

March 5, 2020

The Graham City Council met in REGULAR SESSION in the Council Chambers at 9:00 a.m. on Thursday, March 5, 2020 with the following members present:

MEMBERS: Mayor: Neal Blanton  
 Mayor Pro-Tem: Darby Brockway  
 Council Member: Brint Albritton  
 Lee Boyd  
 Kyle Peavy  
 City Manager: Brandon Anderson  
 City Secretary: Sharon McFadden  
 City Attorney: Dan De La Cruz (absent)  
 Municipal Judge: Teresa Bishop  
 Police Chief: Brent Bullock  
 Fire Chief: Jerry David  
 Assistant Fire Chief: Jim Don Laurent

VISITORS: Thomas Wallner, Randall Dawson, Jeff Smith, Joe Beruta, Krisa De La Cruz, Tony Ramirez, Jimmy McLeroy, Jimmy Guinn (Habitat for Humanity), Roxy Cook, and Jack Edwards.

ORDER: Mayor Neal Blanton called the meeting to order and opened with prayer.

PUBLIC FORUM: No comments were made.

**APPROVAL OF MINUTES:**

Minutes from the Regular Session Council meeting held on Thursday, February 20, 2020 were considered. Darby Brockway made the first motion and Kyle Peavy seconded. Regular session council meeting minutes were unanimously approved 4-0.

**CONSIDER AND ACT ON A RECOMMENDATION FROM THE CITY MANAGER TO IMPLEMENT STAGE 4 WATER RESTRICTIONS BEGINNING AT 9:00 P.M. THURSDAY, MARCH 5, 2020 AND CONTINUE UNTIL COMPLETION OF THE LEAK BEING FIXED ON THE 24 INCH MAIN LINE TO TOWN ON MONDAY, MARCH 9, 2020 (WORK WILL BEGIN AT 8:00 A.M. ON MARCH 9, 2020 AND CITIZENS WILL BE NOTIFIED WHEN REPAIR IS COMPLETE):**

Brandon said this was discussed at the last Council meeting (February 20, 2020). Staff is prepared, ready to proceed, and in a better situation previously thought. The City has secured three (3) three-thousand (3,000) gallon storage tanks and will keep water available to Spivey Hill on that day (March 9, 2020). The City should not run out of water in town but low water pressure may be experienced. Staff has been planning this repair for a while. Brandon said he is asking for an emergency declaration for a stage four (4) water conservation plan. Brandon explained that stage four (4) means there is no outdoor watering allowed. However, two actual days to water are Wednesday and Thursday in the evenings and concluding at 9:00 p.m. Brandon requested to implement tonight, March 5, 2020 at 9:00 p.m. through March 9, 2020 until we get the leak fixed. The public will be notified on social media sights since that is the best way to get information out. The Graham Leader newspaper and radio station will be informed and sharing completion. Brandon recommended implementing this water conservation stage, the items he discussed in the water conservation stage, and continue until the completion of the leak being fixed. Brandon said staff will begin the construction project at 8:00 a.m. on Monday, March 9, 2020. Lee Boyd asked how long of a segment was being replaced. Public Works Director Randall Dawson responded that there is roughly 20 feet but depends on how bad the bottom of the pipe is when they get started. Kyle Peavy asked if doing this now provides time to build up water in the tanks. Brandon confirmed. Kyle Peavy asked if recent rains would slow down the repair. Brandon responded that it is already saturated in that area and has been leaking for a while. Lee Boyd asked if the leak is right along the highway. Brandon confirmed the location and stated this is a badly needed repair and the City is bringing in an extra crew to assist that day. Brandon informed Council that Texas Department of Transportation (TexDOT) will be working traffic control and the road will be down to one lane. Brandon said he anticipates it should take ten (10) to sixteen (16) hours to complete. Brandon requested people to comply with this and conserve water. Brint Albritton made the first motion and Lee Boyd seconded. The request was unanimously approved 4-0.

**CONSIDER AND ACT ON ORDINANCE #1094 CHANGING THE ZONING CLASSIFICATION OF TRACT B CONTAINING .275 ACRES, BEING WITHIN THE PAUL PIER SURVEY, ABSTRACT #219, SHARP ADDITION, BLOCK 5 FROM "C" COMMERCIAL DISTRICT TO "R1" RESIDENTIAL SINGLE FAMILY:**

Brandon said this is being requested by Jimmy Guinn and the Habitat for Humanity (HFH) organization. Brandon referred to the map provided and said Planning and Zoning met and approved this unanimously. HFH has been gifted Tract "B" of this lot. Brandon stated Tract "A" will remain commercial classification and is located along Highway 16. Brandon said Tract "B" is what they are requesting be changed from commercial to Residential 1 (R1) in order to be able to build a Habitat for Humanity house. Brandon said it is a large lot and HFH plans to build a larger habitat house. Jimmy Guinn said the home would be placed in "ranch style" instead of "shotgun" which is what they typically built. Brandon said ordinance states property must be zoned residential and the R1 would suit the need for the ordinance. Darby Brockway asked where the property is exactly located. Jimmy Guinn stated the property is on Willow Street, in a little neighbored between Highway 380 and Loving Highway, and there are several houses in the area. Brandon said there are two recent builds that are storage buildings along Highway 16. Jimmy Guinn said there has been a big fence installed to separate the residential on all sides. Jimmy Guinn said a generous donation was given by the Drennans. Jimmy Guinn said the Drennans installed their buildings and this donated property is what was left. Jimmy Guinn said the Drennans thought the property was residential and he determined they are required to go through this Council approval process. Darby Brockway made the first motion. Brint Albritton seconded and the request was approved 4-0.

**CONSIDER AND ACT ON REQUEST FROM THE GRAHAM LIONS CLUB FOR USE OF THE SQUARE FROM FRIDAY, MAY 1, 2020 TO MONDAY, MAY 11, 2020 FOR THEIR ANNUAL GRAHAM LIONS CLUB CARNIVAL MAY 6-9, 2020 (DETAILS IN REQUEST LETTER):**

Brandon said in the process of moving City Hall, the Lions Club was the first organization approached. Brandon told them they could maintain their carnival on the square based on if it is permitted by City Council. Brandon

requested they shift it past the main door of what is going to be the new City Hall (American Legion Building). Brandon stated directly from the request letter: The area used for the carnival will be the inside of the square starting south of the entrance of the American Legion Building/City Hall, turning the corner on the 2<sup>nd</sup> street side of the square then turning the corner again on the Oak street side of the square extending to 3<sup>rd</sup> street. The area used will not be in front of the Chamber of Commerce office or the entrance of the American Legion Building/City Hall. Brandon said he appreciates them working with the City and would like to see the working relationship to continue. Kyle Peavy announced he would be abstaining from the vote due to being a member of the organization (Graham Lions Club). Mayor Blanton requested to record Kyle Peavy abstaining from the vote. Lee Boyd made the first motion. Brint Albritton made the second and the request was approved 3-0.

#### REPORTS:

- Assistant Fire Chief Jim Don Laurent said the Weather Spotting Class will occur Monday, March 9, 2020. The class will begin at 6:00 p.m. and is taking place at North Central Texas College (NCTC). The class is being conducted by the National Weather Service in Fort Worth, Texas. Weather siren testing will begin next week starting on Tuesday, March 10, 2020.
- Joe Beruta, Executive Director of Economic Development, thanked Mayor Blanton for his assistance in resolving a street light outage at the 400 block of Elm Street. Down Home Bake House reached out to Joe for assistance on rectifying the light outages. Mayor Blanton helped resolve the issue and Joe thanked Mayor Blanton for helping. The Graham Industrial Association (GIA) has just opened a commercial storage lot on Highway 380. Gravel has been laid, lights installed, gated it for security, and GIA has started to advertise. Joe said at the 400 block of Elm Street there is a prototype on revitalization for some of our disrepair buildings. Installation of window stickers or window clings are being installed to help bring some of our community branding to the table. He is cleaning up some of the buildings that are in disrepair or just sitting idle. Joe said the buildings are referred to as the "McCracken Buildings." Kyle Peavy asked if the Highway 380 lot is next to Skidmores and Joe confirmed that to be correct. Kyle Peavy asked if the GIA was just renting it out or if it is just a lot. Joe clarified the lot will be used as truck storage.
- Chamber and CVB Chief Executive Officer, Krisa De La Cruz, mentioned the Chamber Quarterly Luncheon will take place on Tuesday, March 24, 2020 at North Central Texas College (NCTC). Guest speaker will be Tony "Trash Can Tony" Ramirez and he will be talking about civic engagement and stepping up as a leader in your community. Brothers will be catering the luncheon. Krisa said Crawfish and Cannons, along with the Goodnight Loving Run, will take place on April 11, 2020.
- Teresa Bishop, Municipal Court Judge, provided Council with Municipal Court Reports for November 2019, December 2019, and January 2020. Mayor Blanton asked Judge if driver safety courses are offered on every traffic violation. Judge Bishop said anything that is a moving violation. However, the course has to be done online because it is not offered here anymore.
- City Manager Brandon Anderson mentioned January 2020 reports for City Hall Activities, Utility Clerk, and Librarian's Reports were in the packet. Brandon provided an update that the new City Hall is nearing completion and projected the move should occur by April 1, 2020. The City election will be held along with the school election and will occur either Saturday, May 2 or Saturday, May 9, 2020. Brandon said the election will occur at NCTC and includes early voting. He said details and dates will be provided at the next council meeting. The lake level is currently 88.2 percent. Brandon told Council he appreciates what they are doing on the water restrictions and wants citizens to know the City has planned diligently for this water line repair. The City has been looking at this project for a while, it is a major fix, and between our staff and the hired additional staff, he feels confident the repair will be completed efficiently. Lee Boyd asked who conducts inspections for the City. Brandon said the requests go to Randall Dawson. Public Works Director Randall Dawson said he conducts plumbing inspections and Jack Edwards does electrical inspections. Kyle Peavy questioned the 22 calls in the City Hall Activities Report for sewer backup and asked if that was normal. Sharon McFadden said the number of calls are more than normally received. We usually receive an average of 12 calls per month. Randall said most calls have been simple blockages and several were on the customers' side of the line.

#### ADJOURNMENT:

On a motion by Kyle Peavy, a second from Darby Brockway, the Council meeting was unanimously adjourned.

  
Neal Blanton, Mayor

ATTEST:

  
Sharon McFadden, City Secretary