff recommended approval. Darby Brockway made the motion to approve the audit, Lee Boyd made the second and motion passed 3-0.

CONSIDER AND ACT ON APPROVAL OF CITY OF GRAHAM SICK LEAVE POLICY ON THIRD READING:

Ordinance #1022 adopted July 16, 2014 created a Sick Leave Pool. Included in your packet is a Sick Leave Pool Policy to be used to administer the Sick Leave Pool. Staff recommended final approval. Lee Boyd made the motion to approve Ordinance # 1022, Brint Albritton made the second and motion passed 3-0.

CONSIDER AND ACT ON APPOINTMENT OF SIDNEY BROWN, RUBYETTA CAIN AND TOM BAILEY TO 2 YEAR TERMS AS SUGGESTED BY GRAHAM MEMORIAL AUDITORIUM BOARD:

Auditorium Board and Staff concurred on the recommendations. Brint Albritton made the motion to approve the appointments, Darby Brockway made the second and motion passed 3-0.

CONSIDER AND ACT ON AUTHORIZING THE CITY MANAGER AND AUDITORIUM MANAGER TO NEGOTIATE LETTER OF UNDERSTANDING AND CONTRACT TO ALLOW THE GRAHAM REGIONAL THEATRE TO RENT A PORTION OF THE BASEMENT OF THE AUDITORIUM FOR STORAGE:

Request has been made by GRT to rent the old kitchen area in the basement for storage use. They have been renting a storage unit for \$75.00 per month and are willing to pay this. Space is not accessible by public and Auditorium is good with the request. Council approval is needed and authorization was sought to work up a Letter of Understanding and Contract. Council said it will look at the agreement and gave the City manager and Auditorium Manager to draft a letter of Understanding.

CONSIDER AND ACT ON EXTENDING A SIX FOOT PRIVATE FENCE FORWARD OF THE FRONT BUILDING LINE AT 506 PINE STREET:

P&Z recommendation was to allow the extension. Staff concurred. Brint Albritton made the motion to approve the fence, Darby Brockway made the second and motion passed 3-0.

CONSIDER AND ACT ON APPROVING AMENDMENT TO THE SETBACKS TO THE RZ ORDINANCE:

P & Z approved a change to Section 4. Area Regulations, (2) Side yards, A. change ten (10) foot to five (5) foot. Omit item B. and staff concurred. This pertains to the zero lot development off Pine Street. Details

were provided to Council in the Council agenda packet. Utilities will be in front of the houses and therefore rear easements are not required. Lee Boyd made the motion to approve the amendment, Brint Albritton made the second and motion passed 3-0.

CONSIDER AND ACT ON FINANCIAL REPORT FOR JUNE 2015:

Staff presented the final monthly financial report and sales tax report and sought approval. Darby Brockway made the motion to approve the report, Lee Boyd made the second and motion passed 3-0.

CONSIDER AND ACT ON CITY COUNCIL WAIVER OF RESIDENCY REQUIREMENT FOR FIRE CHIEF:

Current candidate resides outside city limits but within a very reasonable response time and City Manager is asking Council to grant waiver to allow for this appointment. Lee Boyd made the motion to approve the waiver for this candidate, Brint Albritton made the second and motion passed 3-0.

CONSIDER AND ACT ON APPROVING CONTRACT BETWEEN THE CITY OF GRAHAM AND CITY MANAGER, BRANDON ANDERSON:

The agreement was included in the packet and defines the term, provision for extension and terms of employment. The Mayor opened the discussion on this item stating that the City had not done an agreement in the past and needed to do one. Darby Brockway made the motion to approve, Brint Albritton made the second and motion passed 3-0.

REPORTS:

Jerry David handed out pictures of the new fire truck which should be delivered in the near future. Chief Widner reported that the new cadet training was going well and thanked Robert San Miguel for his recent service to the department, noting that he was going back to Code Enforcement full time. Jason Cottongame reported that work on Mad Creek is progressing full time. There is a series of shut downs planned at the Water Treatment plant over the next six weeks to do tie-ins and the City will need the public's cooperation during mandatory restrictions. Jack Graham said the City will change the water policy to read no outside watering on Tuesdays and Wednesdays during the restrictions and will include on the next agenda and in the newspaper.

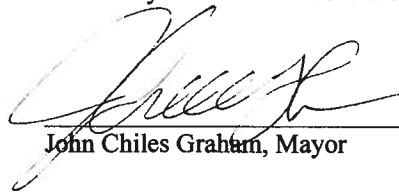
City Manager Report

Changes with residential garbage and recycling pick up schedule were included in the packet. Commercial Changes will take place in the middle of August and residential changes October 1. Council decided to set Budget workshops on August 17 and 18 at 6:00 p.m. at City Hall. Jerry David, currently the Emergency Operations Director has been selected as the new fire chief.

Jennifer Conway invited everyone to remain for the ribbon cutting of the remodeled Visitors

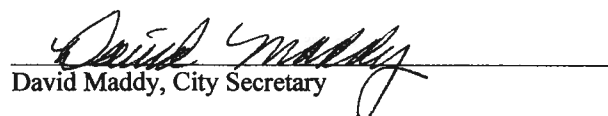
ADJOURNMENT:

On a motion by Brint Albritton, a second from Lee Boyd and a vote of 3-0 the Council meeting was adjourned.



John Chiles Graham, Mayor

ATTEST:



David Maddy, City Secretary