

October 18, 2018

The Graham City Council met in REGULAR SESSION in the Council Chambers at 9:00 a.m. on Thursday, October 18, 2018 with the following members present:

MEMBERS:	Mayor:	Neal Blanton
	Mayor Pro-Tem:	Darby Brockway
	Council Member:	Brint Albritton
		Lee Boyd
		Kyle Peavy
	City Manager:	Brandon Anderson
	City Secretary:	Sharon McFadden
	City Attorney:	Dan De La Cruz
	Police Chief:	Tony Widner (absent)
	Assistant Police Chief:	Brent Bullock
	Fire Chief:	Jerry David
	Assistant Fire Chief:	Jim Don Laurent

VISITORS: Sandra Helvey, Thomas Wallner, Jeff Smith, Lisa Kinkead, and Jeff Mercer.

ORDER: Mayor Neal Blanton called the meeting to order and opened with prayer.

PUBLIC FORUM: No comments were made.

**APPROVAL OF MINUTES:**

Minutes from the Regular Session Council meeting held on Thursday, September 20, 2018 were approved. Kyle Peavy made the first motion. Darby Brockway seconded and the minutes were unanimously approved 4-0.

Minutes from the Special Called Meeting held on Thursday, September 27, 2018 were approved. Brint Albritton made the first motion. Lee Boyd seconded and the minutes were approved 4-0.

**CONSIDER AND ACT ON THE MONTHLY FINANCIAL REPORT FOR SEPTEMBER 2018 AND THE SALES TAX REPORT FOR OCTOBER 2018:**

Mayor Blanton informed Council the Financial Report is incomplete and will not be presented at this time. Brandon said there are pending entries preventing the financial report from being ready for presentation and the report will be provided at the next Council meeting. Brandon reviewed the sales tax report. No action was taken.

**CONSIDER AND ACT ON ACCEPTING THE AUDIT REPORT AS PRESENTED:**

Brandon reviewed the findings of the final audit and said that Sharon provided responses to the findings. Brandon said most findings have been addressed and more information is needed to resolve some of the concerns. Mayor Blanton requested a separate document be created to show how we are addressing the findings and present to Council. Brandon suggested we bring in an independent auditor to assist on training staff. Lee Boyd made the first motion. Kyle Peavy made the second. The audit was unanimously accepted 4-0.

**CONSIDER AND ACT ON COUNCIL APPROVAL OF DEMOLITION ORDER AT 506 TENNESSEE AS PRESENTED:**

Brandon said property needs to be demolished. Jason said tax liens were being held on the property and this has been ongoing for the past five years. Jason said the condemnation allows legal tear down and for City to place a lien on costs of demolition. Jason said there are vagrancy and fire hazard concerns. Brint Albritton made the motion to approve. Darby Brockway seconded and demolition order was approved 4-0.

**CONSIDER AND ACT ON APPROVING CAPITAL BUDGET EXPENDITURES AS APPROVED IN THE 2018-2019 BUDGET:**

Brandon said this item provides for staff to enter into a loan agreement for Capital Expenditures approved in the budget. The approved amount of \$389,000 is down from the original \$589,400 requested. The fire department ladder truck (to be discussed as next item) will decrease the amount by approximately \$25,000. Brandon suggested an amendment for the original request of carpet for the police department, new air conditioning unit for the police department, computers for the police department, furniture for the police department, and furniture for the fire department. Brandon said these items could be considered or just decrease the amount requested by \$25,000. Lee Boyd made the first motion to approved \$389,000 for Capital Purchases that includes the additional items for the police and fire departments. Kyle Peavy made the second. The capital budget expenditures were unanimously approved 4-0.

**CONSIDER AND ACT ON THE PURCHASE OF A LADDER TRUCK FOR THE GRAHAM FIRE DEPARTMENT AS PRESENTED:**

Fire Chief Jerry David discussed the 1998 Ladder Truck he intends to purchase. Brandon said since this item exceeds \$50,000 and requires Council action. Brandon provided information on the appraised value that determined the City is receiving a fair price. Brint Albritton made the motion to approve the purchase of the ladder truck. Darby Brockway seconded and was unanimously approved with the vote of 4-0.

**CONSIDER AND ACT ON REALLOCATION OF FUNDS FOR THE LIBRARY. MOVE \$6500 TO 9123-2028 EQUIPMENT EXPENSE FROM 9123-3044 JANITORIAL SERVICES. TO FIX ERROR IN ORIGINAL BUDGET:**

Brandon explained details on the need to reallocate the funds due to a clerical error. The request within the Council packet showed reallocation of \$6,500 from 9123-2003 Janitorial Services to 9123-2028 Equipment Expense. The Library has \$10,000 budgeted for Janitorial Services in 9123-3044. The \$6,500 is being moved to 9123-2028 Equipment Expense and will be used to purchase books for the library. Brandon said that equipment expense is designated for purchasing books for the library. Lee Boyd made the motion to approve the correction and Brint Albritton made the second. The reallocation of funds was approved 4-0.

**CONSIDER AND ACT ON APPOINTING ALLEN DIXON TO THE CVB BOARD TO REPLACE JORDAN LOUDER:**

Brandon stated Ms. Louder has relocated to the metroplex and resigned from the board. Brandon said Allen Dixon has offered to serve on the CVB board. Kyle Peavy made the motion to approve. Brint Albritton made the second motion. The appointment was unanimously approved 4-0.

**CONSIDER AND ACT ON A REQUEST FROM FIRST BAPTIST CHURCH TO CLOSE CHERRY FROM 3<sup>RD</sup> TO 4<sup>TH</sup> STREET ON OCTOBER 31, 2018 FROM 4-9 P.M. FOR THE TRUNK OR TREAT:**

Brandon said this is an annual event. Brint Albritton made the first motion, Kyle Peavy seconded, and the request was approved 4-0.

**CONSIDER AND ACT ON A REQUEST ATTACHED FROM THE GRAHAM CHAMBER OF COMMERCE FOR ROAD CLOSURES DURING THE ANNUAL CHRISTMAS PARADE TO BE HELD ON DECEMBER 6, 2018:**

Brandon informed Council that Lisa Kinkead is now the Chamber of Commerce Manager. Brandon recommended Council approve the request. Brint Albritton made the first motion. Lee Boyd made the second motion. The request was unanimously approved 4-0.

**CONSIDER AND ACT ON A REQUEST ATTACHED FROM THE SPIVEY HILL CHALLENGE BOARD FOR THE 4<sup>TH</sup> ANNUAL SPIVEY HILL CHALLENGE 5K ON SATURDAY, APRIL 6, 2019, WHICH IS TO BE HELD AGAIN AT FIREMAN'S PARK AND THE SPIVEY HILL AREA:**

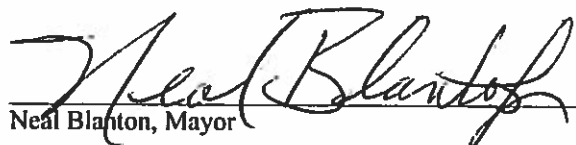
Brandon said this is an annual event that has previously been very successful. Darby Brockway made the first motion, Brint Albritton seconded, and the request was approved 4-0.

**REPORTS:**

- Assistant Police Chief Brent Bullock presented the August 2018 police department monthly report. He said Officer Hailey Calcote is prepared to attend canine training in Louisiana. Brent informed Council of the new Student Resource Officer Blake Davis replacing Officer Michael Viehmann.
- Fire Chief Jerry David mentioned Fire Prevention has visited with 400 students and next week they will be at Pioneer Elementary. He said fire department staff will be giving out necklaces and candy for Halloween (October 31, 2018) on the square.
- Lisa Kinkead, Manager of the Chamber of Commerce, said the Christmas Parade is taking place on December 6, 2018. Lisa said the Chainsaw Competition was a successful event.
- Jeff Mercer mentioned on behalf of Graham Economic Development that the new plastic recycling business is seeking used poly pipe.
- Brandon said the current lake level is 100 percent full and is coming over the spillway. Brandon mentioned Code Enforcement Reports and the City Hall Monthly Activities Report were in the Council packet.

**ADJOURNMENT:**

On a motion by Kyle Peavy, a second from Darby Brockway, the Council meeting was unanimously adjourned.

  
Neal Blanton, Mayor

**ATTEST:**

  
Sharon McFadden, City Secretary