

June 25, 2020

The Graham City Council met in REGULAR SESSION in the Council Chambers at 9:00 a.m. on Thursday, June 25, 2020 with the following members present:

MEMBERS:	Mayor:	Neal Blanton
	Mayor Pro-Tern:	Darby Brockway
	Council Member:	Brint Albritton (absent)
		Lee Boyd
		Kyle Peavy
	City Manager:	Brandon Anderson
	City Secretary:	Sharon McFadden
	City Attorney:	Dan De La Cruz (absent)
	Municipal Judge:	Teresa Bishop (absent)
	Police Chief:	Brent Bullock (absent)
	Fire Chief:	Jerry David (absent)
	Assistant Fire Chief:	Jim Don Laurent (absent)

VISITORS: Marie Balthrop, Thomas Wallner, Sarah Lundgren, Krisa De La Cruz, Tony Ramirez, Lisa Kinkead, Alex Heartfield, Shana Wolfe, and Tracey Terasas.

ORDER: Mayor Neal Blanton called the meeting to order and opened with prayer.

PUBLIC FORUM: Marie Balthrop, City Clerk for Wichita Falls, provided a presentation about Sharon McFadden. Marie noted Sharon's accomplishments, dedication, and participation in committees. Sharon was presented with the Texas Registered Municipal Clerk certification. Sharon was also presented with the Texas Municipal Clerk's Association Municipal Clerk's Office Achievement of Excellence award. Sharon thanked Brandon for support, and she recognized the staff of City Hall as a team working together to achieve the Office Achievement of Excellence award. Brandon and Mayor Blanton thanked Sharon for her dedication and service to the City of Graham.

APPROVAL OF MINUTES:

Minutes from the Regular Session Council meeting held on Thursday, June 11, 2020 were considered. Kyle Peavy made the first motion and Lee Boyd seconded. The minutes were unanimously approved 3-0.

CONSIDER AND ACT ON THE FINANCIAL REPORT AS PRESENTED BY CHIEF FINANCIAL OFFICER OR HER DESIGNEE:

Sharon briefly reviewed the financial report for May 2020. Brandon provided additional details to Council. Kyle Peavy made the motion to accept the financials. Darby Brockway made the second and the financials were unanimously accepted 3-0.

CONSIDER AND ACT ON A REQUEST FROM GRAHAM CHAMBER OF COMMERCE FOR USE OF THE DOWNTOWN SQUARE ON FRIDAY, AUGUST 7, 2020 FROM 8:00 A.M. TO 10:00 A.M. FOR THE 2020 ANNUAL TEACHER APPRECIATION BREAKFAST (DETAILS IN REQUEST LETTER):

Krisa De La Cruz, CEO of the Chamber and CYB, said they are seeking ways to be creative in recognizing the GISD staff members and social distance as much as possible. Rather than a big appreciation breakfast, there will be a shopping spree from 8:00 a.m. to 10:00 am. A drive-thru will be established with coffee and water that will be served at Oak and Third streets. Goody bags will be passed out, \$10 in Chamber Bucks, and a coupon for one prize give-away item. The event will pair restaurants with retailers to serve breakfast items at the retail shops. Retailers will be running promotions and discounts. Dr. Martin was consulted regarding the drive-thru option and he supported the plan. Dr. Martin emphasized wearing masks when passing out the goody bags. Darby Brockway made the first motion, Lee Boyd seconded, and the request was unanimously approved 3-0.

CONSIDER AND ACT ON A REQUEST FROM THE REMEMBERING WYATT DALE COMMITTEE FOR USE OF THE DOWNTOWN SQUARE ON SATURDAY, JULY 18, 2020 FROM 7:00 A.M. TO 3:00 P.M. FOR THE ANNUAL REMEMBERING WYATT DALE WATER SAFETY EVENT (DETAILS IN REQUEST LETTER):


Brandon informed Council that Tracey Terasas is present at the meeting. Brandon verified this event was previously postponed in May 2020. Council Member Lee Boyd asked Tracey how many years she has held the event. Tracey said this will be the seventh (7th) year for this event. Mayor Blanton stated this is a very good event and he encouraged everyone to attend. Lee Boyd made the first motion and Kyle Peavy seconded. The request was approved by a vote of 3-0.

REPORTS:

- Brandon said he would be giving the bulk of the reports today. Along with the Police Chief and Fire Chief, we are tightening up on our contacting and distancing. In the packet is the City Hall Monthly Activity Report and the Utility Representative Report (May 2020). The Young Central Appraisal District (YCAD) budget is included, and mentioned Darby Brockway may have input on the YCAD budget. It appears YCAD is considering an increase of approximately \$20,000. The increase is all salary related positions which equates to about a four (4) percent raise. Brandon's concern from a taxing entity standpoint is the City of Graham has not been able to do that the past couple of years. About half of that (two percent) is what was approved for the City last year. Brandon asked Darby to take that concern back to them to obtain additional information and clarification. The YCAD budget will be on the Agenda of the next meeting (July 9, 2020). The Airport Manager position is open. Previous Airport Manager, Will Butler, resigned from his position and has voluntarily broken his contract. Before having a contract, there was a full-time Airport Manager on site. The Airport Board opened the position with allowing interested parties to provide a proposal. The proposal may either be an Airport Manager or in a contract situation. We have received 12-15 applications. The plan is to appoint a committee comprised of some Airport Board members and other interested individuals. The proposal period will remain open until July 17, 2020. There was an incident with a City employee testing positive for COVID-19. The employee was contacted by the State and Dr. Martin has been consulted. Discussed that anyone who was in close proximity in an indoor situation be aware of symptoms. One (City employee) is currently quarantined and is testing at this time. A few others are quarantined at work and contact was not sufficient to warrant testing unless they become symptomatic. City staff have returned to a strict protocol. It is recommended that employees wear a mask when out in public and keep six (6) foot distance from others. The City encountered a major water line break. Staff noticed loss of pressure and the break was difficult to identify due to recent rain. The line break occurred on the main 24-inch line to town. The repair started at 6 a.m. and was completed about 11:15 p.m. Some customers lost all pressure or completely lost water service. We appreciate the patience of the community during that time. Mt. Zion peace and unity walk will occur on Saturday, June 27, 2020 from 9:30 a.m. to 10:30 a.m. They will meet at the gazebo and march around the interior of the downtown square. The event was proposed to and approved by Council. Andie Tate has been our point of contact Brandon recommended those interested attend and mentioned exercising social distancing. Chief of Police, Brent Bullock, has assisted in helping with this event. The lake level is 100 percent full.
- Council member Lee Boyd asked if the City employee who tested positive (for COVID-19) is very sick. Brandon said there was fever, sweating, sinus, and allergy. type symptoms. There have been no hospitalizations and cases have been minor.
- Mayor Blanton mentioned that larger cities like Houston and Dallas are struggling with ICU situations. He requested everyone to be aware, the situation is not going away, and it is a personal responsibility to social distance. Mayor Blanton welcomed Shana Wolfe and Alex Heanfield to the meeting and stated they would be taking office as Council Members in November.
- Krisa De La Cruz, CEO of the Chamber and CVB, encouraged everyone to attend the activities taking place on the downtown square on Saturday, July 4, 2020.

ADJOURNMENT:

On a motion by Kyle Peavy, a second from Darby Brockway, the Council meeting was unanimously adjourned.


Neal Blanton, Mayor

ATTEST:



Sharon McFadden, City Secretary