

February 7, 2019

The Graham City Council met in REGULAR SESSION in the Council Chambers at 9:00 a.m. on Thursday, February 7, 2019 with the following members present:

MEMBERS:	Mayor:	Neal Blanton
	Mayor Pro-Tem:	Darby Brockway
	Council Member:	Brint Albritton
		Lee Boyd (absent)
		Kyle Peavy
	City Manager:	Brandon Anderson
	City Secretary:	Sharon McFadden
	City Attorney:	Dan De La Cruz
	Interim Police Chief:	Brent Bullock
	Fire Chief:	Jerry David
	Assistant Fire Chief:	Jim Don Laurent

VISITORS: Sandra Helvey, Jason Cottongame, Krisa De La Cruz, Sarah Lundgren, Roy Pitcock, Jr., Jack Edwards, BJ Cook, Thomas Wallner, Celeste Aguirre, and Jeff Smith.

ORDER: Mayor Neal Blanton called the meeting to order and opened with prayer.

PUBLIC FORUM: No comments were made.

**APPROVAL OF MINUTES:**

Minutes from the Regular Session Council meeting held on Thursday, January 24, 2019 were approved. Brint Albritton made the first motion. Kyle Peavy seconded and the minutes were unanimously approved 3-0.

**CONSIDER AND ACT ON THE DECEMBER 2018 FINANCIAL REPORT AND THE FOURTH QUARTER OF 2018 INVESTMENT REPORT:**

Sharon McFadden reviewed the December 2018 financial report and provided details on the expenditure variances of the Police Department, Fire Department, Code Enforcement, Refuse Department, Sewer Administration, and Sewer Collections. Sharon said the financials for January 2019 and Sales Tax Report for February 2019 will be presented at the next Council meeting. Sharon reviewed the fourth quarter 2018 Investment Report and briefly informed Council on transaction details regarding the activities that took place during the quarter. Brandon stated that our new auditors were in our office several weeks ago preparing for our audit. Brandon said the auditor informed him a preliminary report will be provided in two weeks and the auditor plans to present the final audit to Council in March 2019. Brandon said the water rate study is near completion and should be available in March 2019. Kyle Peavy made the motion to accept the financial and investment reports. Darby Brockway made the second motion. The reports were unanimously accepted 3-0.

**CONSIDER AND ACT ON A REQUEST FROM THE ROTARY CLUB OF GRAHAM TO USE FIREMAN'S PARK FOR THEIR SECOND ANNUAL DUCK DERBY TO BE HELD APRIL 27, 2019:**

Brandon said the previous event went very well with great participation. Brandon stated the event showcases Fireman's Park and recommended approval of the request. Kyle Peavy made the motion to approve the Rotary Club request. Brint Albritton made the second motion. The use of Fireman's Park for the Rotary Duck Derby was approved unanimously 3-0.

**UPDATE TO COUNCIL ON YOUNG COUNTY ARENA (YCA) MANAGER SEARCH AND POLICE CHIEF SEARCH:**

Brandon said the Committee for the YCA has received and reviewed twelve applications. The Committee has narrowed the list to five applicants. Four interviews will take place on February 25, 2019 and the final interview on March 1, 2019. The Police Chief search was published in The Graham Leader on Tuesday, February 5, 2019 and will run in the paper a couple times. The Police Chief position was posted on the Texas Municipal League (TML) website on Tuesday, February 5, 2019. Five applications have been submitted so far.

**REPORTS:**

- City Secretary Sharon McFadden reviewed the December 2018 and January 2019 Utility Representative Reports. She explained details in the December 2018 and January 2019 City Hall Monthly Activities Reports. No additional Applications for a Place on the Ballot for the May 2019 Election have been received. The required 2018 Eminent Domain Annual Report (Sec. 2206.154) has been submitted to the Comptroller's Office. The 2018 Recording and Reporting of Utility Consumption Report (Sec. 2264.001) disclosing the City's usage and payment amounts of water, natural gas, and electricity has been posted to the City's website.
- Interim Police Chief Brent Bullock reviewed the December 2018 Monthly Activity Report for the Graham Police Department. Brent said Bond Supervisor Cliff Blackstock provided his report and it is included in the packet. He also presented the Racial Profiling Report/Full Report to the Council.
- Fire Chief Jerry David said the Commission has changed policies on bunker gear this year. The changes are mainly to do with the SOP's and he has submitted paperwork back to them. Engine One (1) is currently in Wichita Falls getting oil leaks repaired that are under warranty.

- Public Works Director Jason Cottongame said next Tuesday (February 12, 2019) they will be seal coating Calaveras Street and Third Street from Cherry Street to Indiana Street. The High School will be closed on Tuesday when they seal coat Calaveras. Wednesday (February 13, 2019) the Street Department will be seal coating Pennsylvania Street, Candlestick, Avenue D, and Avenue B.
- Brandon Anderson said the lake level remains at one hundred (100) percent full. Brandon mentioned the Code Enforcement Report and the Warrants Report in the Council packet. Road repairs are continuing to take place and staff is working hard to address problems. The City will be installing gates instead of K rails on West Street once seal repairs on the roads are completed.

## ADJOURNMENT:

On a motion by Darby Brockway, a second from Kyle Peavy, the Council meeting was unanimously adjourned.

  
Neal Blanton, Mayor

## ATTEST:

  
Sharon McFadden, City Secretary