

January 08, 2009

The Graham City Council met in REGULAR SESSION in the Council Chambers at City Hall at 9:30 a.m. on Thursday, January 08, 2009 with the following members present:

MEMBERS: Mayor: Wayne Christian
Mayor Pro-Tem: Barry White
Council Member: Jack Graham
Jeff Dickinson
Lydia Schupbach
City Manager: Larry Fields
Assistant City Mgr: Tim James
City Secretary: David Maddy
Police Chief: Tony Widner
Assistant Police Chief: Brent Bullock
Fire Chief: Dennie Covey - absent
Assistant Fire Chief: Jerry David- absent

VISITORS: Jessica James, Neal Blanton, Craig Helm, DeAnna Armstrong, Sherri Brock, Jim Jones and Cherry Young.

ORDER: Mayor Wayne Christian called the meeting to order and Lydia Schupbach opened with prayer.

PUBLIC FORUM:

Sherri Brock was present and asked Council about the current situation on the house at 123 Candlestick. Tim James said the building permit expired January 7, 2009 and that Code Enforcement had filed complaints with the Municipal Court. The foundation is still not set and Ms. Brock said that someone could still get under the house. Larry Fields said he is checking with legal advisors as to the City's next step if the building permit is not renewed.

MINUTES APPROVED:

Minutes from the December 11, 2008 regular meeting were approved 5-0 on a motion by Lydia Schupbach and a second by Jack Graham.

CONSIDER APPROVAL OF CHAMBER OF COMMERCE VISITOR'S CENTER CONTRACT:

Council reviewed the contract with CVB. There were no changes from the prior year. The CVB Board has approved the contract. Barry White made the motion to approve the contract, Lydia Schupbach made the second and motion passed 5-0.

CONSIDER BIDS TO PURCHASE VEHICLES:

Larry and Tim presented bids for three pick-ups and two patrol cars. \$78,000 was budgeted for the pick-ups, \$70,000 for the dump truck and \$53,000 was budgeted for the police cars. Bid comparison was as follows:

<u>Item</u>	<u>Dept.</u>	<u>Budget</u>	<u>D Helm</u>	<u>Bankston</u>	<u>HGAC</u>
1/2T pickup	Streets	\$20,000	\$18,094.55		
1/2T extended cab	Parks	\$22,000	\$20,594.79		
1T pickup	Water Dist.	\$30,000	\$25,875.93		
7 yd Dump Truck	Streets	\$70,000		\$62,098.22	\$66,163
Police Cars	Police	\$53,000	\$51,686		

Jeff Dickinson made the motion to award the bids for the pickups to Don Helms Chrysler, the dump truck bid to Bankston Chevrolet and the police cars to Don Helms Chrysler, Lydia Schupbach made the second and motion passed 5-0.

CONSIDER PROPOSAL TO PERFORM AUDIT SERVICES:

One proposal was received. It was from Davis, Kinard and Co., P.C., Abilene for a fee of not to exceed \$32,000 for the audit of the City, \$3,000 for GEIC and \$3,000 for any Single Audit procedures if required. \$34,000 was budget for the City audit and there were no grants requiring a

Single Audit. Barry White made the motion to approve the proposal, Jack Graham made the second and motion passed 5-0.

CONSIDER AUTHORIZATION OF REQUEST FOR PROPOSAL TO PREPARE A COMPREHENSIVE MASTER PLAN:

Council reviewed a copy of the RFP soliciting a qualified firm or individual to submit a proposal to prepare a Comprehensive Master Plan, integrating the City's existing plans, community goals and objectives, implementation actions and recommendations for the future. RFPs will be presented to Council on February 5, 2009 and a selection made by early March 2009. Larry expects to receive several proposals. Jeff Dickinson made the motion to authorize the request for proposals, Lydia Schupbach made the second and motion passed 5-0.

REPORTS:

Chief Tony Widner announced that Sgt. Bullock has been made the Police Department's Assistant Chief. A reception will be held at City Hall for retired Chief Jim Nance this afternoon from 3:00 to 5:00. Tim reported that the Finis lift station is 95% completed and the water tank maintenance is underway. Larry reported the lake level at 1073.17' or 90% capacity. 1075' is full. A water distribution plan and analysis will be given to Council in the near future. Council discussed Graham Education Workforce Commission's decision to invite North Central Texas College to operate a Graham location at its facilities.

ADJOURNMENT:

On a motion by Jack Graham, a second from Barry White and a vote of 5-0 the meeting was adjourned.

Wayne Christian, Mayor

ATTEST:

David Maddy, City Secretary